

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS

Maranacook Community Middle School

December 6, 2017, 6:30 p.m.

AGENDA

1. Call to order:
2. Recognition Ceremony for Boys Soccer Team – State Champions (10 min.)
3. Presentations: (20 min.)
 - a. GEARUP
 - b. Technology Update
4. Student Representatives Reports (10 min.)
5. Citizens' Comments: (5 min.)
6. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
7. Action/Discussion/Informational Items: (30 min.)
 - a. Approval of Minutes of November 15, 2017*
 - b. Consideration of request for leave of absence, second semester 2018, Steven DeAngelis*
 - c. Appointment of First Probationary Teacher - Emma Mohny, MS French*
 - d. Acceptance of Donations*
 - e. Consideration of overnight travel, Wayne Elementary School Grades 4-5, Bryant Pond, May 14-15, 2018*
 - f. Consideration of overnight travel, Maranacook Community Middle School, Royal River Team, The Chewonki Foundation, Wiscasset, April 24-27, 2018*
 - g. Consideration of out-of-state/overnight travel, Maranacook Community High School, Northeastern University, Boston, MA, May 17-18, 2018*
 - h. Policy First Readings: BHC/GBD, School Board Staff Communication; GCI, Professional Staff Development Opportunities; JJI, Philosophy of Athletics*
8. Informational Items: (10 min.)
 - a. Reports:
 - Staff Association
 - Principals*
 - Adult & Community Education Director*
 - Finance Manager*
 - Health Center Director*
 - Special Education Director*
 - Curriculum, Assessment & Instruction Director*
 - Superintendent of Schools*
 - b. Winter Coaching Appointments*
 - c. Ad Hoc Groups:
 - Awesome Bear Society – 12/13/17, MCHS Media Ctr., 6:30 p.m.
 - d. Committee Reports:
 - Administrator/Staff/Board Evaluation – 12/11/17, Supt's Office, 3:30 p.m.
 - Curriculum/Assessment – TBD
 - Facilities TBD
 - Health Center Advisory Council* – 01/16/18, MCHS Media Ctr., 6:30 p.m.
 - Policy* – 12/19/17, Superintendent's Office, 6:00 p.m.
 - School Health Leadership Council – 01/10/18, HS Health Center, 3:00 p.m.
9. Adjournment:

* Attachments

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent's Office, in writing, ten days prior to the Board's next scheduled meeting.

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Manchester Elementary School
November 15, 2017
Minutes of Meeting

Members Present: Chair Betty Morrell, Vice Chair, Gary Carr, Wendy Brotherlin, Cathy Jacob, Melissa O'Neal, Kaleb Pushard, Shawn Roderick, Lucas Rumler, Thomas Sneed, Adam Woodford, Alexander Wright

Member Excused: Jon Caron, David Twitchell

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar, and Rick Hogan, Assistant Principal Kristen Levesque, Special Education Director Ryan Meserve, Technology Director Diane MacGregor, Finance Manager Brigitte Williams, Director of Curriculum, Instruction & Assessment Nancy Harriman

1. Call to order: Chair Morrell called the meeting to order at 6:30.
Announcement was made that the Maranacook Boys Soccer Team won the State Championship. They will be invited to the December 6th meeting for a brief recognition ceremony.
2. Presentation: Report Card Update
Nancy Harriman reported on the new report cards for the different grade levels reflecting the requirements of the proficiency based work.
There is a PBE Night scheduled at the high school the evening of November 28th.
3. Citizens' Comments: none
4. Additions/Adjustments to the Agenda by Board and/or Superintendent:
Chair Morrell recommended moving item 5c. forward in the agenda.
MOTION by Carr, second by Rumler to move item 5c to be discussed next in the agenda. **Motion Carried:** unanimous
5. Action/Discussion/Informational Items:
 - c. Consideration of Architectural Firm for District Facilities and Grounds Assessment –
(taken out of order)
Rob Tillotson, President and Tyler Barter, Architect for Oak Point Associates came before the Board to answer any questions about the Facilities and Grounds Assessment work for RSU #38.
The Facilities Committee interviewed four firms that submitted RFQs for the Assessment work. The Facilities Committee unanimously recommend the procurement of Oak Point Associates to conduct the District Facilities and Grounds Assessment.
Mr. Barter and Mr. Tillotson spoke about the services their firm provides and how they will work with staffs in all the schools as well as the central office staff to develop a facilities needs assessment for the district. There will be a lot of hands-on investigation in the buildings before they generate an overall report in the end.
Chair Morrell commented how she was impressed with how they work with communities in their other projects.

They added that they would like to engage the community to let them know all the great things that are going in the buildings. They also recommend at least one community forum when the report is presented.

Gary Carr added that they will also help us through the bonding process, as well as looking for other funding sources such as Efficiency Maine.

MOTION Carr, second by Wright to accept Oak Point Associates to conduct the RSU 38 Facilities and Grounds Needs Assessment as outlined in the packet.

Motion Carried: unanimous

a. Approval of Minutes of November 15, 2017

MOTION by Carr, second by Brotherlin to approve the minutes of November 15, 2017 as presented. **Motion Carried:** 11 in favor, 0 Opposed, 1 abstained (Rumler)

b. Consideration of out-of-country student international exchange – GAPP (German American Partnership Program) March 9-30, 2019

MOTION by Carr, second by Wright to approve the out-of-country student international exchange – GAPP for March 9-30, 2019. **Motion Carried:** unanimous

c. Consideration of Architectural Firm for District Facilities and Grounds Assessment (above)

d. Discussion regarding Strategic Plan Development Process

Chair Morrell reported that the current RSU 38 Strategic Plan ends in 2017. In the packet are some options to consider for the strategic plan process, as well as a copy of the current plan. There is also a sample from RSU 21 and an article from the Harvard Business Review in your folders. No action is needed tonight.

Superintendent Wolfrom added that the Administrative Team reviews this document periodically to see where we are in the plan. She will do a presentation to the Board in December.

Discussion/Questions:

Are we where we should be? Supt. Wolfrom responded that we are, but there were some things that threw us off such as when the state changed the assessment tests. But we now have 2 years of data and hopefully we are back on track. A huge piece is the curriculum piece and we are almost at the point where we need to be. Another large piece is the teacher/principal evaluation and we are almost there. The strategic plan is a living/breathing document.

What about the Board piece? Supt. Wolfrom responded that we have not done that. Now that the teacher/administrator piece is in place, next would be the Board piece.

Three-4 year olds; is that a state requirement? Special Education Director Ryan Meserve responded that there is a proposal that public schools would take over special education for students 3, 4, and 5 year olds. There is a lot of robust discussion happening, and weekly meetings; most days it looks like it will be pushed forward; initially they wanted it to start next year. We would take on the eligibility of 3 year olds who have needs for special education. CDS would still hold on to the birth to age 2 group. There would be a huge amount of money shifted to the districts.

At this point what is the funding proposal? R.Meserve – there is no formal funding proposal at this time. This is the 5th week of weekly meetings and there is another next week.

In your professional opinion is this better for the kids? R.Meserve – there would be a lot of pros, but until we know the specifics it's hard to tell. There are still a lot of questions in terms of facilities and funding. Even though we offer Pre-K in our schools, special education is provided by CDS for this age group.

M.O'Neal spoke about her experience with the strategic planning process back in 2012, which include community members, administrators, teachers, students and board members (Option 5). She believes it would be helpful to invite the community to do this again. People walked away feeling that we did something great for the District. Perhaps we could go through a SWOT analysis (strengths, weakness, opportunities, threats). Supt. Wolfrom added that she has talked with someone who could facilitate the process if we choose that route.

e. Update regarding Regionalization

The Legislative Council convened and approved LR 2558, An Act To Repeal Certain Provisions Regarding the System Administration Allocation Affecting Maine School Districts in the 2018-2019 Biennial Budget, sponsored by Senator Jackson of Aroostook. This means the bill will be moving forward.

