

**REGIONAL SCHOOL UNIT NO. 38
BOARD OF DIRECTORS
Maranacook Community High School Student Center
October 21, 2015, 6:30 p.m.**

AGENDA

1. Call to order:
2. Presentation: Update from Teacher Evaluation Committee (30 min.)
3. Consent Agenda: (5 min.)
 - a. Approval of Minutes of October 7, 2015*
4. Citizens' Comments: (5 min.)
5. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
6. Action/Discussion/Informational Items: (30 min.)
 - a. Nomination of First Continuing Contract Teacher, High School Math Interventionist, Colette Jadis*
 - b. Nomination of First Continuing Contract Teacher, Elementary Art (40 FTE), Rachael Gilley*
 - c. Consideration of Tabled Policy IHD – Community Education Council Roles and Responsibilities*
 - d. Annual Approval of Comprehensive Emergency Management Plan*
 - e. Discussion/Vote of MSBA Proposed Resolutions*
7. Workshop Session: (40 min.)
 - a. Strategic Plan Update, Goal 1, Action Steps 3, 4
8. Adjournment:

* Attachments

REGIONAL SCHOOL UNIT NO. 38
BOARD OF DIRECTORS
Maranacook Community High School
October 7, 2015
Minutes of Meeting

Members Present: Chair Terri Watson, Michael Apolito, Gary Carr, Stephen Hayes, Pia Holmes, Trish Jackson, Stefan Pakulski, Shawn Roderick, Bonnie Simcock
Members Excused: Vice Chair Melissa O'Neal, Jim Marr, Michele Pino, (1 vacant position)
Administrators Present: Superintendent Donna Wolfrom, Principals Jeff Boston, Janet Delmar and Cathy Jacobs, Director of Curriculum, Instruction and Assessment Nancy Harriman, Director of Special Education Ryan Meserve, Finance Manager Brigette Williams
Student Reps: Derek Kelley, Molly Searway, Robert McKee, Dana Reynolds

1. Call to order: Chair Watson called the meeting to order at 6:30 p.m.
2. Consent Agenda:
 - a. Approval of Minutes of September 16, 2015
Chair Watson noted a correction to the minutes of September 16, 2015, on page 3, item 7a, paragraph 3, last sentence to read, "In the Smarter Balance assessments 40% of Maine students scored at proficient and above and 75% of RSU 38 Grade 3 students scored at proficient and above."
MOTION by Simcock, second by Holmes to accepted the Minutes of September 16, 2015 as revised.
Motion Carried: unanimous.
Request was made to consider the remainder of the consent agenda items separately.
 - b. Approval of out-of-state travel, New York City (part of approved GAPP exchange trip), October 8-12, 2015
MOTION by Hayes, second by Simcock to approve Item b, as presented. Discussion regarding how the cost is being handled. Costs are covered by fundraising. **Motion Carried:** unanimous.
 - c. Approval of out-of-state travel, Boston, MA (college tours), November 5, 2015
MOTION by Hayes, second by Apolito approve Item c, as presented. **Motion Carried:** unanimous.
 - d. Acceptance of Teacher Resignation – Tracy Hollingsworth, HS Math Intervention
MOTION by Carr, second by Simcock to accept Item d, as presented. **Motion Carried:** unanimous.
 - e. Acceptance of Teacher Resignation – Anthony Lufkin, Elementary Art (PT)
MOTION by Carr, second by Apolito to accept Item e, as presented. **Motion Carried:** unanimous.
3. Student Representatives Reports
Chair Watkins welcomed Derek Kelly and Molly Searway as the high school student representatives and Robert McKee and Dana Reynolds as the middle school student representatives on the RSU 38 Board.
Molly Searway and Derek Kelly reported fundraising events, recent activities at the high school including Homecoming, Harvest Week and college fairs, Student Senate, and advisee day out.
Middle School representatives Robert McKee and Dana Reynolds reported on the team structure at the middle school providing an overview of each team's projects for the trimester. It was also reported that there will be a Citizenship Naturalization Ceremony at the school on Friday, November 6th. This will be the first ceremony to be held in this area.
4. Citizens' Comments: none
5. Additions/adjustments:

Michael Apolito requested an update regarding what the schools are doing in terms of concussion awareness. Superintendent Wolfrom will arrange for a presentation at a future meeting.

