

**REGIONAL SCHOOL UNIT NO. 38
BOARD OF DIRECTORS
Maranacook Community High School
April 13, 2016, 6:30 p.m.**

AGENDA

1. Call to order:
2. Consent Agenda: (5 min.)
 - a. Approval of Minutes of April 6, 2016*
 - b. Acceptance of Teacher Resignation, 06/30/16, Susan Melcher, HS English
 - c. Acceptance of Donation – By The Board Lumber, Mt. Vernon*
3. Citizens' Comments: (5 min.)
4. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
 - a. Appointment of First Probationary Contract Teacher, Selene Frohmberg, Gifted/Talented, 50 FTE
5. Action/Discussion/Informational Items: (10 min.)
6. Budget Workshop (60 min.)
 - a. Updates
 - b. Deliberations, follow-up and decision making
 - c. Vote on 2016-2017 RSU 38 Budget*
 - d. Vote on 2016-2107 RSU 38 Adult Education Budget*
7. Adjournment:

* Attachments

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Maranacook Community High School Student Center
April 6, 2016
Minutes of Meeting

Present: Chair Terri Watson, Vice Chair Melissa O’Neal, Gary Carr, Joan Farrar, Pia Holmes, Trish Jackson, Jim Marr, Betty Morrell, Michele Pino, Bonnie Simcock
Members Excused: Stephen Hayes, Shawn Roderick, (one vacant position, Mt. Vernon)
Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar, and Cathy Jacobs, Director of Curriculum, Instruction and Assessment Nancy Harriman, Adult and Community Education Director Steve Vose, Director of Special Education Ryan Meserve, Finance Manager Brigitte Williams, Technology Director Diane MacGregor
Student Reps: Molly Searway, Carter McPhedran, Dana Reynolds, Robert McKee

1. Call to order: Chair Watson called the meeting to order at 6:37 p.m.
2. Consent Agenda:
 - a. Approval of Minutes of March 23, 2016
 - b. Acceptance of teacher resignation effective 6/30/16, Kristy Scullion, Mt. Vernon Elem. School
MOTION by G.Carr, second by B.Morrell to accept the Consent Agenda as presented.
Motion Carried: unanimous

Chair Watson introduced and welcomed Joan Farrar, the new school board member from Wayne.

3. Student Representative Reports:

High School representative Molly Searway reported on recent activities at the high school, including the success of the High School play, and the Senior Class Lasagna Dinner Fundraiser, which was held the same night as the opening of the play. Spring sports have started; the Spain trip was a success allowing students the opportunity to speak the language they have been learning for several years. Other recent activities include Teen Issues day and a movie night was held for high school students and middle school 8th grade students. Physics projects are set to begin; a Mentor program trip to Thomas College is planned. Also the Math Team placed 14th out of 28 schools at a recent competition.

Middle School representatives Robert McKee, Carter McPhedran, and Dana Reynolds provided updates on the Middle School teams’ projects; recent educational trips to Merrill Auditorium and the Margaret Chase Smith Library; and the work of the Civil Rights Team. Spring sports have also started.
4. Citizens’ Comments: none
5. Additions to the Agenda: none
6. Action/Discussion/Informational Items:
 - a. Appointment of First Probationary Contract teacher, Marc O’Clair, HS Science
MOTION by G.Carr, second by B.Morrell to appoint First Probationary Contract teacher Marc O’Clair. **Motion Carried:** unanimous
 - b. Policy Second Readings: EEA, Student Transportation; IK, Student Achievement/Evaluation of Student Proficiency; KF, Use of School Facilities
MOTION by G.Carr, second by B.Morrell to accept Policy EEA as presented.
Discussion followed regarding the sentence regarding video surveillance.
Motion Carried: unanimous

MOTION by G. Carr, second by B.Morrell to accept Policy IK as presented (this policy replaces Policy IKA). **Motion Carried:** unanimous

MOTION by G.Carr, second by B.Morrell to accept Policy KF as presented. **Motion Carried:** unanimous

c. Policy First Readings: ACAD, Hazing; JJC, Student Performances/Exhibits/Competitions; JL, Student Wellness

Superintendent Wolfrom reported the Policy Committee reviewed the 3 policies above at the March Policy Committee meeting (minutes attached). These policies are being recommended for first reading as presented. Please forward any questions/comments to Donna Foster at the Superintendent's Office. The next Policy Committee meeting is Monday, May 9, 6:00 p.m.

d. Consideration of out-of-country travel, GAPP (German American Partnership Program)

Superintendent Wolfrom explained that according to school board policy (IJOA), trips that are more than one week shall be scheduled to include the school vacation period, or provide justification for scheduling it for some other time. This trip is not scheduled to coincide with a school vacation. Teacher, and trip coordinator Justin Fecteau reported that since the GAPP trip is a partnership program, the program requires students attend school a total of 10 days with their German partners. German schools are closed for the Easter Holiday in 2017, which fall during our April Break. Therefore, the trip is being planned for March 11 – April 1, 2017. This will also work well for our students as the possible schedule for the SAT testing is April 10 – 14, 2017. Students will have the April vacation break to make up any work missed.