The Western Maine Education Collaborative (WMEC) decided not to submit a plan due to having too many unanswered questions. Some school districts are working with Dick Spencer of Drummond Woodsom to make plans to submit a service center for their group. Supt. Wolfrom also met with Joe Mattos, the new Superintendent for Fayette, and they are not interested in submitting a plan with us. They are really low subsidy receivers, only for Special Education, and feel that joining in on a partnership would have little benefit for them at this time.

There are several small planning grants through the Fund for the Efficient Delivery of Educational Services (FEDES) to assist in financing the cost of local and regional initiatives. One of the grants would be a planning grant for regional alternative education programs and opportunities. This has the potential to lead to a future regionalization plan.

Supt. Wolfrom did contact Jennifer Pooler at DOE to see if they could send a staff member to meet with the Board to discuss this initiative. Her response was forwarded to the board.

Suggestion was made to send a letter to the DOE stating that we did approach Fayette and asked that they consider submitting an application with us, to put it on the record. The letter could also include what we are doing with the WMEC.

Question - why don't we bill out for MaineCare? Ryan Meserve explained the history behind the District billing for MaineCare. In some ways it is not connected with the educational plans for students so we would need to bill through a secondary agency, and add licensed clinical social workers to our staff. There is a balance of when it makes sense to do this and for a school district of this size it is not cost effective. He added that he does still stay in contact with the stakeholder group.

f. Consideration of overnight trip, MCHS – Thomas College, Waterville, ME, 12/1-2/17

MOTION by Carr, second by Wright to approve the overnight trip to Thomas College, December 1 and 2, 2017 as presented. **Motion Carried:** unanimous

6. Adjournment: **MOTION** and second to adjourn the meeting at 7:38p.m.

Respectfully submitted,
Donna H. Wolfrom, Superintendent/Secretary
D. Foster, Recorder



MARANACOOK COMMUNITY HIGH SCHOOL

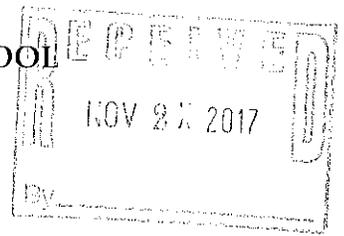
RSU#38

2250 Millard Harrison Drive

Readfield, Maine 04355

Office (207)685-4923

Fax (207)685-9597



Dwayne Conway, Principal
Al MacGregor, Athletic Director

Kristen Levesque, Assistant Principal

Kelly Thompson, Office Coordinator
Kimberly Radley, Guidance Chair

November 20, 2017

7b.

To: Donna Wolfram, Superintendent RSU #38
RSU #38 School Board

From: Steve DeAngelis, Teacher, Maranacook Community High School

Re: Leave of Absence

I am requesting a leave of absence from my teaching position effective Jan. 5, 2018 and running through the end of the current school year. I am requesting this leave so that I can run for the office of Governor of the state of Maine in the November, 2018 election. I will be running as a Democrat and so will know after the primary election in June if I will still be running come November. If my campaign continues after June, I will ask for an extension of the leave until early November, 2018. My intent is to win the Democratic primary and become our next Governor in November, but if that does not come to pass, I would like to return to my teaching position at MCHS.

I am not taking this decision lightly. I have thought about running for governor for over a decade now, but could never get myself to leave a teaching job that I love. I am not ready to be done teaching, but I am ready to serve people in another capacity. I request that you support my endeavor by granting my request for a leave of absence.

Sincerely,

Steve DeAngelis

Maranacook Community High School Teacher

Position	French Teacher- Maranacook Middle School	
Candidate	Emma Mohny	
Educational Preparation	Wesleyan University - Middletown, CT	2012
	BA French Studies and English - Double Major	
Related Experience	English Language Teaching Assistant- Dijon France	2016-2017
References	Carolyn Colebum - VP Executive Publicist, Viking Books	
	Louise Braverman - Director of Publicity, Penguin Books	
	Anne Green - Director, Wesleyan Writers Program	
Certification	French K-12 (420) Conditional	7/1/2018
Salary	\$34,200.00 Degree: BA Level 1 (Pro-rated)	
Board Hire Date	12/6/2017	
Replacing	Christine Munroe	

Acceptance of Donations
December 6, 2017

7d.

Donor	Amount	Department
Awesome Bear Society	\$1,400.66	Capital Support – Nordic Trails
	\$2,500.00	Capital funding - Nordic
	\$596.24	Fall Theater – student support
Anonymous	\$500.00	Winter Gear for children in need – MES
McKee Law LLC PA	\$1,000.00	Trail Construction Project
Delisle Insurance Services LLC	\$250.00	Boys Basketball Program

RSU #38
Maranacook Area Schools – Field Trip Request Form
Please submit request to office at least 3 weeks prior to field trip

Out-of-State and/or Overnight Trips must be sent directly to the Superintendent for Board approval

Select One: (for full definitions, please refer to Policy IJOA)

Field Trip – takes place during the school day and is organized and conducted by one or more RSU 38 employees as a means of accomplishing particular curricular objectives. (OVERNIGHT)

Competition Trip – related to an academic, artistic, athletic, or other student competition or performance that involves individual students or teams.

Other School-sponsored Trip – organized and conducted by one or more employees as a supplement to the curriculum, as a class social activity, or as an activity planned by a student club or organization.

Non-school-sponsored Travel – organized by employees, parents or others that is not an extension of the instructional program or school-sponsored activities and has not been approved as a school-sponsored trip.

School: Wayne Elementary Date of trip: 5/14 & 15/18 Destination: University of Maine 4-H Camp Learning Center, in Bryant Pond, Me

Departure time (from school): 5/14 - 8:30am Return time (to school): 5/15 - 4:15-4:30pm

Bag lunches will be needed (please confirm with Food Service 1 week before trip)

Teacher: Mrs. Susan Hogan Grade level(s): 4 and 5

Number of students: 22 Number of chaperones: 3 or 4 Cost of activity: \$1400 (est) by class fundraisers

Cost of transportation*: \$565 (est) Transportation paid by: Field Trip Funds in School Budget
(if not paid by school, please include billing information including mailing address)

Paid By: _____
(School, Parent Association, specific student activity account, other)

Educational objectives: (Include description of activities, pre-trip activities, correlation with curriculum, concepts/skills learned, follow-up lessons.)
(Use back side or attach sheet for objectives if needed.)

Class Trip for Grades 4 and 5 -- All natural Science experiences at the Camp. Students

and chaperones will be staying overnight on May 14th at the Camp.

Planned Stop(s): None
Sites(s) have been notified: Yes No (Including food establishments)

Notification of transportation needs made to Transportation Director: (Date) 10/26/17
(Final approval of transportation arrangements dependent upon availability of bus & driver)

Other Transportation arrangements have been made - please specify: N/A

Storm Date: _____

[Signature]
Principal's Signature

Recommended Not Recommended

10/27/17
Date

*Cost of transportation based upon cost per mile as determined through budget process (driver, bus, gas, depreciation)

Copies: send electronically ONLY
1 copy to Transportation Director
1 copy to Food Service Director (if during lunch)

[Signature] PST

Maranacook Area Schools - Field Trip Request Form

Please submit request to office at least 3 weeks prior to field trip

Donna Foster

11-27-17

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Competition Trip - related to an academic, artistic, athletic, or other student competition or performance that involves individual students or teams.
Other School-sponsored Trip - organized and conducted by one or more employees as a supplement to the curriculum, as a class social activity, or as an activity planned by a student club or organization.
Non-school-sponsored Travel - organized by employees, parents or others that is not an extension of the instructional program or school-sponsored activities and has not been approved as a school-sponsored trip.

School: MCMS Date of trip: 4/29-4/27 Destination: The Chewonki Foundation

Departure time (from school): 8:30 4/29 Return time (to school): 2:00 4/27

Bag lunches will be needed (please confirm with Food Service 1 week before trip)

Teacher: Reiter, Tracy, Kenny Grade level(s): 6, 7, 8

Number of students: 65 Number of chaperones: 6 Cost of activity: \$85/student

Cost of transportation*: 0 Transportation paid by: NA (if not paid by school, please include billing information including mailing address)

Paid By: (School, Parent Association, specific student activity account, other)

Educational objectives: (Include description of activities, pre-trip activities, correlation with curriculum, concepts/skills learned, follow-up lessons.) (Use back side or attach sheet for objectives if needed.)

