

**REGIONAL SCHOOL UNIT NO. 38
BOARD OF DIRECTORS
Maranacook Community High School Student Center
November 16, 2016, 6:30 p.m.**

REVISED AGENDA

1. Call to order:
2. Presentation: Adult and Community Education CDL Program (10 min.)
3. Consent Agenda: (5 min.)
 - a. Approval of Minutes of November 2, 2016*
 - b. Acceptance of Donations*
 - c. Acceptance of Resignation – Brett Trefethen, K-8 Integration Specialist
4. Citizens' Comments: (5 min.)
5. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
6. Action/Discussion/Informational Items: (5 min.)
 - a. Consideration of recommendation regarding make-up day for High School and Middle School
7. Workshop Session: Discussion regarding participation fees/late bus (30 min.)
8. Executive Session to discuss Central Office administrative support negotiations pursuant to 1 M.R.S.A. § 405(6)(D)
9. Action following Executive Session (if any)
10. Adjournment:

* Attachments

RSU #38 has a policy regarding broadcasting/taping of board meetings (Policy BEDJ). Whenever a taped or filmed recording is being made of a meeting or any part thereof, the person making the tape or film shall first notify the Board Chair or the person conducting the meeting. The Chair will announce at the meeting that a member of the public is recording the meeting.

To view this Policy in its entirety, visit <http://www.maranacook.org/district-policies/>

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent's Office, in writing, ten days prior to the Board's next scheduled meeting.

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Maranacook Community High School Student Center
November 2, 2016
Minutes of Meeting

Present: Chair Terri Watson, Wendy Brotherlin, Jon Caron, Gary Carr, Joan Farrar, Malcolm Hardy, Trish Jackson, Betty Morrell, Lucas Rumler

Members Absent: Vice Chair Melissa O’Neal, Kelly Crotteau, Jim Marr, Shawn Roderick

Student Reps: Andrea Harmon, Joseph Dupont

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, and Rick Hogan, Assistant Principal Kristen Levesque, Director of Curriculum, Instruction and Assessment Nancy Harriman, Special Education Director Ryan Meserve, Finance Manager Brigette Williams, Technology Director Diane MacGregor, Adult and Community Education Director Steve Vose

1. Call to order: Chair Watson called the meeting to order at 6:30 p.m.

Superintendent Wolfrom reported on the MEA Science data she received, noting that the Elementary and Middle Schools scores are all above the State average.

2. Consent Agenda:

a. Approval of Minutes of October 19, 2016

b. Approval of overnight trip – Wayne Elementary School 4th and 5th Grades, University of Maine 4-H Camp and Learning Center, May 15-16, 2016

c. Acceptance of Middle School Teacher Resignation – Kimberly McKee

MOTION by Caron, second by Morrell to accept the consent agenda as presented.

Motion Carried: unanimous

3. Student Representatives:

Middle School Student Representatives Joey Dupont and Andrea Harmon reported on the middle school mock election results, Make A Difference Week fundraising results, and the Moose Island Team’s recent field trip to the Challenger Learning Center and the Cole’s Transportation Museum.

4. Citizens’ Comments:

Chair Watson asked that members of the public present to comment on the Policy section on the agenda to offer their comments at this time. Comments are also accepted in writing by submitting them to the Superintendent’s Office prior to the November 21 Policy Committee meeting.

Michelle Woodford, commented on the draft Bullying Prevention policy. She asked the Board to consider rewording the second paragraph so that it addresses more than peer to peer mistreatment, adding wording to address staff and student forms of mistreatment. Other suggestions included language in terms of communication with parents; having the forms referred to in the policy be incorporated as part of the policy, so that everything is in one place; and asked when it is a personnel matter how will the district inform students’ parents whose children were witness to the bullying? She asked Board members to look at the policy as if it were their children.

Adam Woodford, added that he appreciates the communication from the middle and high school staffs. In regards to the Bullying Prevention policy, he asked that although there is a model policy from the state to consider, that the Board go above and beyond that. There is nothing in the policy to address if something happens in the classroom. Chair Watson noted the next policy committee meeting is tentatively

scheduled for Monday, November 21, 2016, 6:00 p.m. at the Superintendent's Office. The Policy Committee will review the comments received this evening as well as other comments that are submitted.

