

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Maranacook Community High School
June 7, 2017, 6:30 p.m.
Minutes of Meeting

Present: Chair Terri Watson, Vice Chair Melissa O’Neal, Wendy Brotherlin, Jon Caron, Gary Carr, Malcolm Hardy, Betty Morrell, Lucas Rumler, Adam Woodford
Member Excused: Kelly Crotteau, Joan Farrar, Trish Jackson, Shawn Roderick
Student Rep: Joseph Dupont, Andrea Harmon, Molly Searway, Hannah Woodford
Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Janet Delmar, and Rick Hogan, Assistant Principal Kristen Levesque, Special Education Director Ryan Meserve, Technology Director Diane MacGregor, Finance Manager Brigette Williams, Adult Education Director Steve Vose, Literacy Coach Barbara Bourgoine, Math Coach Sarah Caban, Director of Curriculum, Instruction and Assessment Nancy Harriman

1. Call to order: Chair Watson called the meeting to order at 6:35 p.m.

2. Recognitions:
 - a. Top 10 Scholars
The School Board recognized the Maranacook High School Class of 2017 Top 10 Scholars: Nathan Delmar (Salutatorian), Abigail Despres, Justin Freeman, Mair Guillemette, Camille Kavanah, Olivia Plourde (also earned Associates Degree from Thomas College), Leah Pouliot, Molly Searway (Valedictorian), Anthony Tamborini, and Rachel Tooth
 - b. Eighth Grade Honors Students
The School Board recognized the Maranacook Middle School students who achieved honor roll status all three years. High Honors: Anna Drillen, Kevin Dyer, Thomas Folsom, Katherine Gasper, Anna Laberge, Cashman McClure, Kate Mohlar, and Trevor Rioux. Honors: Joseph Albert, Eljas Bergdahl, Michael Cirello, Natalie Costa, Emma-Leigh Cushing, Alexis Delisle, Caitlyn Henry, Elijah Jacobs, Guinevere Kane, Camren Knowles, Karissa Nichols, Josi Palmer, Colin Plourde, Marah Rand, Paige Rice, Michael Tamborini, Fenix Wheelden, Natalie Whitten, and Timothy Worster.
 - c. RSU #38 Board Student Representatives
The School Board recognized the student representatives to the RSU 38 Board of Directors: High School representatives Molly Searway and Hannah Woodford; and Middle School representatives Joseph Dupont and Andrea Harmon.

3. Presentations:
 - a. 4th Annual Instrumental Music Festival Video – Maranacook Music Teacher Adam Scarpone reported the Maranacook Chamber Chorus competed in the Great East Music Festival and earned the Platinum Award. He shared a video from the 4th Annual Instrumental Music Festival held at Maranacook that included 130 students from grades 5 – 12.
 - b. School Health Leadership Council and 5210 Let’s Go! Program – Health Center Director Rebecca Reynolds and elementary school nurse Jada Clark presented information regarding the 5210 Let’s Go! Program. They spoke about the benefits of having the program at Maranacook. Some of the benefits include having assistance from Healthy Communities to review the District’s current Wellness policy and assistance in developing and implementing an action plan; and a Tool Kit with helpful resources will be provided for each school that will benefit all grade levels. There will also be funds available to help implement the program. The Tool Kit will provide ways to help educate students and their families. The program also includes the funds to install a water bottle filling station at the middle school. There is no cost to the district, and the benefits are many. They requested approval from the Board to sign on to the program.

Question - who would be involved in administering this program? The School Health Leadership Council has members from each of the schools, so a member of the committee would be in charge of implementing the program.

MOTION by Carr, second by Hardy to authorize the Superintendent to sign a letter of commitment for the 2016-2017 school year to participate in the 5210 Let's Go! Program.

Citizen John Harker addressed some of the elements of the 5210 Let's Go! Program and asked that the Board consider including in the contract an assessment for putting together a nutrition curriculum in the schools as well as to consider doing a smarter lunch initiative, and asked to include access to the breakfast in the classroom program. He added that he feels this program misses the mark in reducing sugar and that it does not even mention breakfast in the classroom. Mr. Harker provided additional research information from UConn RUD Center on childhood obesity.