We will be attending the Chewonki Outdoor Classroom as a part of our third trimester theme on Oceans and Animals

Planned Stop(s): NA

Sites(s) have been notified: Yes No (including food establishments)

Notification of transportation needs made to Transportation Director: (Date) NA (Final approval of transportation arrangements dependent upon availability of bus & driver)

Other Transportation arrangements have been made - please specify:

Storm Date: NA

Principal's Signature

Recommended Not Recommended

Date 11/27/17

*Cost of transportation based upon cost per mile as determined through budget process (driver, bus, gas, depreciation)

Copies: send electronically ONLY
1 copy to Transportation Director
1 copy to Food Service Director (if during lunch)

Lesson Choices

Ecology Lessons

The Outdoor Classroom's five lessons in ecology and natural History are a dynamic blend of hands/minds-on activities through which students study coastal and terrestrial eco-systems. Utilizing a combination of classroom and field methods, small teams of students investigate ecological and biological concepts and reflect on their relationship to the natural world. We emphasize self-guided inquiry, careful observation, scientific measurement, and the use of journals for recording, writing, and drawing. Our teachers tailor each lesson to enhance the visiting school's curriculum and to match the age and experience level of every group.

Estuary Study

Our 75 acres of estuarine marsh are a rich resource for exploring concepts such as adaptation and limiting factors and for developing an appreciation of botany. Lessons frequently include water testing, plot studies, use of plant-identification field guides, and discussions of coastal development issues. A salt marsh study by canoe is also available.

Pond Study

Each of our small ponds, bogs, and vernal pools contains a diverse and vibrant community of plants and animals. They are perfectly situated for comparative studies of biotic and abiotic factors. Lesson topics may focus on fundamental concepts, such as the water cycle, or delve into more complex subjects, such as insect specialization and water-quality monitoring.

Animal Study

Examining animal behavior and structure is an excellent way to illustrate a wide range of ecological principles, such as habitat, niche interrelationships, and food webs. In a typical lesson, students carefully examine prepared taxidermy mounts, reporting to the group what they have found, and then conducting field observations in the surrounding forest.

Rocky Shore Study

The dynamic intertidal zones of the rocky shore are as well suited to ecological investigation as they are exciting to explore. This is an area rich in specialized plants and animals, shaped by the forces of geology and astronomy. Rocky shore lessons are conducted at nearby, off-site areas and often incorporate transects, use of field guides, creative dramatics, and discussions of tidal forces, plate tectonics, and marine resource issues.

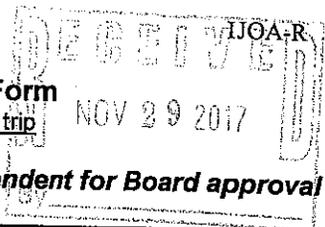
Forest Study

Our 350 acres of diverse forest exemplify a coastal spruce and fir ecosystem, influenced by a lengthy human history. Ecological concepts such as primary and secondary succession and interspecies competition spring to life as we examine the understory and canopy. Participants use the forester's traditional tools, including Biltmore sticks, increment borers, and clinometers, to make their investigations. Students rove through several distinct forest types and learn ways to identify and differentiate between them.

Live Animal Presentation

Chewonki's traveling natural history department offers numerous hour-long presentations that can be incorporated into any residential program. Often used as an evening activity for an entire visiting class, these programs are a unique opportunity for students to see and learn about a wide variety of living wildlife, from alligators to hawks to owls.

RSU #38
Maranacook Area Schools – Field Trip Request Form
Please submit request to office at least 3 weeks prior to field trip



7g.

Out-of-State and/or Overnight Trips must be sent directly to the Superintendent for Board approval

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Competition Trip – related to an academic, artistic, athletic, or other student competition or performance that involves individual students or teams.

Other School-sponsored Trip – organized and conducted by one or more employees as a supplement to the curriculum, as a class social activity, or as an activity planned by a student club or organization.

Non-school-sponsored Travel – organized by employees, parents or others that is not an extension of the instructional program or school-sponsored activities and has not been approved as a school-sponsored trip.

School: Maranacook HS Date of trip: 5/17-5/18/18 Destination: Northeastern University Boston, MA

Departure time (from school): 5/17/18 3pm Return time (to school): 5/18/18 9:30 pm

Bag lunches will be needed (please confirm with Food Service 1 week before trip)

Teacher: Gomer, DeMillo, Streeter, Abbott Grade level(s): 9-12

Number of students: 26 Number of chaperones: 4 Cost of activity: \$260.00 per student

Cost of transportation*: \$2200.00 Transportation paid by: Parents & Students

Paid By: Parents and students
(if not paid by school, please include billing information including mailing address)
(School, Parent Association, specific student activity account, other)

Educational objectives: (Include description of activities, pre-trip activities, correlation with curriculum, concepts/skills learned, follow-up lessons.)
(Use back side or attach sheet for objectives if needed.)

Students develop research, speaking, and collaboration skills. Students learn about the work of the United Nations. Students work with students from diverse backgrounds on Real World Issues

Planned Stop(s): Kennebunk Rest Area & Quincy Market

Sites(s) have been notified: Yes No (Including food establishments)

Notification of transportation needs made to Transportation Director: (Date) N/A Transportation by Custom Coach of Gorham, ME
(Final approval of transportation arrangements dependent upon availability of bus & driver)

Other Transportation arrangements have been made - please specify: ↓

Storm Date: N/A

Dwayne Conway
Principal's Signature

Recommended Not Recommended

11/27/17
Date

*Cost of transportation based upon cost per mile as determined through budget process (driver, bus, gas, depreciation)

Copies: send electronically ONLY
1 copy to Transportation Director
1 copy to Food Service Director (if during lunch)

Policy: BHC/GBD

REGIONAL SCHOOL UNIT NO. 38
SCHOOL BOARD STAFF COMMUNICATIONS

The School Board desires to maintain open channels of communication between itself and the staff. Staff input on Board policy is welcome. The primary means of communication will, however, be through the Superintendent.

A. Staff Communications to the School Board

All communications or reports to the School Board or any School Board from principals, supervisors, teachers, or other staff members will be submitted through the Superintendent. This necessary procedure will not be construed as denying the right of any employee to appeal to the School Board administrative decisions about important matters, provided that the employee has discussed the matter with the Superintendent, attempted to resolve the issue, and notified the Superintendent of the forthcoming appeal. The appeal must be processed in accordance with the School Board policy on complaints and grievances.

Also, School Board meetings are public meetings. As such, they provide an excellent opportunity to observe at first-hand the School Board deliberations on issues of staff concern. Staff members may participate in School Board meetings in accordance with the policy on public participation at such meetings. Further, at times, and with the knowledge of the Superintendent, the School Board may invite staff members to speak at School Board meetings or to serve on advisory committees to the School Board.

B. School Board Communications to Staff

All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the Superintendent, and the Superintendent will employ all such media as are appropriate to keep staff fully informed of the School Board problems, concerns, and actions.

C. Board and Teachers

The relationship of the teacher to the Board is indirect. The teacher is directly responsible to the Principal and through him/her to the Superintendent, and then to the Board. However, this does not mean that the teacher does not have access to the Superintendent or to the Board. Conditions may arise when direct access may be obtained through channels established for grievances.

D. Visits to Schools

Individual School Board members who, in their parental capacity, wish to visit the school(s) or classroom(s) of their child(ren) will follow the regular procedures for visitors. School Board

REVISED POLICY – FIRST READING

members who wish to visit other schools or classrooms as an informal expression of interest in school affairs (not as "inspection") will inform the Superintendent who will arrange such visit(s) through the appropriate principal(s).

Official visits by School Board members will be conducted only under School Board authorization and with the full knowledge of the Superintendent, principal(s), and staff.