5. Additions/Adjustments to agenda: none

6. Action/Discussion/Informational Items:

a. Report from attendees of the MSMA Fall Conference:

Joan Farrar served as the delegate as well as attended several clinics at the conference. Votes by the Delegate Authority followed the suggestions at the last meeting. An additional resolution was considered by the Delegate Authority that pertained to the continuation of the Maine Learning Technology Initiative. This resolution also passed. Betty Morrell and Trish Johnson reported on sessions they attended.

b. Policy First Readings: JICK, Bullying and Cyberbullying Prevention in Schools; JICIA, Weapons, Violence and School Safety; IHBA, Individualized Education Programs (IEPs); IHBA, Referral and General

Education Interventions; IHBAC, Child Find; JKF, Disciplinary Removal of Students With Disabilities
Superintendent Wolfrom reported the Policy Committee met on Monday, October 24 to review all the policies listed. The Committee also reviewed Policy BG, Policy Review, but did not make any revisions. Notation will be made that the policy was reviewed.

Policy JICK, Bullying and Cyberbullying Prevention in Schools – in addition to the model policy from the Maine Department of Education, the committee reviewed the MSMA sample policy. Wording was added to address employees who violate the policy as well as a time frame for appealing the decision of the Superintendent or his/her designee. Reference to the negotiated agreements for the professional staff and support staff was also added.

The remainder of the policies listed for first reading were reviewed as the policy committee continues their review of older policies. The district's current policies were reviewed alongside the MSMA sample policies. The MSMA sample policies for JICIA, Weapons, Violence and School Safety; IHBA, Individualized Education Programs (IEPs); IHBA, Referral and General Education Interventions; IHBAC, Child Find; and JKF, Disciplinary Removal of Students With Disabilities were all recommended for First Readings as presented.

Additional comments regarding Policy JICK, Bullying and Cyberbullying Prevention in Schools were submitted by the Board. They included suggestions to reword the introduction to the policy so that it goes beyond peer to peer, as the rest of the policy does. Page 3, IV. A. states "... employees who violate this policy may be subject ..." Why doesn't it state "will"? Typographical error was noted on page 6.

c. Appointment of First Probationary Contract Teacher, Middle School, Kelly Kenney

MOTION by Carr, second by Morrell to appoint Kelly Kenney to a first probationary teacher contract.

Motion Carried: unanimous

7. Informational Items:

Administrators responded to questions from Board members regarding their reports.

Chair Watson and Superintendent Wolfrom read statements in response to the Staff Association report that was included in the Board packet. Chair Watson referred the Board to an additional statement included in the Board folders from the High School Leadership Team. Leadership Team member and teacher, Connie Irland, spoke about the work that has been transpiring since the summer to address concerns at the high school level. Staff Association President and teacher, Jill Watson, responded to questions from the Board.

8. Adjournment: **MOTION** and second to adjourn at 7:49 p.m.

Respectfully submitted,
Donna H. Wolfrom, Superintendent/Secretary
D. Foster, Recorder

Acceptance of Donations
November 16, 2016

3b.

Donor	Amount	Department
O'Connor GMC, Inc.	\$500.00	LaCrosse
Corda L. Kinzie	\$300.00	Maine College Circle (MCC) Scholarships



MARANACOOK AREA SCHOOLS

A Caring School Community Dedicated to Excellence

Donna H. Wolfrom, Ed.D.
Superintendent of Schools

Nancy Harriman, Ph.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

Brigette Williams
Finance Manager

Fax. 207-685-4703

6a.

TO: RSU #38 Board of Directors

FROM: Donna H. Wolfrom

SUBJECT: Calendar Revision - Make-up Day for Maranacook Middle and High Schools

DATE: November 15, 2016

I am writing to request a revision to the 2016-17 school calendar. On October 14th, due to a water issue, the decision was made to cancel school for the middle and high school staff and students.

According to Chapter 125, Section 6. §6.01 A) "Length of Year, Each school shall be scheduled for a minimum of 180 school days. At least 175 school days shall be instructional days for students in grades K-11, and at least 170 school days shall be instructional days for students in grade 12." Also, Section C (2), states, in part, "Where an individual school is forced to close while all others in the school administrative unit remain open, the school may be granted a waiver by the Commissioner when: the majority of schools which serve the majority of the student population in the school administrative unit will meet the minimum number of days required by statute." Since the majority of our students attend Maranacook Middle and High Schools (K-5, 489; 6-12, 640), we are required to make up the day.

I met with Jill Watson, President of the Maranacook Area Staff Association (MASA), and asked her to meet with the Association members to make a recommendation on when to hold the make-up day (half day).

Based on the recommendation from the MASA, I recommend that the students and staff of Maranacook Middle and High Schools attend school on Friday, April 14 for a half-day in the morning. This will meet our obligation for the minimum number of days for students.