Question - is it worth looking at what Mr. Harker is suggesting? Superintendent Wolfrom responded that the School Health Leadership Council is looking at the very things that Mr. Harker is suggesting.

MOTION by Carr to move the question, second by Caron. **Motion Carried: unanimous**
Vote on the original motion: unanimous

4. Student Representatives' Reports

High School Student Representatives Molly Searway and Hannah Woodford reported on recent activities as well as upcoming events and end of school activities.

5. Citizens' Comments:

Teacher Connie Irland addressed the Board regarding a personal matter in regards to the current negotiations. She stated that teachers have worked all year without a contract. The problem she has is that unless the increase goes into effect before the end of August, it will not count toward her retirement; this is true for all teachers retiring this year. She understand that negotiations have gone to fact finding and fact finding can take 6 months. She asked the Board to reconsider going to fact finding, to sit back at the table, and act as a community and come to a conclusion that will be good for all.

6. Additions/Adjustments to the Agenda by Board and/or Superintendent: none

7. Action/Discussion/Informational Items:

a. Consideration of Tabled Vote - Teacher Performance Evaluation and Professional Growth Plan

The vote on accepting the Teacher Performance Evaluation and Professional Growth Plan was tabled at the May 3, 2017 meeting. The motion on the floor calls for the approval of the Teacher Performance Evaluation and Professional Growth Plan as presented with a motion by Morrell, second by Brotherlin. Chair Watson asked for a vote on the motion. **Motion Carried: unanimous**

b. Approval of Minutes of May 3, 2017

MOTION by Carr, second by Brotherlin to approve the minutes of May 3, 2017.

Motion Carried: 8 in favor, 0 opposed, 1 abstained (Hardy)

c. Approval of Minutes of May 17, 2017 Special Meeting

MOTION by Carr, second by Brotherlin to approve the minutes of May 17, 2017 Special Meeting. **Motion Carried:** 8 in favor, 0 opposed, 1 abstained (Hardy)

d. Approval of Minutes of May 17, 2017 Annual Meeting

MOTION by Carr, second by Caron to approve the minutes of May 17, 2017 Annual Meeting.

Motion Carried: unanimous

e. Acceptance of donations

MOTION by Carr, second by Morrell to accept the donations as presented.

Motion Carried: unanimous

- f. Acceptance of teacher resignation, Kate-Lynn Tarr, Manchester Elementary
MOTION by Carr, second by Caron to accept the resignation of Kate-Lynn Tarr with regret.
Motion Carried: unanimous
- g. Appointment of First Probationary Contract Teachers
MOTION by Carr, second by Caron to appoint the first probationary contract teachers as follows: Jodie Bennett, Middle School; Benjamin Brigham, High School English; Angela Broberg, Grade 1, Readfield Elementary; Stephanie Connors, Grade 3, Mt. Vernon Elementary; and Amber Davis, Grade 4, Mt. Vernon Elementary. **Motion Carried:** unanimous
- h. Consideration of out-of-state travel, National History Day competition, Maryland and Washington DC, June 2017
MOTION by Carr, second by Morrell to approve the out-of-state travel to Maryland and Washington DC for June 2017 as presented. **Motion Carried:** unanimous
- i. Consideration of financial support for out-of-state Travel, 2017 National History Day Contest
Superintendent Wolfrom reported that according to Policy JJC, Student Performances/ Exhibits/Competitions, the school board may vote to provide financial support for academic competitions if recommended by the Superintendent. Principal Dwayne Conway has submitted a request for financial assistance for the National History Day competition that is being attended by student Laura Parent.
Question - where in the budget does the money come from for this request? Finance Manager Brigitte Williams responded it will probably come from the instructional history budget.
MOTION by Carr, second by Rumler to approve the request for financial support as outlined in the board packet.
Request was made for the Policy Committee to review this policy in the fall as well as discuss a backup plan for any requests that are made.
Motion Carried: 8 in favor, 1 opposed (Woodford)
- j. Consideration of out-of-state travel, New York City, April 2018
MOTION by Carr, second by Morrell to approve the request for out-of-state travel to New York City, April 2018.
Drew Albert reported that the Maranacook Chamber Singers will be performing at a National Music Festival. Students have started fundraising for the event and a Maranacook Alumni has offered to pay for the transportation. Mr. Albert expects the cost to families will be approximately \$400 per student after the donation and the fundraising.
Motion Carried: unanimous
- k. Approval of contract – Meal Service Agreement between RSU #38 and Fayette School Department for FY18
MOTION by Carr, second by Morrell to approve the Meal Service Agreement between RSU #38 and Fayette School Department for FY18 as presented. **Motion Carried:** unanimous
- l. Policy Second Readings: DJ, Bidding/Purchasing Requirements; DJH, Purchasing and Contracting: Procurement Staff Code of Conduct; IKF, Graduation Requirements; Policy JK, Student Discipline
Superintendent Wolfrom reported that the Policy Committee met and reviewed the following policies on May 22. No comments or questions were received for Policies DJ, DJH, and IKF. High School teacher Patricia Morris and Nancy Harriman attended the meeting and answered questions of Policy Committee members regarding Policy IKF. The Policy Committee took into consideration the comments received at the May 3 RSU Board meeting regarding Policy JK. All 4 policies are recommended for approval as presented.
DJ, Bidding/Purchasing Requirements – **MOTION** by Carr, second by Caron to adopt Policy DJ as presented. **Motion Carried:** unanimous
DJH, Purchasing and Contracting: Procurement Staff Code of Conduct – **MOTION** by Caron, second by Morrell to adopt Policy DJH as presented. **Motion Carried:** unanimous