E. School Board Member Authority

Staff and Board members are reminded that individual School Board members have no special authority, except when they are convened at a legal meeting of the School Board or vested with special authority by School Board action.

Revised by RSU No. 38 Board of Directors: March 7, 2012

Policy: GCI
~~Adopted: CSD 03/04/08~~
~~Manchester 03/04/08~~
~~Mt. Vernon 03/04/08~~
~~Readfield 03/04/08~~
~~Wayne 03/04/08~~

**REGIONAL SCHOOL UNIT NO. 38
PROFESSIONAL STAFF DEVELOPMENT OPPORTUNITIES**

The Board recognizes the importance of developing, maintaining, and extending the skills of staff members and encourages employees to engage in programs and activities that will lead to their professional growth and increased competence.

The Superintendent is authorized to initiate programs and activities that are designed to serve the following purposes:

- A. To provide a structure through which staff members can stay abreast of new developments in their areas of specialty;
- B. To familiarize staff members with new research, ~~and~~ innovative teaching ~~methods~~ methodologies, and methods of assessing student learning/proficiency.
- C. To assist staff members in the process of change and school improvement; and
- D. To facilitate the development, implementation and evaluation of new programs and transition to a proficiency-based system for student learning and achievement.

Within budgetary limitations, visitations and attendance at conferences may be approved by the Superintendent in accordance with Board policy.

Legal Reference: Ch. 125 § 8.08 (Me. Dept. of Ed. Rule)

Cross Reference: IKF, Graduation Requirements

Adopted by RSU No. 38 Board of Directors: April 27, 2009

REGIONAL SCHOOL UNIT NO. 38
PHILOSOPHY OF ATHLETICS

The Regional School Unit No. 38 Board recognizes the value of athletics as an integral part of the educational program. We further recognize the importance of maintaining a healthy balance among academics, athletics, and family.

The Board believes that participation in sports provides a significant learning experience and opportunity for personal growth. Learning in sports is closely related to learning in the classroom, supporting the Guiding Principles of Maine's System of Learning Results. In competition and practice, student athletes learn skills, strategies, relationships, leadership, self-discipline and responsibility. They also learn the importance of setting goals for themselves and the team, and planning how to achieve those goals.

The Board also believes that participation in sports is related to physical and emotional health and fitness. Sports provide the incentive for developing and maintaining healthy bodies and active minds. Sports promote habits of exercise and good nutrition that can last a lifetime. Participation in sports builds self-confidence and a sense of personal responsibility for making healthy lifestyle choices. Being part of a team also creates a feeling of belonging and offers a supportive network that contributes to emotional well-being.

Based on these beliefs, it is the Board's intent that the school unit offer students the opportunity to experience developmentally sound athletic programs.

At the high school level, the purpose of athletic programs is to promote healthy competition, sportsmanship, cooperation, integrity and citizenship. Interscholastic athletic programs will be designed to serve the needs of students who have shown that they are developmentally ready for competitive experiences. Whenever feasible, sub-varsity programs will be available to students.

At the middle school level, the school unit's athletic programs will be designed to meet the developmental needs of students through appropriate intramural and/or interscholastic activities. At this level, athletic programs will emphasize exploration of various sports, the strengthening of fundamental skills, teamwork, sportsmanship, and health and safety. It is the Board's intent that the programs promote opportunities for involvement of all team members in practices and play. The Board supports intramural activities for students not participating in interscholastic activities. The Board also supports intramural activities whenever financial, staffing or other concerns require the school to limit the number of students participating in interscholastic activities.

Since middle school age students are in the formative years of athletic ability, every effort will be made to not make cuts at this level. If cuts are deemed necessary, they will be made in consultation with the principal, the athletic director and other coaches involved in the particular sport at the grade level.

The Board will be responsible for approving the school sponsorship of interscholastic athletic programs. The Superintendent/designee (e.g., Athletic Director) shall be responsible for making recommendations concerning the approval of new athletic programs or the modification or elimination of existing programs. The Board may articulate, through policy, criteria to be considered in decision-making or may delegate the responsibility for developing such criteria to the Superintendent/designee.

Revised: 11/01/07

Adopted by the RSU No. 38 Board of Directors: April 27, 2009

Elementary Principals' Report
 December 6, 2017
 Janet Delmar (MES & MTV)
 Jeff Boston (RES & WES)

7a.

	Pre-K	K	1	2	3	4	5	Total
MES	14/11	12/13	17/18	23	17/12	23	22	182
RES	16 am 12 pm	15/16	14/14	17/18	23	17/17	14/16	209
MTV	10	11	14	21	13/13	19	19	120
WES	0	12	11	11	10	11	11	66

Parent/Teacher Conferences

The month of November marks the beginning of Parent/Teacher conferences. We would like to take this opportunity to thank our parents and teachers for their efforts in building a strong educational partnership to benefit our children. Below are the percentages by school of parents who attended their child's conference:

- MES - 89%
- RES - 87%
- MTV - 87%
- WES - 98%

Holiday Events

- RES** - Gr. 3-5 Winter Concert December 5th from 6-7 pm in the gymnasium.
- WES** - K-5 Winter Concert December 7th from 6-7 pm in the gymnasium.
- MES** - Gr. 3-5 Winter Concert December 7th from 6-7pm in the gymnasium.
- MTV** - K-5 Winter Concert December 14th from 6-7pm in the gymnasium.

Gulf of Maine Institute Adventure

Fifth grade students from MES, MtVES, RES and WES attended a one day program at the Gulf of Maine Institute in Portland on either November 27th or 28th. Funded by businesses and grants, this exciting adventure begins with a charter bus ride to the Institute where students will be involved with the current *LabVenture* topic, *Complex Systems*. Students are immersed in the multiple perspectives needed to understand the interconnectedness of the Gulf of Maine ecosystem. From a scientist, fisherman, and species point of view, students make connections between humans, herring, cod, and lobster. As scientists, students peer through microscopes at zooplankton and measure live lobsters. Role-playing as lobsters, students make survival decisions in the presence of their predators, cod. As fishermen, students are making fishing gear choices for a responsible and profitable harvest. This interactive program is an exciting, cooperative science experience that students will long remember!

Professional Growth Plan (Marzano Model)

As required by Maine law, schools are must have a teacher evaluation process that is submitted and approved by the Maine Department of Education. A committee of teachers and administrators (K-12) serve on the district Evaluation Committee, which has been meeting over the past six years to work on developing the system for RSU #38.

We have provided our teachers training and support in how to create their own PEPG plan (Professional Evaluation/Professional Growth) under the Marzano framework, which identifies instructional elements that happen in the classroom during the August 28th workshop day. As a district, all staff will be working on Domain 1, Element 2 - Tracking Student Progress. Within each of these domains are key instructional elements. At the elementary level, teachers have completed a self-assessment on each of the elements within these design questions, chosen three elements to focus on as a school and/or as an individual and have identified action steps based on professional growth activities recommended by the teacher evaluation committee. Upon the completion of this process, teachers will have developed a professional growth plan to focus on.

Nurses and Schools Supporting our Committees

Our four elementary schools, led by our school nurses, Angela Palmer and Jada Clark, provided over 45 Thanksgiving Baskets to families in need in Mount Vernon, Wayne, Readfield, and Manchester. Thank you to all of the individuals, businesses, organizations, and churches that worked together to provide wonderful Thanksgiving meals for our communities.

Flu Clinics

Flu Clinics were held at all of the district schools for three days from November 7 through the 9th. The school nurses and Maine General Health worked collaboratively on this annual effort.



“A Caring School Community Dedicated to Excellence”

11/29/2017

8a.

Student Population:	6th	100	(49M/51F)
	7th	97	(39M/58F)
	8th	98	(42M/56F)
	Total	295	(130M/165F)

Make a Difference Week

In November our building took part in the Make a Difference Day Food Drive. Our Advisee groups were able to collect over 3000 items to be donated to local food pantries, including our own MCMS pantry located next to Vicky's Boutique! Some of the 7th Grade Advisee groups were able to deliver the items on their November Advisee Day Out.

Fall Parent Conferences

Our staff was able to host over 230 conferences with parents this past November. Our conferences in the spring will be student led and will focus on who the students are as a whole learner.

