

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Readfield Elementary School
November 1, 2017
Minutes of Meeting

Members Present: Chair Betty Morrell, Vice Chair Gary Carr, Wendy Brotherlin, Cathy Jacob, Melissa O’Neal, Kaleb Pushard, Shawn Roderick, Thomas Sneed, David Twitchell, Adam Woodford, Alexander Wright

Members Excused: Jon Caron, Lucas Rumler

Student Representative: Hannah Woodford

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Janet Delmar, and Rick Hogan, Assistant Principal Kristen Levesque, Special Education Director Ryan Meserve, Technology Director Diane MacGregor, Finance Manager Brigette Williams, Director of Curriculum, Instruction & Assessment Nancy Harriman, Math Coach Sarah Caban

1. Call to order: Chair Morrell called the meeting to order at 6:30.
2. Presentations:
 - a. GAPP

Justin Fecteau GAPP American Coordinator and German Teacher at MCHS presented on the German American Partnership Program (GAPP). He explained how this International Exchange Program is different from a travel program, reviewing the expectations of the students to take part in this exchange, and reviewing the schedule while the German partners are here and while our students are in Germany. The Board will be asked to consider the travel to Germany for March 2019 at their next meeting, which includes one travel week and two weeks and one weekend spent with host families. Fundraising has already started for the trip and no students are excluded due to lack of funds. The total cost per student is \$2,500, but with fundraising and grants the average direct cost to students is \$1,985.00

Maranacook student Maddy Taylor addressed the Board stating what this program has meant to her.

German Partnership student Theresa Schürmanns spoke about her experience with the program.
3. Student Representatives Reports:

Hannah Woodford, HS student representative reported on the extra-curricular and sporting accomplishments, as well as fundraising efforts for local food banks. The high school play, *The Addams Family*, is scheduled for November 15th – 18th.
4. Citizens’ Comments:

Readfield resident, Michelle Woodford, noted that she has not seen a lot about what the District has done for Bullying Awareness Month, and asked what the district has planned for bullying training for the board, staff and students. Superintendent Wolfrom said she would gather that information.
5. Additions/Adjustments to the Agenda by Board and/or Superintendent:

Adam Woodford report about an upcoming meeting to discuss fundraising on November 7th, 6:30 p.m. at the high school. The meeting is being organized by the Awesome Bear Society (ABS) and is an all-encompassing meeting about the fundraising we do as a community.
6. Action/Discussion/Informational Items:
 - a. Approval of Minutes of October 18, 2017

Superintendent Wolfrom reported that there is a correction in the information that was reported regarding the number of seats Maranacook students have at the Capital Area Technical Center (CATC). Maranacook has a total of 64 seats for students, and 42 are filled.

MOTION by Carr, second by Brotherlin to approve the Minutes of October 18, 2017 as corrected. **Motion Carried:** 10 in favor, 0 opposed, 1 abstained (O’Neal)
 - b. Acceptance of Donations

MOTION by Carr, second by Jacobs to accept the donations as presented.

Motion Carried: unanimous

- c. Acceptance of teacher resignation effective December 31, 2017, Deborah Dubord
MOTION by Carr, second by Twitchell to accept the resignation of Mt. Vernon Elementary School teacher, Deborah Dubord, with regret. **Motion Carried:** unanimous
 - d. Consideration of request for Sabbatical Leave, Spring Semester 2018-2019, Aimee Reiter
MOTION by Carr, second by Wright to accept the sabbatical leave for Aimee Reiter.
Superintendent Wolfrom reviewed the process for consideration of sabbatical leaves. Middle School Teacher, Aimee Reiter, is requesting a sabbatical leave for the spring semester of the 2018-2019 school year. She has been teaching at the Middle School for 18.5 years.
Middle School Teacher Aimee Reiter presented to the Board her proposal for the Sabbatical Leave. The objectives for her sabbatical includes research for best practices as well as best practices for parent communication and engagement, creating problem based lesson plans for the introduction of each grade unit at the middle school, writing parent introductions to each unit, and completing two courses.
Cathy Jacobs commented that the work Ms. Reiter is proposing is very important. It is the next step in the curriculum development that the District has been working toward, and this can't be done while teaching full time.
Discussion ensued about how this request would affect the budget and the timeline for hiring a substitute for a half-year position. A. Woodford added that if this is a way to get our math scores up and to keep passionate teachers such as Ms. Reiter in the district, maybe there is a way we can make this happen.
Superintendent Wolfrom recommends the approval of Aimee Reiter's request for a Sabbatical Leave for the Spring Semester of 2018-2019.
Motion Carried: unanimous
 - e. Report from attendees of MSMA Fall Conference
Gary Carr, Wendy Brotherlin, Betty Morrell and Donna Wolfrom reported on the various workshops they attended at the MSMA Fall Conference. Gary Carr also reported that all the MSBA resolutions that were considered during the Delegate Assembly were approved.
7. Informational Items:
Reports were provided in packet. Superintendent Wolfrom noted that there is information in the board folders about school cancellations.
 8. Adjournment: Motion and Second to adjourn at 8:00 p.m.

Respectfully submitted,
Donna H. Wolfrom, Superintendent/Secretary
D. Foster, Recorder