Superintendent Wolfrom recommends approval of the trip.

MOTION by G.Carr, second by P.Holmes to approve the out-of-country trip as proposed.

Motion Carried: unanimous

7. Budget Workshop

Superintendent Wolfrom reported that the Insurance rates have come in higher than expected (7%), which results in an increase of \$18,000. Finance Manager Williams looked over the individual lines in the budget and found that a half time ed tech that we do not need was included in the budget, so the increase was reduced to \$8,000. Additionally, due to the budget freeze in early March we will be able to have the carryforward the auditors are recommending for summer salaries (\$250,000), as well as an additional \$125,000 toward carry forward for next year. This increases the carry forward to \$328,000. The 125,000 has reduced the local share for each town.

Revisions have also been made to the adult education budget due to the success of the CDL program as well as the enrichment programs.

Chair Watson reported that on April 13th the Board is scheduled to vote on the budget. Are there any other items members would like to discuss to make sure everyone has answers to any pending issues? She added the budget process has gone very well, which is a tribute to the Administrative Team.

Michele Pino and Gary Carr will both be absent at next week's meeting, but both stated they are in support the budget as presented.

8. Informational Items: Discussion on informational items.

9. Adjournment: **MOTION** and second to adjourn at 7:20 p.m.

Respectfully submitted,
Donna H. Wolfrom, Superintendent/Secretary
D. Foster, Recorder

Position	50 % Gifted and Talented Teacher- Mt. Vernon and Wayne Elementary Schools	
Candidate	Selene Frohberg	
Educational Preparation	University of Southern Maine	1993
	B.S. Music Education; Cum Laude	
	Drake University and Endicott College	2014
	Courses in gifted and talented curriculum	
Related Experience	Gifted and Talented Teacher, Biddeford School Department	2014-2015
	Instrumental Music Teacher, Monmouth School Department	1994-2002
References	Debra Kenney, Principal, Biddeford Intermediate School	
	Jessica Larson, G T Teacher, Biddeford Schools	
	Gregory Cavanaugh, Special Ed Teacher, Biddeford Schools	
Certification	Provisional Gifted and Talented K-12 (690)	2016
Salary	\$19,791.23 Degree: BA Level 8 (Based on 2015-2016 Contract)	
	50% of \$39,582.45	
Board Hire Date	4/13/2016	
Replacing	Unfilled position for 2015-2016 School Year	

Regional School Unit No. 38
General Fund School Summary Budget

Statement Code: Gen Sch

Version 3, April 6, 2016

Account Number / Description	2013-2014 Expend	2014-2015 Budget	2014-2015 Expend	2015-2016 Budget	2015-2016 YTD Expend	2016-2017 PROPOSED	\$ Change FY17 v FY16	% Change FY17 v FY16
	7/1/2013 - 6/30/2014	7/1/2014 - 6/30/2015	7/1/2014 - 6/30/2015	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2016 - 6/30/2017	
010 MANCHESTER ELEMENTARY	\$1,309,138.37	\$1,416,243.63	\$1,385,092.04	\$1,628,860.80	\$1,160,105.70	\$1,788,221.68	\$159,360.88	9.78%
020 MT VERNON ELEMENTARY	\$859,644.50	\$864,696.67	\$866,376.34	\$1,167,644.99	\$812,781.42	\$1,166,313.62	\$(1,331.37)	(0.11)%
030 READFIELD ELEMENTARY	\$1,182,017.47	\$1,239,408.67	\$1,263,031.93	\$1,509,276.78	\$1,133,672.48	\$1,741,884.81	\$232,608.03	15.41%
040 WAYNE ELEMENTARY	\$545,199.34	\$630,060.24	\$605,401.16	\$757,775.67	\$532,759.83	\$777,582.39	\$19,806.72	2.61%
100 MARANACOOK MIDDLE SCHOOL	\$2,638,748.72	\$2,654,685.98	\$2,566,782.37	\$2,822,434.59	\$2,090,990.51	\$2,938,975.72	\$116,541.13	4.13%
300 MARANACOOK HIGH SCHOOL	\$3,979,388.00	\$4,161,815.13	\$4,050,023.74	\$4,221,293.60	\$3,029,590.55	\$4,305,323.37	\$84,029.77	1.99%
500 PHOENIX HOUSE	\$145,864.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	---
900 DISTRICT WIDE	\$3,328,142.19	\$3,323,786.97	\$3,301,478.34	\$3,235,744.19	\$2,469,426.00	\$3,091,144.55	\$(144,599.64)	(4.47)%
910 OTHER FACILITIES-SUPT	\$8,662.41	\$9,650.00	\$8,501.94	\$9,850.00	\$6,607.78	\$8,650.00	\$(1,200.00)	(12.18)%
920 OTHER FACILITIES-TRANS	\$38,826.93	\$30,450.00	\$36,663.21	\$35,175.00	\$28,223.22	\$29,200.00	\$(5,975.00)	(16.99)%
950 ELEMENTARY	\$1,207,683.49	\$1,283,782.71	\$1,032,627.84	\$580,254.38	\$284,542.73	\$641,023.21	\$60,768.83	10.47%
GRAND TOTAL	\$15,243,315.81	\$15,614,580.00	\$15,115,978.91	\$15,968,310.00	\$11,548,700.22	\$16,488,319.35	\$520,009.35	3.26%