NELMS Spotlight Renewal

MCMS has reapplied to the New England League of Middle Schools to be recognized as a Spotlight School. [The purpose of the Spotlight School Award \(see link\) is to recognize schools that have a record of effective teaching and learning for young adolescents and consistently implement middle level best practices.](#) The initial application has been accepted by NELMS and we are expecting a team of evaluators to spend a day at the school in January. [Click here to view the Association for Middle Level Education's 16 Characteristics of Effective Middle Schools.](#)

MEF Grants

The Maranacook Education Foundation was generous enough to award two grants that will greatly benefit our building. Denise Churchill, our K-8 Technology Integrator, [was awarded money to purchase a new 3-D printer to be used by our students.](#) It will initially be incorporated into our activity offerings as well as the iTeam. Billie Cleveland was also granted money to purchase alternative seating in her classroom. Research and our own experience has shown that alternatives to traditional chairs and desks can greatly help the focus of some students.

Computer Science Education Week

On December 5 the MCMS iTeam will host our first Family Code Night for parents and students in grades 3-8 from 6:30-7:30 PM. This will be a chance for parents to come in and learn about coding and other technologies that their students have access to. In addition the iTeam, with support from MCHS students, will be offering coding opportunities to all interested students during activity periods and tutorials on 12/4 and 12/5. This will be an expansion of the annual Hour of Code.

Winter Concert

On December 13 our music teacher Adam Scarpone will be directing both our band and chorus in their annual Winter Concert from 7:00-8:00 PM. This student performance is truly amazing. Last year we hosted a truly packed gym, as we had to empty 5 classrooms of their chairs in order to accommodate everyone once the bleachers were filled. We expect a similar response this year!

Blended Learning with Technology

Our alternative classroom, the Sebago Team, has begun to integrate more instructional technology into their daily math lessons. [Dream Box Learning](#) is an adaptive, online math program that can supplement, not replace, direct instruction in the classroom. The program allows students to improve their mathematical understanding no matter where they are in their learning. We will be expanding this to our RTI Math students in the upcoming weeks.

Dates to Remember:

12/1	Trimester 1 Ends
12/4	Trimester 2 Begins
12/7	Early Release for Students
12/8	Kids Who Care Activities in Advisee
12/13	MCMS Winter Concert @ 7:00 PM
12/21	Last School Day before December Break
1/3	School Resumes

Submitted by Rick Hogan, Principal



MARANACOOK COMMUNITY HIGH SCHOOL

RSU#38

2250 Millard Harrison Drive

Readfield, Maine 04355

Office (207)685-4923

Fax (207)685-9597

8a.

Dwayne Conway, Principal
Al MacGregor, Athletic Director

Kristen Levesque, Assistant Principal

Kelly Thompson, Office Coordinator
Kimberly Radley, Guidance Chair

Dear RSU #38 Board Members,

There are always so many great things to celebrate in our district. From students achieving incredible feats, to student athletes winning the state soccer championship to teachers creating incredible lessons. Two of the great lessons observed this past month was Ms. Moran's English activity escape room and Mr. DeMillo's water scarcity activity. Students were engaged, excited and critically thinking during these activities.

The Addams Family: What an incredible musical we had. I heard from teacher after teacher and parent after parent that our fall production was the best they had ever seen. I know I was completely blown away. The stage, the make-up, the music, the acting were all just so incredible. A big thank you to Mr. Albert for everything he does for our students. Also, thank you to Mr. Stockford, Mr. Boyman and Ms. Libby for helping to make this years production so great.

CNC Router: Our new CNC router arrived on Monday 11/27. It's a tool that we have wanted at the high school for a few years and really appreciate the board's support in getting this. I know our students will benefit from it.

Winter Sports Season: The winter sports season has begun and we wish Mr. MacGregor, Ms. Paradis, Mr. DeAngelis and Mr. Magnusson along with all our athletes a safe and happy season.

Eighth Grade Transitions: The eighth grade transitions team met this past month. The team consists of RTI, guidance, teachers and administration from both the high school and middle school. The team will meet numerous times in the coming months to make sure students are placed accurately in classes and to support students in their transition from MS to HS.

PBE Night: Planning for the 9th grade proficiency based education parent night is underway. On Thursday, December 14th ninth grade teachers along with Ms. MacGregor, Dr. Harriman, and high school administration will hold a parent PBE night. The goal is to give parents an overview of PBE and walk parents through JumpRope, our proficiency based grading program.

GAPP: Our GAPP students have come and gone. They arrived in Boston on Saturday, October 14th and left on Saturday November 4th. While in Maine, the students got to experience their first authentic Halloween, apple picking, and lobsters! The German students followed their Maranacook partners around during the school day and attend

regular classes. The students and their partners also got to visit Old Fort Western, Portland to tour the Museum of Art and take a lobster boat tour in the harbor, attend our Eurosphere dance and hike Tumbledown Mountain. A big thank you to Mr. Fecteau who did a tremendous job making it such a great visit.

Thomas Cup Challenge: On December 1st, our 5-student member team will attend the Thomas Cup Challenge. At the challenge, the students cooperatively play League of Legends, conduct computer forensics and participate in robotics. This is an overnight event that lasts from 5PM to 10AM. Ms. Twiss will be helping to chaperone the group.

Knitting Club: The MCHS Knitting Club is a huge success. The club is attracting diverse mixture of students and staff. Ms. Radley and Leslie Blouin started the club. If you have any extra yarn or knitting needles the club is in desperate need.

Teen Issues: Teen issues is coming up on December 6th. Our Teen Issues committee is comprised of both students and staff, who have been working on Teen Issues since September. The theme this year is respect. The teen issues committee believes everyone deserves to be respected for the person we are. Every student and staff member has a right to their own opinion, but we must be tolerant and respectful of each other regardless of our own opinions. This is the first of our two Teen Issues days for the 2017-18 school year. The Teen Issues committee believes it is important for each person in our community to feel, give and act respectful. We need to do this for ourselves, our families and our community.

Each session ties in some form of respect and students signed up for their sessions throughout the week of November 26th-December 1st, allowing for students to have some voice and choice in what sessions they would partake in.

The keynote speaker is Mr. Ty Howard.

For the past 21 years, over 3 million people have crowded into auditoriums, gymnasiums, classrooms, lecture halls and conference rooms across America to hear the exciting and dynamic message of our guest keynote speaker. High school students, teenagers, teachers, school counselors, administrators, high school sports coaches, college and university students, youth development professionals, and parents love his inspiring and thought-provoking style. Ty Howard served our country for 10 years, while enlisted in the United States Navy. He honorably separated from the Navy after being attached to and working for The Office of the Naval Inspector General, a 3 Star Admiral.

Ty Howard is now the founder, CEO and Editor-in-Chief of the online magazine, MOTIVATION. He is also the Founder, Chairman and CEO of InspiraGen Institute LLC, The You Were Born to Be G.R.R.R.R.E.A.T!!!! Academy for Teens, The Ty Howard College Scholarship Fund Program, Knots Free Media, Knots Free Publishing, capturingcreatness.com, and TyHoward.com, all based in Baltimore, Maryland. This will be his first time to Maranacook.

Alternative Education: Mr. Malsbury and Mr. Blasius took the alternative students on a field trip to the Curtis Homestead of the Kennebec Land Trust. They learned about the Sustainable Forestry Education Program. The experience involved felling trees and milling wood as well as learning about the Department of Inland Fisheries and Wildlife.



MARANACOOK COMMUNITY HIGH SCHOOL

RSU#38

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Readfield, Maine 04355

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Dwayne Conway, Principal

Kristen Levesque, Assistant Principal

Kelly Thompson, Office Coordinator

Al MacGregor, Athletic Director

Kimberly Radley, Guidance Chair

Operation Breaking Stereotypes: Mr. DeMillo arranged Operation Breaking Stereotypes partnership with Lewiston High School to have their first ever parent night and student overnight. Approximately 12 Maranacook students and 12 Lewiston High School students have been working together for the past three years to learn, grow and have new experiences. Together, they are breaking stereotypes and promoting a state-wide sense of community.