6. Action/Discussion/Informational Items

a. Maine School Management Association (MSMA) Fall Conference – October 22-23, 2015

Superintendent Wolfrom requested that board members interested in attending the conference to contact Donna Foster. Trish Jackson and Pia Holmes indicated their interest in attending the conference.

b. Vote to Nominate RSU 38 Board member to Maine School Boards Association (MSBA) Delegate Authority

MOTION by Hayes, second by Roderick to nominate Trish Jackson as the RSU 38 Delegate and Pia Holmes as the Alternate Delegate to the MSBA Delegate Authority. **Motion Carried:** unanimous.

c. Acceptance of security camera lease purchase bid

Superintendent Wolfrom reported that bids were received for the lease purchase agreement for the security cameras as outlined in item 6c. She recommends acceptance of the bid from Androscoggin Bank.

MOTION by Carr, second by Roderick to accept the bid for the security camera lease purchase as outlined in item 6c. **Motion Carried:** 8 in favor, 0 opposed, 1 abstention (Simcock)

d. Approval of contract for school privileges between the Town of Fayette and RSU #38

Superintendent Wolfrom reported this a renewal of the Contract for School Privileges with the Fayette School Committee to accept tuition students from Fayette in grades 6-12.

MOTION by Simcock, second by Carr to renew the contract for school privileges with Fayette as outlined in item 6d.

Discussion followed pertaining to RSU 38's options if we reach a point where new staff would need to be hired to accept the additional students. Superintendent Wolfrom noted that we do have an option in the contract to refuse students. She also noted that any costs above and beyond the regular tuition for students with IEPs are paid by Fayette in addition to the regular tuition rate. The board requested the superintendent look into how the number of students from Fayette impact our classroom numbers at the middle and high schools.

Motion Carried: unanimous.

7. Informational report: (in packet)

Discussion ensued regarding the testing results from the Smarter Balance Assessment results from last spring and the concern that it will be a different test in the spring. Superintendent Wolfrom responded that the problem with using a new test so often is that we don't get to measure against our base line data. We don't know what these numbers mean; we do know that they are better than state average. They have assured us it will be in place by spring but we don't know at this time. She reminded the Board that our teachers assess student work in other ways and that will continue. Nancy Harriman will do a presentation on assessment data of the entire district at an upcoming meeting.

Request was made for information on class size at the elementary schools. Last spring during budget season there was concern about some of the elementary classes. Superintendent Wolfrom responded that she has been traveling around the elementary schools and everything is going very well. A class size chart will be prepared for the board.

8. Adjournment: **Motion** and second to adjourn at 7:20 p.m.

Respectfully submitted,
Donna H. Wolfrom, Superintendent/Secretary
D. Foster, Recorder

Position	Math Interventionist- Maranacook Community High School	
Candidate	Colette Jadis	
Educational Preparation	Montana State University, Bozeman, MT	2005
	B.S. Mathematics/teaching Option	
	University of New Hampshire College of Engineering & Physical Sciences	1988
	B.A. Mathematics	
Related Experience	Middle School Math Interventionist, Hermon Middle School	2014-2015
	Math Teacher & Peer Mediation Coordinator, Bozeman High School MT	2004-2013
References	Jerry Kiesman, Principal, Hermon Middle School	
	Sarah Fuller , Grade 5 Teacher, Hermon Middle School	
	Eric Humberger, Supervising Teacher, Bozeman High School	
Certification	Provisional 7-12 (300) Mathematics	7/1/2017
	Professional Adult (300) Mathematics	7/1/2018
Salary	\$37,810.26 Degree: BA+15 Level 7	
Board Hire Date	10/21/2015	
Replacing	Tracey Hollingsworth	

Position	Art Teacher- Manchester Elementary School	
Candidate	Rachael Gilley	
Educational Preparation	University of Southern Maine	2005
	B.A. Art Education	
Related Experience	Art Long Term Substitute, RSU #38	2014
	Substitute Teacher, RSU #38	2014-2015
	Substitute Teacher, Auburn School District	2013
References	Ellen Hodgkin, Art Teacher, Edward Little High School	
	Kelly Hrenko, Ph. D. , Assistant Professor of Art Education, USM	
	Allie Rimkunas, Art Teacher, Great Falls & Narragansett Elementary Schools	
Certification	Provisional K-12 (620) Visual Arts	7/1/2017
Salary	\$12,873.66 Degree: BA+15 Level 1 (40%)	
Board Hire Date	10/21/2015	
Replacing	Anthony Lufkin	

Policy No: IHD
Revised Date: 11/01/84

**REGIONAL SCHOOL UNIT NO. 38
ADULT AND COMMUNITY EDUCATION
COMMUNITY EDUCATION COUNCIL ROLES AND RESPONSIBILITIES**

On August 9, 1976, the CSD #10 board of directors voted and authorized the Maranacook Community School Adult Education Council to serve as an agent of the Board, being responsible for the development of the Adult Education Program. As of January, 1978, the Council voted to change the name of the program to Adult and Community Education.

