

**REGIONAL SCHOOL UNIT NO. 38  
BOARD OF DIRECTORS  
Maranacook Community High School Student Center  
November 18, 2015, 6:30 p.m.**

**AGENDA**

1. Call to order:
2. Presentation:
  - a. Adult and Community Education CDL Program (10 min.)
3. Consent Agenda: (5 min.)
  - a. Approval of Minutes of November 4, 2015\*
4. Citizens' Comments: (5 min.)
5. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
6. Action/Discussion/Informational Items:
7. Workshop Session: (40 min.)
  - a. Strategic Plan Update – Goal 1, Action Step 5
8. Adjournment:

\* Attachments

**REGIONAL SCHOOL UNIT NO. 38****BOARD OF DIRECTORS****Maranacook Community High School Student Center****November 4, 2015****Minutes of Meeting**

Present: Chair Terri Watson, Michael Apolito, Gary Carr, Pia Holmes, Trish Jackson, Jim Marr, Betty Morrell, Stefan Pakulski, Michele Pino, Shawn Roderick

Members Excused: Vice Chair Melissa O'Neal, Stephen Hayes, Bonnie Simcock

Administrators: Superintendent Donna Wolfrom, Principal Jeff Boston, Director of Curriculum, Instruction and Assessment Nancy Harriman, Special Education Director Ryan Meserve, Finance Manager Brigitte Williams

Student Reps: Robert McKee, Carter McPhedran, Dana Reynolds

1. Call to order: Chair Watson called the meeting to order at 6:30 p.m.
2. Recognitions:
  - a. Susan Holinger, RSU #38 School Psychologist, was recently awarded the School Psychologist of the Year by the Maine Association of School Psychologists (MASP). The RSU 38 Board recognized Susan for this accomplishment.
  - b. Shane Gower, High School Social Studies Teacher, was recently selected as the 2016 Understanding Sacrifice Program by the National History Day (NHD). The RSU 38 Board recognized Shane for this accomplishment.
3. Consent Agenda:
  - a. Approval of Minutes of October 21, 2015  
**MOTION** by Carr, second by Morrell to accept the minutes of October 21, 2015 with the typographical correction on page 2 as noted. **Motion Carried:** unanimous.
  - b. Acceptance of Capital Area Technical Center (CATC) Cooperative Agreement  
**MOTION** by Carr, second by Holmes to accept the CATC Cooperative Agreement as presented. Discussion followed. **Motion Carried:** unanimous.
4. Student Representatives Report:

Middle School student representative Robert McKee introduced Carter McPhedran as a new middle school student representative to the RSU 38 Board. Robert McKee, Dana Reynolds and Carter McPhedran reported on the upcoming events at the middle school including the Naturalization Ceremony that is scheduled for Friday, November 6, from 10-11 a.m. They also provided middle school team project updates and reported on the advisee day out projects.
5. Citizens Comments: none
6. Additions/adjustments to the Agenda by Board and/or Superintendent:

Superintendent Wolfrom noted that the Proficiency Based Education Forum recently announced for December 1, is actually December 3, 6-7:30 p.m. at the High School and includes a free spaghetti dinner. This Forum is for parents, students and community members.
7. Action/Discussion/Informational Items:
  - a. Report from attendees of Maine School Management Association (MSMA) Fall Conference

Trish Jackson and Pia Holmes reported on the conference workshop sessions they attended at the recent MSMA Fall conference. Conference handouts were also emailed to board members.

b. Policy Second Reading: IJOA, Field Trips & Other Student Travel

Superintendent Wolfrom reported that the Policy Committee made minor word changes to the draft policy, adding the word “all” to the last paragraph to read, “... in a manner consistent with all Board policies and school rules.” Cross Reference to Policy KF – Use of School Facilities was also added. The Policy Committee recommends approval of the policy as revised.

**MOTION** by Pino, second by Roderick to approve Policy IJOA as presented.

Discussion followed regarding the foreign trips offered to students and ways to make sure all students are included and are not left out due to financial concerns. Would it be possible to have trips that are closer, i.e. Montreal, Quebec, which would still provide students with the language and culture experience, but are also more affordable and more inclusive? Superintendent Wolfrom reiterated that the trips are not part of the foreign language classes; they are planned for outside of the classroom setting. Question was also raised regarding one of the foreign language college programs that is charging students. Superintendent Wolfrom responded that with this particular course, the students obtain high school credit at no cost, but if they go on the trip and want to earn college credit they must pay the fees associated with the course. Question was raised about what happens with the students who do not go on the trips; are they expected to attend class? Superintendent Wolfrom responded that classes are still held; the district hires a substitute teacher for those classes while the instructor is away; the regular student attendance procedure is followed. Questions – what percentage of students go on foreign travel trips, and how many of these trips are offered?

**MOTION** by Pino to amend the original motion to include I. I., “Efforts should be made to seek venues that are the most cost effective and inclusive of the most students.” Second by Jackson.

**Motion Carried:** 9 in favor, 1 opposed (Roderick)

**MOTION** by Morrell to add the word “all” to section I, second C, to read, “... manner consistent with all Board policies and school rules.” Second by Carr. **Motion Carried:** unanimous.

Chair Watson called for a vote on the original motion as amended.

**Motion Carried:** 9 in favor, 1 opposed (Roderick).

c. Policy First Readings: ACAA, Harassment and Sexual Harassment of Students; ACAB, Harassment and Sexual Harassment of School Employees; IE, Grade Placement; JLF, Reporting Child Abuse and Neglect

Superintendent Wolfrom reported on the most recent meeting of the Policy Committee. The above policies were recommended for first reading by the Policy Committee. Any comments/questions should be forwarded to Donna Foster for the Policy Committee to review and consider at their next meeting – Monday, November 9, 2015.

Policy ACAA – request for the definitions for items 1-7 under Harassment section. Policies ACAA and ACAB – why do the first paragraphs differ in each policy?

8. Informational Items:

Chair Watson noted that the administrator reports and upcoming meeting dates are provided in the board packet. G.Carr commented on the Middle School Principal’s report and asked what types of programs are offered for girls. He also asked about the results of the high school NWEA tests. Superintendent Wolfrom responded that the Board will be provided with this information at an upcoming meeting.

9. Adjournment: **MOTION** and second to adjourn the meeting at 7:33 p.m.

Respectfully submitted,  
Donna H. Wolfrom, Superintendent/Secretary  
D. Foster, Recorder