English Department: On Friday, October 27th, our English department attended a workshop titled, Write Here/Write Now. Ms. Guillemette presented at the conference.

Living History: On the last weekend in October Mr. Streeter and Ms. Graziano took seven students on the Living History Field trip to Ambleside. The weekend went well with the group coming home on Monday, October 30th. Ambleside is a working farm where students get to experience living in conditions similar to the 1800's.

MIYHS Data: We recently received our Maine Integrated Youth Health Survey Data back. At an upcoming board meeting we will be presenting the data. There are two pieces of data that stand out in initially looking through the data. One is good, but I know as a community we want it to be even better and the other we need to seriously look at as a community.

One of the questions asks students, "do you agree or disagree that in your community you feel like you matter to people?" 66.2% of our students answered strongly agree or agree, which is 5 points higher than we scored in 2015 and 9 points higher than the state average. We should be proud of that percentage and keep working towards 100% of our students to feel like they matter.

The other piece of data from the survey is 18.2% of our students smoked cigarettes or cigars or used chewing tobacco, snuff, dip or dissolvable tobacco products on one or more occasions during the past 30 days. That is a high percentage and can certainly have a negative ripple effect through our school and community. The state average was 13.9%. Our students are reporting they are using tobacco at a 30.9% higher rate than the state average.

Enrollment: 359

9th Grade: 85, 10th Grade: 91, 11th Grade: 93, 12th Grade: 90

Sincerely,

Dwayne Conway
Principal

Kristen Levesque
Assistant Principal

Adult and Community Education
December 2017
Board Report

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Whether your dream is to get a high school diploma, go to college or take an enrichment class, we take great pride at Maranacook Adult and Community Education in supporting our local community members by helping to expand their career choices and improve their quality of life!

On November 27th, I received news from Rick Wilson, of the Maranacook Education Foundation, that our Adult Education grant proposal had been approved for funding. The grant proposal asked for \$400 to help cover the costs of having guest speakers for our Senior Café which takes place on Monday mornings from 9:00-11:00 in the Maranacook middle school cafeteria. As the Café does not have an operational budget, it relies on speakers, activities and programs that do not charge a fee. While we have been very successful over the years securing free speakers, activities and programs, it is my hope that by bringing in a few new presenters every year that maybe we can attract new Senior Café members and continue to grow our group.

Currently, I have secured Maine author and story teller Tim Caverly (www.allagashetails.com) to come and present to our group on March 5th and will have another local Maine author come and speak later in May. As part of the MEF grant proposal, I am opening up the Café to all community members (not just those over 50) and also students at the middle school and high school. Please help us spread the word as I am sure these will be wonderful events.

Our bi-annual Winter/Spring brochure was due on November 30th and I am pleased to announce we have once again managed to secure a wide variety of enrichment classes sure to pique everyone's interests including a number of new cooking classes. The brochure will be arriving to mailboxes, throughout our surrounding communities, during the 3rd week of December. For those interested in our high school diploma and college transitions classes, those all begin the week of January 22nd.

A reminder, December 5th, from 5:30-7:30 pm I will be teaching an enrichment class at Maranacook High School entitled "Got Sushi". In the class, participants will learn a little bit about sushi as well as construct their own sushi rolls. Currently, the class has 15 participants (one of our biggest classes!) and we plan to cap the enrollment at 20. If interested be sure to sign up ASAP! Also, on December 12th, 6-8:00 pm I will be teaching a class on "Drones" or Unmanned Aerial Vehicles (UAVs), please join in on the fun! **All proceeds from the Sushi and Drone class will be donated to the Maranacook Adult Education Program.*

The Maine Department of Education (MDOE) has reorganized adult education programs across the state into 9 different "hubs" based on their geographic locations. Adult education directors within the hubs have been meeting monthly to best determine how we can more effectively work together to increase efficiency and potentially cut cost by sharing resources and training opportunities. On December 14th, I will be attending an all-day grant writing and Hub organizational training in Portland. The purpose of this training is to provide adult education directors with the skills needed to properly apply for the new Adult Education and Family Literacy (AEFLA) grant and to also share best practices on our current reorganization "Hub" efforts. Our local Hub meeting is scheduled for December 18th at 2:00.

Thank you,



Director, Maranacook Adult and Community Education

**WARRANT ARTICLE RECONCILIATION
REGIONAL SCHOOL UNIT NO. 38
2017-2018
December 1, 2017**

<u>DESCRIPTION</u>	<u>APPROVED</u>	<u>TRANSFER</u>	<u>REVISED</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>REMAINING</u>	<u>% REMAIN</u>
Regular Instruction	7,453,562.00		7,453,562.00	2,920,719.60	52,291.35	4,480,551.05	60.11%
Special Education	2,172,749.00		2,172,749.00	746,069.20	0.00	1,426,679.80	65.66%
Career & Technical Educ.	0.00		0.00	0.00	0.00	0.00	#DIV/0!
Other Instruction	437,758.00		437,758.00	149,493.87	2,564.99	285,699.14	65.26%
Student & Staff Support	1,711,415.00		1,711,415.00	691,710.72	104,067.16	915,637.12	53.50%
System Administration	609,435.00		609,435.00	303,827.38	971.21	304,636.41	49.99%
School Administration	958,788.00		958,788.00	420,952.96	1,693.31	536,141.73	55.92%
Transportation	955,374.00		955,374.00	447,410.77	49,059.62	458,903.61	48.03%
Facilities/Maintenance	2,268,107.00		2,268,107.00	1,054,486.17	304,685.87	908,934.96	40.07%
Debt Service	557,687.00		557,687.00	544,427.31	0.00	13,259.69	2.38%
All Other Expenses	88,033.00		88,033.00	56,342.66	0.00	31,690.34	36.00%
TOTAL BUDGET	17,212,908.00	0.00	17,212,908.00	7,335,440.64	515,333.51	9,362,133.85	54.39%

As of today's date we are optimistic that the overall budget for Regional School Unit No. 38 remains sound as budgeted for fiscal year 2017-2018

Please do not hesitate to contact me with any questions, comments or suggestions through e-mail at brigitte_williams@maranacook.org or telephone at 685-3336.

December Board Report
Health Center

The Health Center reports that High school enrollment is at 58% of the student body. At the middle school, enrollment is at 48%. This means that parents of these enrolled students have signed expanded services forms that give their child permission to see the Physician Assistant or a counselor here at school.

To date, the PA has had 47 visits and the counselors have had 220 visits at the high school and 43 at the middle school. We have found that at the beginning of the year, it takes the counselors a little while to build a full caseload, which is building as we speak.

Rich Garini, our athletic trainer has had 180 high school visits and 150 middle school visits.

The Student Health Advisory impresses me with their enthusiasm. Currently, they are working on a promotional movie that will highlight the services that are provided through the health center. We discovered through a brief survey of the group that many students are not aware of the scope of services that are provided and need some education. The students hope to show their video through the advisee program. We would like to share it with the school board as well.

The School Health Leadership Council met this month and focused on the 5210 Let's Go! Program. All schools in our district are signed on to promote this healthy initiative and are working with Nan Bell of HCCA to develop action plans and goals for the remainder of the school year.

The Health Advisory also met this month and continues to discuss looking at incorporating a trauma informed care model in the future of the Health Center. Kini Tinkham provided a three year plan for the group to discuss and review. More on that will follow.

The Health Center is happy to be providing support for Teen Issues, happening on December 6 and Healthy Decisions Day happening January 26.

Respectfully submitted by Rebecca Reynolds
Health Center Director



MARANACOOK AREA SCHOOLS

A Caring School Community Dedicated to Excellence

Donna H. Wolfrom, Ed.D.
Superintendent of Schools

Nancy Harriman, Ph.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

Brigette Williams
Finance Manager

Fax. 207-685-4703

8a.

