

**REGIONAL SCHOOL UNIT #38**  
**BOARD OF DIRECTORS**  
**Maranacook Community High School Student Center**  
**October 19, 2016**  
**Minutes of Meeting**

Present: Chair Terri Watson, Vice Chair Melissa O’Neal, Wendy Brotherlin, Jon Caron, Gary Carr, Kelly Crotteau, Joan Farrar, Malcolm Hardy, Trish Jackson, Jim Marr, Betty Morrell, Shawn Roderick, Lucas Rumler

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar, and Rick Hogan, Director of Curriculum, Instruction and Assessment Nancy Harriman, Finance Manager Brigette Williams, Technology Director Diane MacGregor

1. Call to order: Chair Watson called the meeting to order at 6:30 p.m.
2. Consent Agenda:
  - a. Approval of Minutes of October 5, 2016  
**MOTION** by Carr, second by Morrell to adopt the Minutes of October 5, 2016.  
**Motion Carried:** 10 in favor, 0 opposed, 2 abstentions (Carr, Rumler)
  - b. Acceptance of Donation – Yamaha keyboard, stand, and bench from Robert Gersh (estimated value \$215.00)  
**MOTION** by Caron, second by Morrell to accept the donation from Robert Gersh.  
**Motion Carried:** 12 in favor, 0 opposed.  
Shawn Roderick arrived.
3. Citizens’ Comments:

Readfield resident Michelle Woodford asked about the Bullying Prevention Training provided on October 7<sup>th</sup>. She heard the ed techs were not required to attend. Superintendent Wolfrom responded that due to the amount of space in the Performing Arts Center another training will be provided for ed techs, bus drivers, food service workers and custodial staff.

Readfield resident Adam Woodford commented about how the Board responds to problems that are brought to their attention by community members. He expressed concern that when an issue is brought to the board’s attention that they refer the concern to the Superintendent. Vice Chair O’Neal noted, that as discussed with the school district’s attorney at the workshop on September 21, it is board policy and proper protocol for the Board to refer concerns to the Superintendent.
4. Additions/adjustments: None
5. Workshop: Presentation regarding the Maine Integrated Youth Health Survey (MIYHS), Megan Hawkes, Hornby Zeller and Associates.

Megan Hawkes of Hornby Zeller and Associates presented the survey data from the Maine Integrated Youth Health Survey (MIYHS) from the spring of 2015. The survey was administered to a sample size (5%) of middle school and high school students. This survey was first administered at Maranacook in 2009 and is given every other year. Ms. Hawkes reviewed the trends for the middle school and high school, based on the questions that the students responded to. Superintendent Wolfrom received copies of the reports this week. Copies will be made available for board members if they want to review the report.

Discussion ensued about the prevention programming provided at the schools and whether they have changed in the last two years. Rebecca Reynolds responded that Maranacook partners with Healthy Communities of the Capital Area. They provide “blast” types of prevention efforts; conduct a drug awareness week; Teen Issues Day at the High School; Healthy Decisions Day at the Middle School; and physical education has substance use as part of their curriculum. It was noted that it would be interesting to see what we are doing at what grades; types of programs; where the holes are; and what we can do to increase the education about drugs.

6. Action/Discussion/Informational Items:

a. Capital Area Technical Center Cooperative Agreement:

**MOTION** by Morrell, second by Hardy to accept the Capital Area Technical Center Cooperative Agreement as presented. **Motion Carried:** unanimous

b. Annual Approval of Comprehensive Emergency Management Plan:

Superintendent Wolfrom reported that the staff continually works on revisions to the Comprehensive Emergency Management Plan. Each district in Maine is required to have an emergency management plan and it must be approved by the School Board each October. We work very closely with Art True at the Kennebec County Emergency Management Agency to make sure our plan is up to date. Superintendent Wolfrom recommends approval of the plan.

**MOTION** by Morrell, second by Carr to approve the Comprehensive Emergency Management Plan. Discussion followed regarding the fire drills and evacuation drills held at the schools and how the emergency teams and staff at each of the schools discuss how the drills went afterward and what they can do to improve upon them. **Motion Carried:** unanimous.

c. Discussion/Vote of MSBA Proposed Resolutions:

Superintendent Wolfrom reported that each year the Maine School Boards Association (MSBA) provides a preliminary packet of proposed resolutions that the MSBA Delegate Assembly will consider. Local Boards are asked to review the resolutions and provide feedback to their elected Delegate.

*Resolution 4.37 Local Control of Student Transfers*

**MOTION** by Morrell, second by Lucas to support MSBA Resolution 4.37. Discussion followed.

**Motion Carried:** 12 in favor, 0 opposed, 1 abstention (Hardy)

M. Hardy asked what happens if the Board representative hears new information while at the meeting that makes him/her believe he/she should vote differently? Chair Watson replied that this is the board’s recommendation. These discussions give the representative an idea where the board stands on these issues.

*Resolution 4.41 Teacher Retirement Costs*

**MOTION** by Morrell, second Farrar to support MSBA Resolution 4.41. Discussion followed.

**Motion Carried:** unanimous.

*Resolution 4.42 Department of Education Leadership*

Approved 11/02/16

**MOTION** by Morrell, second by Rumler to support MSBA Resolution 4.42. Discussion followed.

**Motion Carried:** unanimous.

*Resolution 4.43 Special Education Costs*

**MOTION** by Morrell, second by Carr to support MSBA Resolution 4.43. Discussion followed.

**Motion Carried:** unanimous.

*Resolution 4.44 School Unit Collaboration*

**MOTION** by Carr, second by Caron to support MSBA Resolution 4.44. Discussion followed.

**Motion Carried:** unanimous.

7. Adjournment: **MOTION** and second to adjourn at 7:47 p.m.

Respectfully submitted,  
Donna H. Wolfrom, Superintendent/Secretary  
D. Foster, Recorder