DHW/d

TOTAL HIGH SCHOOL PARTICIPANTS**\$50****\$50****\$75****\$75**

	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Golf	19	9	12	19	17	15	21	14	7	10	10
Field Hockey	18	31	34	34	34	16	14	12	15	17	17
Boys Soccer	33	29	39	33	33	21	28	30	38	39	35
Girls Soccer	33	41	35	38	37	32	26	34	31	32	32
Football	35	42	45	36	36	34	36	28	29	29	22
Boys XC	16	16	19	18	20	16	14	16	10	10	7
Girls XC	9	10	13	10	16	17	22	18	15	13	17
Boys Bskball	38	27	30	30	33	20	23	25	21	25	
Girls Bskball	15	20	18	24	24	22	20	21	16	19	
Boys Nordic	23	20	20	18	17	14	17	16	13	20	
Girls Nordic	17	11	19	20	14	19	19	18	19	14	
Boys Alpine	15	11	7	4	12	12	14	12	14	16	
Girls Alpine	8	7	8	4	9	13	18	11	11	15	
Hockey	19	16	16	19	16	12	14	15	16	12	
Baseball	27	28	19	19	24	19	23	21	22	24	
Softball	19	24	16	28	16	16	22	16	18	21	
Boys Tennis	12	14	13	12	14	10	8	9	5	0	
Girls Tennis	22	19	19	17	13	16	13	11	6	13	
Boys Track	29	30	24	24	30	32	38	28	16	24	
Girls Track	11	14	11	15	20	28	35	34	22	18	
Fall Play	30	26	20	12	13	16	15	11	0	15	
Musical	47	27	22	25	27	14	25	20	48	30	
Math Team	9	7	11	5	10	0	18	18	10	10	
Speech/Deb.	12	14	16	15	25	9	12	11	21	25	
GAPP	21	21	12	12	18	0	0	18		19	
Boys LAX	4	6	2	7	19	26	27	40	35	28	
Girls LAX	2	3	1	7	13	13	9	11	14	15	
	537	514	498	491	528	423	495	518	472	513	

TOTAL MIDDLE SCHOOL PARTICIPANTS**\$40****\$40****\$50****\$50**

	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Golf											
Field Hockey	33	26	20	28	20	15	0	14	0	19	19
Boys Soccer	28	37	41	31	35	41	20	18	24	15	18
Girls Soccer	44	41	39	34	32	32	23	25	24	25	26
Football	33	29	23	19	26	0	0	0	0	0	0
Boys XC	4	3	7	7	6	10	17	13	8	7	8
Girls XC	5	10	13	9	12	12	13	13	14	19	12
Boys Bskball	23	25	27	24	25	24	22	25	26	20	
Girls Bskball	25	22	23	26	22	17	21	27	23	22	
Boys Nordic	15	8	4	6	17	17	25	12	7	8	
Girls Nordic	15	20	8	14	25	17	17	25	11	17	
Boys Alpine	8	7	6	9	7	6	9	5	9	16	
Girls Alpine	5	8	7	8	2	3	4	7	10	10	
Hockey	0	0	0	0	0	0	0	0	0	0	
Baseball	32	29	30	30	19	23	25	13	19	17	
Softball	13	21	23	27	29	27	16	14	13	10	
Boys Tennis	0	0	0	0	0	0	0	0	0	0	
Girls Tennis	0	0	0	0	0	0	0	0	0	0	
Boys Track	7	24	20	11	14	16	16	13	13	9	
Girls Track	13	27	20	12	25	26	34	35	21	23	
Fall Play	0	0	0	0	0	11	0	0	0	0	
Musical	0	0	30	30	0	11	9	0	0	5	
Math Team	0	0	0	0	0	0	0	0	0	0	
Speech/Deb.	0	0	0	0	0	0	0	0	0	0	
GAPP	0	0	0	0	0	0	0	0	0	0	
	303	337	341	325	316	308	271	259	222	242	

PARTICIPATION PERCENTAGES FOR ATHLETICS

YEAR	HIGH SCHOOL			MIDDLE SCHOOL				FEE	
	FALL	WINTER	SPRING	FALL	WINTER	SPRING	LATE BUS		
2008/09	40%	26%	22%	49%	26%	32%	YES		
2009/10	44%	28%	27%	41%	28%	26%	YES		
2010/11	37%	29%	41%	43%	29%	28%	NO		
2011/12	38%	28%	40%	38%	29%	32%	NO		
2012/13	40%	31%	43%	25%	34%	32%	NO	HS \$50 MS \$40	7TH TEAM CUT
2013/14	37%	29%	41%	30%	36%	27%	NO	HS \$50 MS \$40	7TH TEAM CUT
2014/15	37%	28%	34%	26%	32%	24%	NO	HS \$75 MS \$50	7TH TEAM CUT
2015/16	38%	31%	36%	33%	36%	23%	NO	HS \$75 MS \$50	7TH TEAM CUT
2016/17	38%			30%			NO		7TH TEAM CUT