December Board Report

Dear RSU #38 School Board:

As we move closer to 2018 there are a couple important trainings and events that are coming up for special education staff. On Friday December 1st a team consisting of our school psychologist (Susan Holinger), Board Certified Behavior Analyst (Monica Smith, BCBA), our Licensed Clinical Social Worker (Dru Johnston, LCSW) and myself will be attending the annual Drummond Woodsum Special Education summit in Augusta. This event will provide important legal updates regarding the recent Andrew F. Supreme Court ruling with regards to appropriate programming for students with disabilities.

In addition to an in-depth analysis for the Supreme Court ruling, the conference will also explore the following topics:

- Eligibility for students with learning disabilities, under Maine's Specific Learning Disability (SLD) Checklist
- Changing challenging behaviors
- Individualized programming and proficiency diplomas
- Preparing Individualized Education Programs (IEPs) to meet Endrew F. Standards
- Programming for Dyslexia
- Annual Review of recent court and hearing officer rulings

After the conference the district team and I plan to review the details and provide in-district training to special education staff in RSU #38, most likely during our February workshop day.

On January 4th, 2018 the Maine Department of Education (DOE) will be providing a preparatory training to all RSU #38 special education staff for our upcoming DOE Monitoring cycle that will be occurring during the 2018-2019 school year. DOE will take a half-day on January 4th to review which items are scheduled to be the focus of the state audit of our special education programs. The training will help us outline what steps we as a district need to take in order to prepare for the monitoring cycle. Having just finished the monitoring cycle in Fayette I can say that it is a very time consuming and detailed process. However, the self-review and subsequent DOE monitoring activities really do help sharpen the focus of the staff, which in turn helps provide high-quality programming and communication for students, staff and parents of children with disabilities in our RSU #38 schools.

If you have any questions, please feel free to let me know.

Sincerely,

Ryan Meserve
RSU #38
Special Education Director

6-8To: RSU #38 Board of Education
 From: Nancy Harriman
 Re: Curriculum & Instruction Report
 Date: November 27, 2017

What kinds of Assessments do we use in RSU #38 and why?

STATE ASSESSMENTS *(Referred to currently as MeCAS – Maine Comprehensive Assessment System)*

MEA (Maine Educational Assessment)	Gr 3-8	Mathematics	Literacy	6-8 hours required for test sessions
SAT (Scholastic Assessment Test)	Gr 11	Mathematics	Literacy	3.25 hours required for test sessions
MEA Science	Gr 5, 8, 11	Science		2.25 hours required for test sessions

Purpose: To evaluate educational programming in math, literacy, and science at a district and school level. Districts and schools can use this data to compare the overall achievement of their students to those in other Maine districts. The state uses the data from these assessments for accountability purposes (required by federal law to evaluate student achievement overall and for subgroups (i.e. low income, diverse racial groups, English Language Learners).

Also, the SAT helps increase access to higher education because students take it for free as the state assessment in gr. 11 and then may choose to take it again in gr. 12. A successful experience with the SAT can increase confidence and help students who did not previously have an interest in higher education raise their aspirations.

DISTRICT ASSESSMENTS

NWEA MAP (Measures of Academic Progress)	Gr K-10	Mathematics	Reading	1-3 hours (depends on student & level)
PSAT (Preliminary SAT/National Merit Scholarship Qualifying Test)	Gr 9-11	Mathematics	Literacy	2 hours
Developmental Reading Assessment	Gr K-5	Reading		.5-1 hour (depends on student & level)

Purpose of District Assessments: These measures are used for screening purposes to determine if students are progressing as expected for their level in school, or might be eligible for intervention (RTI), or other specialized programs like special education or gifted & talented. These assessments are designed to be of more use to educators for instructional grouping and planning than the State Assessments.

For high school students the PSAT provides an introduction to the SAT, although they are not exactly the same. For awhile the state was funding the PSAT for all students, also. However, it is now a district responsibility. As explained for the SAT, the purpose of all students taking it multiple years is to increase access to higher education for more students.

INSTRUCTIONALLY-BASED ASSESSMENTS

Foundational Reading Skills	K-2	Early reading sub skills	time varies by student & level
RSU # 38 Common Assessments	K-12	All content areas	varies, embedded in instruction
Teacher determined Classroom-based Assignments & Assessments	K-12	All content areas	varies, embedded in instruction

Purpose: Instructionally–based assessments help teachers monitor students’ progress and proficiency. The results are useful in lesson planning, grouping, and making pacing decisions (when to move on to new concepts). COMMON ASSESSMENTS are a new form of teacher developed tasks, projects, and quizzes/tests that are collaboratively developed by teams of teachers teaching the same content. They agree on valid ways to assess student understanding, then all give the same assessment, score it with the same rubric, and analyze the students’ responses together. It is a crucial part of RSU 38’s standards-based curriculum, to ensure all students are fairly assessed on standards at the same level of rigor, regardless of which school or teacher they have. It is labor intensive so usually there are only two or three common assessments per unit. Performance on common assessments are reflected in Proficiency Progress Reports.

In addition, most teachers also choose to give additional assignments and assessments on a more frequent basis (i.e. daily or weekly) to help in adjusting instruction along the way. The results of those may be reflected in letter grades in gr 6-12.



MARANACOOK AREA SCHOOLS

8a.

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Superintendent Report – December 2017

As we have discussed at our meetings, today (November 30) is the deadline for Part 1 of the application for regional service centers. Earlier this week I was approached by Superintendent Zima from RSU #2 and Superintendent Rosenthal from Winthrop asking if RSU #38 would be interested in submitting an application for developing a regional service center around our already shared athletic opportunities, and a possible regionalized summer school program. Keeping in mind that the deadline for application was approaching quickly and that submitting an application is not binding, and after further discussion with those superintendents, I agreed to include RSU #38 on the application. This plan would include a rotation of the executive director position among the three superintendents involved. At this point it appears that the center would provide increased opportunities for our students and financial benefits to our three districts. The application was fairly simple and has been submitted. I will provide updates on the status of this application as we receive more information.

In addition to applying for the regionalization grant, I am working with superintendents in the Western Maine Collaborative (WMEC) to apply for two Funds for the Efficient Delivery of Educational Services (FEDES) grants. These grants do not come with the requirement of a public referendum nor are they as permanent as the regionalized service center expectation. One of the grants will be a planning grant to study effective Alternative Education programs with the hopes of the development of expanded options for our students. The second grant is to fund the development of a Leadership Development Program that would be two-pronged. The first benefit would be expanded leadership training that could be provided to teachers in order to “grow” leaders within our districts. The second prong would provide professional development for the current leaders in our districts. The applications are due in December.

We are in the process of starting the FY19 budget process. Administrators are meeting with staff, analyzing their current programs and staffing, and preparing their first request budgets in order to turn them in before the winter holiday vacation. We are currently working on the development of the FY19 Budget Calendar which will be distributed and discussed at the December 20 RSU #38 School Board meeting.

The Kennebec Valley Superintendents’ Showcase was held on November 9 at Cony High School. The event is held every other year and provides an opportunity for superintendents to showcase something special that is happening in their districts. Each superintendent invites the legislators who represent their district. This year I asked Dwayne Conway and Kristen Levesque to showcase our dual enrollment system. Maranacook student Gavin Diuo-Cass, who is scheduled to graduate from Thomas College with his Associate’s degree and from Maranacook High School in June 2018 helped to present the program. Also in attendance was Governor LePage who visited the various displays and talked with the students and administrators.