**REGIONAL SCHOOL UNIT NO. 38
ADULT & COMMUNITY EDUCATION
2016-2017
REVISED 3/16/16**

ITEM & EXPLANATION	FY12	FY13	FY14	FY15	FY16	FY17
EXPENDITURES						
Administration	124,138	116,738	115,214	113,007	113,078	104,439
Vocational	23,535	22,329	21,704	19,276	17,437	29,937
Diploma	13,543	13,274	6,780	4,357	3,928	2,840
Adult Literacy	2,409	2,409	2,412	2,470	2,384	2,384
Community	16,812	16,682	14,109	16,128	13,649	13,750
Enrichment	17,682	20,443	19,121	20,594	19,524	18,650
TOTAL EXPENDITURE BUDGET	198,119	191,875	179,340	175,832	170,000	172,000
REVENUES						
Estimated Carry-Over	2,000	8,000	8,000	2,000	2,000	-
State Subsidy	33,000	33,000	33,000	35,000	35,000	35,000
Registration Fees	78,119	87,875	75,340	75,832	70,000	74,000
Local Share	62,000	63,000	63,000	63,000	63,000	63,000
ED279 Transfer for 16-20 Year Old Subsidy	23,000	-	-	-	-	-
TOTAL REVENUE BUDGET	198,119	191,875	179,340	175,832	170,000	172,000

GRANTS	FY12	FY13	FY14	FY15	FY16	FY17
Adult Basic Education Grant*	8,000	7,000	7,000	6,486	4,709	2,948
College Transition Grant	5,118	5,118	5,118	8,434	7,720	8,977
Maine College Access Grant*	-	29,825	-	-	-	-

