

**REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS**  
**Maranacook Community High School Student Center**  
**April 6, 2016**  
**Minutes of Meeting**

Present: Chair Terri Watson, Vice Chair Melissa O’Neal, Gary Carr, Joan Farrar, Pia Holmes, Trish Jackson, Jim Marr, Betty Morrell, Michele Pino, Bonnie Simcock  
Members Excused: Stephen Hayes, Shawn Roderick, (one vacant position, Mt. Vernon)  
Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar, and Cathy Jacobs, Director of Curriculum, Instruction and Assessment Nancy Harriman, Adult and Community Education Director Steve Vose, Director of Special Education Ryan Meserve, Finance Manager Brigitte Williams, Technology Director Diane MacGregor  
Student Reps: Molly Searway, Carter McPhedran, Dana Reynolds, Robert McKee

1. Call to order: Chair Watson called the meeting to order at 6:37 p.m.
2. Consent Agenda:
  - a. Approval of Minutes of March 23, 2016
  - b. Acceptance of teacher resignation effective 6/30/16, Kristy Scullion, Mt. Vernon Elem. School  
**MOTION** by G.Carr, second by B.Morrell to accept the Consent Agenda as presented.  
**Motion Carried:** unanimous

Chair Watson introduced and welcomed Joan Farrar, the new school board member from Wayne.

3. Student Representative Reports:

High School representative Molly Searway reported on recent activities at the high school, including the success of the High School play, and the Senior Class Lasagna Dinner Fundraiser, which was held the same night as the opening of the play. Spring sports have started; the Spain trip was a success allowing students the opportunity to speak the language they have been learning for several years. Other recent activities include Teen Issues day and a movie night was held for high school students and middle school 8<sup>th</sup> grade students. Physics projects are set to begin; a Mentor program trip to Thomas College is planned. Also the Math Team placed 14<sup>th</sup> out of 28 schools at a recent competition.

Middle School representatives Robert McKee, Carter McPhedran, and Dana Reynolds provided updates on the Middle School teams’ projects; recent educational trips to Merrill Auditorium and the Margaret Chase Smith Library; and the work of the Civil Rights Team. Spring sports have also started.
4. Citizens’ Comments: none
5. Additions to the Agenda: none
6. Action/Discussion/Informational Items:
  - a. Appointment of First Probationary Contract teacher, Marc O’Clair, HS Science  
**MOTION** by G.Carr, second by B.Morrell to appoint First Probationary Contract teacher Marc O’Clair. **Motion Carried:** unanimous
  - b. Policy Second Readings: EEA, Student Transportation; IK, Student Achievement/Evaluation of Student Proficiency; KF, Use of School Facilities  
**MOTION** by G.Carr, second by B.Morrell to accept Policy EEA as presented.  
Discussion followed regarding the sentence regarding video surveillance.  
**Motion Carried:** unanimous

**MOTION** by G. Carr, second by B.Morrell to accept Policy IK as presented (this policy replaces Policy IKA). **Motion Carried:** unanimous

**MOTION** by G.Carr, second by B.Morrell to accept Policy KF as presented. **Motion Carried:** unanimous

c. Policy First Readings: ACAD, Hazing; JJC, Student Performances/Exhibits/Competitions; JL, Student Wellness

Superintendent Wolfrom reported the Policy Committee reviewed the 3 policies above at the March Policy Committee meeting (minutes attached). These policies are being recommended for first reading as presented. Please forward any questions/comments to Donna Foster at the Superintendent's Office. The next Policy Committee meeting is Monday, May 9, 6:00 p.m.

d. Consideration of out-of-country travel, GAPP (German American Partnership Program)

Superintendent Wolfrom explained that according to school board policy (IJOA), trips that are more than one week shall be scheduled to include the school vacation period, or provide justification for scheduling it for some other time. This trip is not scheduled to coincide with a school vacation. Teacher, and trip coordinator Justin Fecteau reported that since the GAPP trip is a partnership program, the program requires students attend school a total of 10 days with their German partners. German schools are closed for the Easter Holiday in 2017, which fall during our April Break. Therefore, the trip is being planned for March 11 – April 1, 2017. This will also work well for our students as the possible schedule for the SAT testing is April 10 – 14, 2017. Students will have the April vacation break to make up any work missed.

Superintendent Wolfrom recommends approval of the trip.

**MOTION** by G.Carr, second by P.Holmes to approve the out-of-country trip as proposed.

**Motion Carried:** unanimous

7. Budget Workshop

Superintendent Wolfrom reported that the Insurance rates have come in higher than expected (7%), which results in an increase of \$18,000. Finance Manager Williams looked over the individual lines in the budget and found that a half time ed tech that we do not need was included in the budget, so the increase was reduced to \$8,000. Additionally, due to the budget freeze in early March we will be able to have the carryforward the auditors are recommending for summer salaries (\$250,000), as well as an additional \$125,000 toward carry forward for next year. This increases the carry forward to \$328,000. The 125,000 has reduced the local share for each town.

Revisions have also been made to the adult education budget due to the success of the CDL program as well as the enrichment programs.

Chair Watson reported that on April 13<sup>th</sup> the Board is scheduled to vote on the budget. Are there any other items members would like to discuss to make sure everyone has answers to any pending issues? She added the budget process has gone very well, which is a tribute to the Administrative Team.

Michele Pino and Gary Carr will both be absent at next week's meeting, but both stated they are in support the budget as presented.

8. Informational Items: Discussion on informational items.

9. Adjournment: **MOTION** and second to adjourn at 7:20 p.m.

Respectfully submitted,  
Donna H. Wolfrom, Superintendent/Secretary  
D. Foster, Recorder