Sincerely,

Donna H. Wolfrom

To: Donna Wolfrom
 From: Al MacGregor
 Date: November 14, 2017
 Re: 2017-2018 Winter Coaching Nominations

Postion	Name	Category	Experience	Amount
Girls Varsity Basketball	Jeannine Paradis*	I	13	\$4,668
Boys Varsity Basketball	Rob Schmidt	I	20	\$4,468
Girls JV Basketball	Scott Despres	III	5	\$2,628
Boys JV Coach	Bill Belanger	III	5	\$2,628
Freshman Boys Basketball	Bill Belanger	III		\$500
Varsity Alpine Skiing	Ronn Gifford	I	13	\$4,468
Varsity Nordic Coach	Steve DeAngelis*	I	35	\$4,668
Varsity Ice Hockey	Jack Rioux	I	0	\$3,942
Assist. Nordic Skiing	Tyler DeAngelis	III	2	\$1,314
Assist. Nordic Skiing	Kathy Despres	III	8	\$1,445.50
Assist. Alpine Skiing	John Whitney	III	13	\$3,154
7th Grade Boys Basketball	Tom Radcliff*	IV	12	\$2,565
8th Grade Boys Basketball	Aaron McClure	IV	11	\$2,365
MS Nordic Skiing	Jonathan Lamarche	IV	0	\$1,051
	Hollie Webb	IV	0	\$1,051
MS Alpine Skiing	Eric Guilmet	IV	10+	\$2,628
8th Grade Girls Basketball	Ben Miller	IV	5	\$2,102
7th Grade Girls Basketball	Ben Miller	IV	5	\$2,102
Weight Room	CUT From Budget	IV		

Health Advisory Meeting Minutes
Nov. 21, 2017

Members Present:

Joan Mohlar, Billie Cleveland, Barbara Crowley, Ellen Turgeon, Becca Reynolds, Daisy Dore, Wendy Brotherlin, Student Rep: Dana Reynolds

Welcome and Introductions: Members shared their connection with the Health Center.

Student Update: Dana

There are 15 members in the Student Health Advisory this year. Dana brought the list of goals that the students came up with for this year. Priorities included more inclusive sex ed with a focus on the LGBTQ population, ongoing education for students at all levels on consent, stress relief including pet therapy and focusing on having healthy minds and bodies as well as incorporating the 5210 into our school. Dana also shared the results of a survey that was given to the Student Health Advisory that indicated that even students in this group are unaware of the services that they can access through the Health Center. The students decided to begin working on a promotional video that will help bring awareness to the student body. Wendy said that she would help because she has a masters in screen writing. Other individuals that could help include Drew Davis and Dean Gyorgy. The group thought that the movie should include humor, some surprises, and be a little bit outside of reality. They also thought that it should be showed in advisee group time and potentially could be an opportunity for service learning for kids in the IT department.

Trauma Informed Care: Kini

Kini joined us by phone and offered an update on her ideas for a three year planning grant to support work using a trauma informed care model in the Health Center. During year one, we would assess the need for trauma informed care in the School Based Health Center. We would look at the MIYHS data and coordinate with community stakeholders providing training modules and working alongside the Health Advisory. During year two, we would look at training SBHC staff and strengthening families. During year three, there would be more trainings and we would develop a tool for SBHC's in the state who wish to follow the Trauma Informed Care model. Barbara reminded us that she is on the board for the Bingham Foundation and suggests meeting with Karen Heck to discuss grant potential. The Health Advisory is in support of Kini's proposal and supports Kini and Becca meeting with Dr. Wolfrom to discuss the proposal, which would be our next step.

Health Center Update: Becca
Reviewed Enrollment: HS: 58% MS: 46%
Visits: Physician Assistant: 47 this year
Counselor Visits: HS, 220; MS, 43
Athletic Trainer: HS, 180; MS, 150

We discussed the possibility of allowing school staff to see the Physician Assistant for a couple of appointments a week. The group was in favor of the idea and cautioned about having a limited number of slots for staff. At this point, Administration at FMI is looking at this as a possibility.

We have started a group for students with stressful home lives that is taking place on late start Wednesdays. There are 5 students enrolled. The middle school is considering starting a group as well. Nancy from Family Violence Project and Kathy from Sexual Assault Crisis and Support Center are facilitating the group.

We also have new table tents up on the lunchroom tables that feature Becca's dog, Pepper. The students have had a positive response to the message.

State Funding: Three bills to restore funding to SBHC's were introduced at the legislature and one of them has been adopted. The creators of the bills are working together to fine tune the language and we will know more about this in January. In the meantime, we are gathering testimonials and are hoping that our promotional video is done by then.

Boutique and Food Pantry: Ellen:

Due to some foul play, the Boutique and Food Pantry needs to be locked during the day for the time being. Monetary donations have been coming in to support the pantry and shelves are well stocked at this time. Ellen also shared that because our district is not a 50% free and reduced school we can't access the Good Shepard Food Bank for supplies.

Next Meeting: Jan 16
March 20
May 15

Present: Gary Carr, Melissa O'Neal, Lucas Rumler, Alexander Wright, Donna Wolfrom

1. Policy Making Role of the Board (from MSBA Handbook)

The Committee reviewed the information from the MSBA Handbook regarding the policy making role of the school Board. They also discussed whether to appoint a Chairperson to the Committee, and decided it was not necessary.

2. BG, Policy Review – This policy is reviewed at the beginning of each year. The reviewed date will be updated. The Committee was provided with a listing of all the district policies along with their adoption/revised dates, whether they are required policies, and other pertinent information. This list is updated as policies are reviewed/revised/adopted.

3. Review Policies:

- a. BHC/GBD, School Board Staff Communication – This policy was reviewed along with the MSMA sample policy. The Policy Committee recommends adding one sentence to the first paragraph stating staff input on Board policy is welcome, and adding a section from the MSMA sample policy entitled, Board and Teachers. Policy Committee recommends first reading of Policy BHC/GBD as revised.
- b. CB, School Superintendent – This policy came up for review as an older policy. It was reviewed along with the MSMA sample policy. Two minor revisions were made, changing “Maine Statute” to “Maine Law”, and revising the Legal Reference. No additional action required.
- c. CBD, Superintendent's Contract – This policy came up for review as an older policy. It was reviewed along with the MSMA sample policy. One minor revision was made, updating the Legal Reference. No additional action required.
- d. EBCC, Bomb Threats – This policy came up for review as an older policy. It was reviewed along with the MSMA sample policy. One minor revision was made in Section C, paragraph 2, changing “Crisis Response Plan” to “Comprehensive Emergency Management Plan”. No additional action required.
- e. EEAEAA, Transportation Policy on Drug & Alcohol Testing – This policy came up for review as an older policy. It was reviewed along with the MSMA sample policy. Question was raised about the reference to the Omnibus Transportation Testing Act of 1991, and whether it should be replaced by Federal Motor Carrier Safety Administration. More information is being request from MSMA. The policy will be added to the December 19 agenda.
- f. GCI, Professional Staff Development Opportunities – This policy came up for review as an older policy. It was reviewed along with the MSMA sample policy. Revisions will be brought to the Board adding language pertaining to assessing student learning/proficiency, and language regarding proficiency-based system. Policy Committee recommends first reading of Policy GCI as revised.

- g. IAA, Service Learning – This policy came up for review as an older policy. It was originally adopted due to a Service Learning grant the district received in 2006. MSMA does not have a sample policy for this. One minor revision was made to the Policy changing the name to “Service Learning/Multiple Pathways”. No additional action is required.
 - h. ILD, Educational Research: Student Submission to Surveys, Analyses, or Evaluations – This policy came up for review as an older policy. It was reviewed along with the MSMA sample policy. Both policies are the same, no changes are recommended. No additional action is required.
 - i. IMBB, Exemption From Required Instruction – This policy came up for review as an older policy. It was reviewed along with the MSMA sample policy. Both policies are the same, no changes are recommended. No additional action is required.
 - j. JJI, Philosophy of Athletics – This policy came up for review as an older policy. It was reviewed along with the MSMA sample policy. Revision is recommended removing the word “intramural” from paragraph 6, last sentence. Policy Committee recommends first reading of Policy JJI as revised.
 - k. JKD, Suspension of Students – This policy came up for review as an older policy. It was reviewed along with the MSMA sample policy. The Committee requested that Principal Dwayne Conway attend the December 19th meeting so they can have his input and ask questions regarding this policy.
4. Set meeting dates for the year:
The Committee agreed to meet on Tuesdays, 6:00 – 7:00 p.m. at the Superintendent’s Office. The schedule is as follows:
- December 19
 - January 23
 - February 13
 - March 13
 - April 10
 - May 15
5. Next Meeting: Tuesday, December 19, 6:00 p.m., Superintendent’s Office.