IKF, Graduation Requirements – **MOTION** by Carr, second by Morrell to adopt Policy IKF as presented. **Motion Carried:** unanimous

JK, Student Discipline – **MOTION** by Carr, second by Brotherlin to adopt Policy JK as presented. **Motion Carried:** unanimous

m. Review of 2016-17 ESEA and Proposed 2017-18 ESEA Grant Projects

Curriculum Director Nancy Harriman reported that she is required to make sure the Board and the public know what is being done and what is being planned for next year under the ESEA, Elementary and Secondary Education grant projects. These are Federal funds that are sent to the State and then to local school districts. Funds are distributed among the highest poverty schools first, and the amounts vary from year to year. Readfield Elementary has been a Focus School for the past 4 years, but will not be next year because they no longer qualify for Title I funds.

Ms. Harriman reviewed the information included in the Board packet outlining the projects that were funded this current year as well as reviewed what is being proposed for next year. The grant application isn't available yet, so not only do we not know what the funding will be, but we don't know what will be funded. The Board and public are encouraged to contact Nancy Harriman with questions and/or suggestions for what they would like to see included in the grant for the upcoming year.

Math Coach Sarah Caban spoke about the experiences for the teachers including the Math Leadership Institute which 19 teachers attended last summer; 10 of those 19 volunteered for 70 hours of collaborative study; and 9 of those teachers presented at a national conference on this work. A SurveyMonkey has been sent to staff to determine interest areas for K-12 study groups that will meet on early release days in September, October, and December.

Middle School teacher Aimee Reiter spoke about how this work has benefited staff and students in the classroom.

8. Informational Items: Reports were provided in packet. No additional comments/questions.

9. Executive Session to consider administrative and managerial evaluations pursuant to 1 M.R.S.A. § 405(6)(A) for Jeff Boston, Jeff Bridges, Rick Hogan, Kristen Levesque, Ryan Meserve, Kate Taylor, Brigitte Williams

MOTION by Morrell, second by O'Neal to enter Executive Session to consider administrative and managerial evaluations pursuant to 1 M.R.S.A. § 405(6)(A) for Jeff Boston, Jeff Bridges, Rick Hogan, Kristen Levesque, Ryan Meserve, Kate Taylor, Brigitte Williams

Motion Carried: unanimous

The Board entered Executive Session at 8:21 and returned to public session at 8:50.

10. Action(s) following Executive Session

MOTION by Morrell, second by Carr to extend Kate Taylor's contract through June, 2020 as recommended. **Motion Carried:** unanimous

MOTION by Morrell, second by Caron to allow the Superintendent to determine contract salaries for the Administrative Team members. **Motion Carried:** unanimous

11. Adjournment: **MOTION** and second to adjourn at 8:55.

Respectfully submitted,
Donna H. Wolfrom, Superintendent/Secretary
D. Foster, Recorder