The RSU No. 38 ~~CSD~~ Board delegates the following duties and functions to the Community Education Council:

1. Develop and provide community-wide learning activities based on community wants and needs and within the capabilities of the Community Education Program.
2. In coordination with the ~~Principal and~~ Superintendent, develop the job description for the Director.
3. In coordination with the Director of Adult and Community Education ~~Director~~, develop job descriptions for other staff.
4. Work with the Superintendent and Regional School Unit No. 38 Board using the ~~RSU No. 38 district hiring process~~ policies and procedures to select a Director and other staff with final approval by the Board.
5. Recruit, interview and hire instructors for the Community Education Program, in coordination with the Director.
6. Work with the Director in establishing annual objectives and goals for the Community Education Program.
7. Develop and submit an annual budget for review under the RSU No. 38 budget process with final approval by the Board.
- ~~8. Establish internal policies for the Council and re-evaluate them every two years.~~
- ~~9. Assist the RSU No. 38 Board by submitting recommendations for vacancies on the Council to the Board for approval.~~
- ~~10. Evaluate the total Community Education Program, and report to the Board.~~

~~8. 11. Represent the school and community at State meetings, conventions, institutes and other adult education programs in order to keep the Council aware of Community Education activities, as well as sharing their experiences with others.~~

~~9. 12. Serve as one of the communications links between the Community Education Program and community and between school and community.~~

~~10. 13. Support the Mission Statement of RSU No. 38, which encourages maximum usage of the facilities.~~

Adopted by RSU No. 38 Board of Directors: April 27, 2009

Revised:

RSU #38
Comprehensive Emergency Management Plan

The purpose of the Emergency Management Plan is to make town citizens, government, school officials, and administration aware of their responsibility in an emergency situation. This plan, upon implementation will provide the basis for coordinating protective actions prior to, during, and after any type of emergency.

Each of the RSU 38 schools, as well as the Superintendent's Office has an Emergency Management Team that meet regularly to review, and update as needed, the protocol for dealing with emergency situations. District-wide meetings are held periodically and include members from each of the schools' teams, law enforcement officials and members of the towns' emergency and fire-fighting personnel.

Each of the schools has a designated chain of command when dealing with emergencies, which includes contacting the Superintendent's Office. All communications to parents and the general public during an emergency will be from the Superintendent of Schools. Means for conveying information to parents and the general public (as needed) will be in the form of telephone calls, Instant Message Alerts, letter from the Superintendent, and/or school newsletters.

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MSBA Proposed Resolutions Packet

TO: School Board Chairs and Superintendents of Schools

FROM: Marlene Tallent, President
Becky Fles, Chair, Resolutions Committee
Cornelia L. Brown, Ph.D., Executive Director

Linked below is the 2015 Proposed Resolutions packet for the MSBA Delegate Assembly Agenda. These Resolutions include: 1) Vouchers and Education Savings Accounts; 2) Standardized Testing Benchmarks; 3) Spending Additional General Purpose Aid; and 4) Teacher Retirement Funding.

Please share these Proposed Resolutions with your school board members. Also note that it is not uncommon for events to unfold during the next month that may require additional proposed resolutions be presented to the Delegate Assembly.

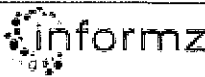
This preliminary packet is being provided at this time to allow local school boards to review the Proposed Resolutions and give feedback to their elected Delegate. Please be reminded that each Delegate must be elected by their local school board and must be registered, with the appropriate documentation, prior to the MSMA Annual Fall Conference. If you haven't registered your Delegate yet and need a form, please contact Debbie Swift at MSMA (1-800-660-8484).

Please contact Elaine Tomaszewski at MSMA with any questions regarding the MSBA Delegate Assembly.