*Combined with other school districts

REGIONAL SCHOOL UNIT NO. 38
REVENUE AREAS
VERSION 3 DRAFT BUDGET / PRELIMINARY ED279 w/ADD'L SUBSIDY
2016-2017
4/6/2016

REVENUE AREA	2015-2016	Inc / Dec	2016-2017	DESCRIPTION
State EPS Allocation	3,484,167	(89,337)	3,394,830	Preliminary ED279 with Estimate for Bond Interest Adjustment / State Share 29.4%
State National Teacher Funding	13,500	1,500	15,000	State of Maine provides additional funds for nationally certified teachers. The amount funded per teacher changes each year.
Other Revenues				
Tuition Revenue	400,000	-	400,000	Tuition revenue from the Town of Fayette for students in grades 6 - 12.
Transportation Revenue	40,000	-	40,000	Revenue for field trips paid by outside sources and bus repairs on Winthrop & Fayette buses.
MeCare Reimbursement	50,000	-	50,000	Revenue from the State of Maine for MeCare reimbursement for students attending our Day Treatment Programs. The number of students we can bill for has decreased.
Fiscal Services/Admin Fees	20,000	-	20,000	Fees for services provided to other school districts with RSU #38 personnel.
Curricular Participation Fees & Gate Receipts	70,000	-	70,000	Co & extra curricular participation fees paid by students and gate receipts from basketball games and play productions.
Miscellaneous	105,000	-	105,000	These revenues are for State Agency reimbursement for foster children within our district that need special ed educational programming, interest income, rental income (Wayne Town Office), e-rate reimbursement, insurance proceeds, sale of equipment, and other miscellaneous revenues.
Balance Forward	200,000	128,067	328,067	The audit is done on a full accrual basis and the auditors make entries for summer salaries for the professional staff. Because of this, the auditor feels a "Cash Balance" should not be listed and the district should be working toward having the entire summer salaries set aside in a reserve. The FY17 balance is the additional unanticipated subsidy received in FY16 plus additional undesignated funds.
Property Tax Revenue				
Required Local Dollar Match	8,234,496	(78,013)	8,156,483	Amount required to be raised by towns based on valuation within each town and required mills for education (these amounts change each year).
Local Only Debt	224,685	(24,451)	200,234	Local debt for construction projects approved at referendum in each town (14% of Middle School, High School renovations, new athletic fields).
Additional Local Dollars	3,126,462	582,244	3,708,706	Additional local funds needed to fund the expenditure budget once all other revenue areas have been taken into consideration.
Sub-Total Property Tax Revenue	11,585,643	479,780	12,065,423	Total local funds to be raised by our four towns.
TOTAL BUDGET	15,968,310	520,010	16,488,320	Total revenue budget, which matches total expenditure budget.

REGIONAL SCHOOL UNIT NO. 38
VERSION 3 DRAFT BUDGET/PRELIMINARY ED279 w/ADD'L SUBSIDY
LOCAL DOLLAR CALCULATION
2016-2017
4/6/2016

DESCRIPTION	DISTRICT	MANCHESTER	MT. VERNON	READFIELD	WAYNE
2015 Property Revenue Services Valuation	1,003,450,000	310,050,000	245,000,000	260,950,000	187,450,000
2014 Property Revenue Services Valuation	994,550,000	301,450,000	240,650,000	264,850,000	187,600,000
\$ Inc/Dec in Valuation	8,900,000	8,600,000	4,350,000	(3,900,000)	(150,000)
% Inc/Dec in Valuation	0.89%	2.85%	1.81%	-1.47%	-0.08%
2016-2017 Required Local Contribution	8,156,483	2,525,137	2,017,453	2,197,702	1,416,191
2016-2017 Required Mill Expectation		8.30	8.30	8.30	7.47
Amount required by the State of Maine to be raised by towns based on valuation within each town and required mills for education (these amounts change each year). If the required amount is not raised by the towns, the State EPS Allocation will be reduced.					
2015-2016 Required Local Contribution*	8,234,496	2,556,861	2,071,240	2,259,920	1,346,475
2015-2016 Required Mill Expectation*		8.48	8.48	8.48	6.94
\$ Inc/Dec in Required Local Contribution	(78,013)	(31,724)	(53,787)	(62,218)	69,716
% Inc/Dec in Required Local Contribution	-0.95%	-1.24%	-2.60%	-2.75%	5.18%
Add'l Local x 50% @ 3 Yr Enroll Avg %	100.00%	32.17%	20.49%	35.54%	11.80%
Add'l Local x 50% @ 3 Yr Val Avg %	100.00%	30.37%	24.27%	26.43%	18.93%
Net Additional Local \$	3,908,940				
Add'l Local x 50% @ 3 Yr Enroll Avg %		628,753	400,471	694,619	230,627
Add'l Local x 50% @ 3 Yr Val Avg %		593,573	474,350	516,566	369,981
Total Additional Local \$	3,908,940	1,222,326	874,821	1,211,185	600,609
Local Only Adult Ed. Contribution	63,000				
Add'l Local x 50% @ 3 Yr Enroll Avg %		10,134	6,454	11,195	3,717
Add'l Local x 50% @ 3 Yr Val Avg %		9,567	7,645	8,325	5,963
2016-2017 Total Local Contribution	12,128,423	3,767,163	2,906,373	3,428,408	2,026,480
2015-2016 Total Local Contribution	11,648,643	3,616,100	2,837,033	3,324,451	1,871,059
Local \$ Increase/Decrease 2016-2017	479,780	151,063	69,340	103,957	155,421
Local % Increase/Decrease 2016-2017	4.12%	4.18%	2.44%	3.13%	8.31%
Local \$ Increase for 2015-2016	554,653	169,231	128,107	160,910	96,405
Local % Increase for 2015-2016	5.00%	4.91%	4.73%	5.09%	5.43%
October 1, 2015 Enrollment by Town	1,165	386	237	397	145
Local \$ Contributed per Student	10,411	9,759	12,263	8,636	13,976