

**REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Maranacook Community High School Student Center
March 16, 2016**

Minutes of Meeting

Present: Chair Terri Watson, Vice Chair Melissa O'Neal, Gary Carr, Stephen Hayes, Pia Holmes, Trish Jackson, Betty Morrell, Michele Pino, Shawn Roderick, Bonnie Simcock

Member Absent: Jim Marr, 2 vacant positions (1 Mt. Vernon, 1 Wayne)

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, and Janet Delmar, Director of Curriculum, Instruction and Assessment Nancy Harriman, Adult and Community Education Director Steve Vose, Director of Special Education Ryan Meserve, Finance Manager Brigette Williams, Technology Director Diane MacGregor

1. Call to order: Chair Watson called the meeting to order at 6:34 p.m.

Chair Watson reported this is the first meeting since the untimely and unexpected death of Stefan Pakulski. She expressed sympathy to Lynette and his children.

2. Consent Agenda:

a. Approval of Minutes of March 2, 2016

b. Approval of out-of-state travel, Model UN Conference, Northeastern University, Boston, MA, May 13, 14, 2016

c. Approval of out-of-state travel, HS Speech & Debate National Tournament, Sacramento, CA, May 26 – June 1, 2016

d. Approval of out-of-state travel, Mt. Vernon Elementary 5th Grade trip to Boston, MA, June 9, 2016

e. Acceptance of donations

MOTION by M.Pino second by S.Roderick to accept the Consent Agenda as presented.

Motion Carried: unanimous

3. Citizens Comments: none

4. Additions/Adjustments to the Agenda:

Steve Hayes requested a discussion on the possibility of recognizing particular staff members involved in the School Spirit Contest. Although this was a district-wide effort there were key staff and students that worked to put this together. He asked that the principal get back to the Board with a list of people who organized the contest. Board members were in agreement.

5. Action/Discussion/Informational Items:

a. Consideration of 2016-2017 School Calendar:

MOTION by B.Morrell, second by B.Simcock to accept the 2016-2017 School Calendar as presented. Superintendent Wolfrom reported that this calendar is very similar to the current year calendar and it meets the requirements that all schools that are part of the Capital Area Technical Center (CATC) have no more than 5 dissimilar days. Gary Carr requested that the draft school board calendar for next year be developed as soon as possible.

Motion Carried: unanimous

6. Budget Workshop:

Superintendent Wolfrom reported that Maintenance and Transportation Director Paul Criss has submitted his letter of resignation due to retirement effective June 30th.

Superintendent Wolfrom reported that the reductions made during the last budget workshop are reflected in Version 2 of the General Fund School Summary Budget. On March 9th the House and Senate overwhelming voted to send \$15 million more to education. It was about a \$113,000 increase in our subsidy; changing required mil to 8.3. These have been the only changes since the last meeting. We are still waiting for insurance rates, which we have estimated at 6%.

S. Hayes asked how much of the proposed budget is considered one-time expenses. Finance Manager Williams responded at \$270,000, which is higher than most years. In FY18 it is projected that the middle school roof and track will need work. Mr. Hayes noted it would be helpful to have a distinction between routine maintenance and capital improvements. He also stated that because the board voted not to pursue a bond for the capital improvements it doesn't mean the board can't go back and include those items in the budget and also pursue a bond with the understanding that if the bond is approved that portion of the budget would not be expended. Discussion followed. Chair Watson recapped the discussion. There was no motion or second on the discussion.

G. Carr asked about the 5-year plan and when it is expected to be updated.

B. Morrell asked about some possible budget savings coming that were mentioned at the last meeting. Superintendent Wolfrom responded the only possible savings at this time is the insurance. The Board asked Administrators to come up with lists. If the Board wants more cuts you would continue up the list that was given out at the last meeting. Superintendent Wolfrom suggested that if the Board feels they need to make more cuts that they give her a dollar amount so that the Administrative Team can meet and decide where to make the cuts.

M. O'Neal spoke about pursuing a grant from Efficiency Maine for the boiler at Manchester Elementary School. This would not affect the FY17 budget because this item is not in the budget.

Request was made to have a report of how many students actually improved based on the additional supports approved last year, as well as an assessment of where we are now.

7. Adjournment: **MOTION** and second to adjourn at 7:45 p.m.

Respectfully submitted,
Donna H. Wolfrom, Superintendent/Secretary
D. Foster, Recorder