

**FAYETTE CENTRAL SCHOOL BULLYING INVESTIGATION FORM**

Date: \_\_\_\_\_

1. Name of person investigating alleged incident(s): \_\_\_\_\_  
 Position/title of investigator: \_\_\_\_\_  
 Name of complainant/person reporting bullying: \_\_\_\_\_  
 Name(s) of alleged target(s): \_\_\_\_\_  
 Complainant/reporter is (circle one): Student Parent School employee  
 Coach/advisor Volunteer Other \_\_\_\_\_  
 Name(s) of alleged bully(ies): \_\_\_\_\_  
 Name(s) of potential witnesses: \_\_\_\_\_

2. Relationship between alleged target(s)/bully(ies): \_\_\_\_\_

3. Did the alleged incident(s) occur (check one or more):  
 on school property (including a school bus)  
 at a school sponsored activity  
 through use of technology  
 elsewhere

Time and location(s) of incident(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4. Is this a first time occurrence or has the same or similar occurred previously?

5. Interview of complainant/reporter's, description of alleged incident(s):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. Interview of alleged bully(ies): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

7. Name(s) of potential witnesses, if any: \_\_\_\_\_

8. Witnesses interviewed and summary of witness information provided:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Further evidence of bullying (videos, photos, email, letters, etc.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Is the alleged bullying substantiated, i.e., does the alleged conduct meet the definition of bullying as articulated in Board policy? Yes No

11. Nature of harm incurred:  
\_\_\_\_ Physical harm to student or damage to student's property  
\_\_\_\_ Student's reasonable fear of physical harm or damage to property  
\_\_\_\_ Infringement of student's rights at school

12. Conduct resulting in harm (in item 11 above) is on the basis of:  
\_\_\_\_ National origin/ancestry/ethnicity  
\_\_\_\_ Religion  
\_\_\_\_ Physical, mental, emotional or learning disability  
\_\_\_\_ Sexual orientation  
\_\_\_\_ Gender/gender identity/expression  
\_\_\_\_ Age  
\_\_\_\_ Socioeconomic status  
\_\_\_\_ Family status  
\_\_\_\_ Physical appearance  
\_\_\_\_ Weight  
\_\_\_\_ Other distinguishing personal characteristics

12. Summary of investigation/Explanation of findings:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Recommended disposition and/or recommended disciplinary action (including alternative discipline, support for targeted student, other intervention/referral)

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14. Recommendation of report to law enforcement? Yes No  
 Potential criminal violation  
 Potential civil rights violation

Signature of investigator: \_\_\_\_\_

If investigator is not building principal, copy to principal on \_\_\_\_\_  
Date

Copy to Superintendent on \_\_\_\_\_  
Date

First Reading: 11/8/12  
Adopted: 1/10/13