[2015-16 Proposed MSBA Resolutions](#)



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2015 – 2016 PROPOSED MSBA RESOLUTIONS

**MAINE SCHOOL BOARDS ASSOCIATION
DELEGATE ASSEMBLY**

DRAFT

**MSMA FALL CONFERENCE
Augusta Civic Center
Thursday, October 22, 2015, 2:25 p.m.**

Resolution 1

Vouchers and Education Savings Accounts

The Maine School Boards Association opposes the use of vouchers, including their latest iteration known as Education Savings Accounts (ESAs). These vouchers and ESAs erode financial support for public schools and disenfranchise local taxpayers by taking away their voice and vote on how education tax dollars are spent. We urge the second session of the 127th Legislature to oppose any attempts to allow a publicly funded voucher or ESA program to be established in the state of Maine.

Rationale

There is a nationwide effort being orchestrated by opponents of public education to divert tax dollars away from public schools and into vouchers and Education Savings Accounts to support private and religious institutions. While proponents say these systems will assure that all children get the same high quality education regardless of zip code, vouchers and ESAs will do exactly the opposite. They will siphon away badly needed tax dollars from struggling districts leaving the children left behind without the necessary funding and quality teacher support they need to succeed. They also will take away the right of local taxpayers to weigh in on how their education tax dollars are spent. There is no local control over vouchers or ESAs or the institutions they fund.

Resolution 2

Standardized Testing Benchmarks

The Maine School Boards Association is committed to raising student achievement in all districts and believes statewide standardized tests, used appropriately, have to be one of the multiple measures of progress toward that goal. To be of value, the same standardized tests have to be in place long enough to establish a base year and reliable year-over-year growth measurements. MSBA is calling on the Department of Education to give adequate time to allow a rigorous review of potential vendors before a contract is awarded for new state assessments. Time spent now will help assure the successful implementation of the tests and their use over time to produce comparable achievement data.

Rationale

The state's decision to end its contract with the makers of the Smarter Balanced assessment means school districts will not have comparable achievement data in the coming year or the year after that. That data is an important component in measuring student growth and required as part of the teacher evaluation systems now being adopted. The false start with Smarter Balanced wasted valuable teacher and student time and fueled public cynicism about testing in general. We believe that time spent on the front-end of the process in vetting a new vendor or vendors will pay off in the long run by helping assure the tests we choose can be in place long enough – at least three years – to produce valid data.

Resolution 3

Spending Additional General Purpose Aid

The late passage of the biennial state budget in recent years has meant that school districts are voting on their local budgets without accurate information on how much money they will be receiving from the state. To help districts deal with the late arrival of additional state aid, the Maine School Boards Association believes the Legislature should enshrine in statute the use of special warrant articles that once approved by local voters give districts flexibility to use additional funding for school purposes.

Rationale

Under current law, the only option in statute for use of late funds is to carry them over to the following year – a practice many districts use and one that helps stabilize the budgeting process. While some districts also have passed warrant articles that call for using additional funding in the first year of the biennium to help restore cuts and increase instruction, the Department of Education has recently called into question their validity. This resolution calls on the Legislature to put into statute that these warrant articles are valid – a move that will give districts the flexibility to spend additional dollars for school purposes.

Resolution 4

Teacher Retirement Funding

The Maine School Boards Association is alarmed at the growth in normal teacher retirement costs and the impact it is having on local school budgets since that cost was shifted onto districts by the state. Those costs, which fund the future retirement of working teachers, jumped 25 percent in 2015, with no warning or explanation given to legislators or school districts. MSBA believes there needs to be greater legislative oversight of these costs and more transparency around how the rate is set. It is calling on the second session of the 127th Legislature to pass a bill that outlines a process for approving the rate, including timely actuarial reports and a public review of the rate and how it is set.

Rationale

Against great objections by school administrators and school boards, the state of Maine shifted the burden for funding the future retirement of working teachers onto school districts in 2013. This mandate cost districts roughly \$30 million annually in the last two fiscal years, and that number is going up 25 percent, to roughly \$38 million, this fiscal year and next. The cost increase was simply included in the state budget this year, with no explanation or warning. More transparency is needed on how the rate is set and actuarial projections on what the future holds for further rate increases. Such information will inform what the state has to commit in increased General Purpose Aid for schools because these increases for retirement costs, which for years were state obligations, can and will erode funds intended to support student learning.