

**REGIONAL SCHOOL UNIT NO. 38**  
**BOARD OF DIRECTORS**  
**Maranacook Community High School**  
**September 16, 2015**  
**Minutes of Meeting**

Members Present: Chair Terri Watson, Gary Carr, Stephen Hayes, Pia Holmes, Trish Jackson, Jim Marr, Michele Pino, Shawn Roderick, Bonnie Simcock

Members Excused: Vice Chair Melissa O'Neal, Michael Apolito, Stefan Pakulski, (1 vacant position)

Administrators Present: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar and Cathy Jacobs, Director of Curriculum, Instruction and Assessment Nancy Harriman, Literacy Coach Barbara Bourgoine, Math Coach Sarah Caban, Director of Technology Diane MacGregor, Finance Manager Brigette Williams

1. Call to order: Chair Watson called the meeting to order at 6:30 p.m.

2. Presentation: School Nutrition Program – Jeff Bridges

Superintendent Wolfrom introduced Food Services Director Jeff Bridges. The food services budget ending fiscal year 2015 in the black by \$59,000. During the last budget season the Board indicated interest in hearing more about the food service program. Mr. Bridges is here to speak about some of the wonderful projects the district's food services program is involved in.

Mr. Bridges reported the high school is the production kitchen that serves 7 schools (includes Fayette), serving about 1100 meals a day; each school has a full salad bar. Over the last 4-5 years, the state has come up with stricter guidelines in what the students are served. The District receives 28 cents for each paid student, \$2.93 for students who qualify for free lunch, as well as 20 cents per meal served for commodities. He works with the school nurses to provide for students who have food allergies. At least one vegetarian option is available at each meal. The program is audited every three years by the State. The food service employees receive training at least 3 hours a month and 3 days a year. The District has a School Nutrition Council.

Thirty-eight percent of the district's population qualifies for free/reduced meals. You need to be at the 50% range to qualify for most grants. We have partnered with other schools and organizations in the area so we can qualify for some of these grants. This is how we qualified for a \$100,000 grant to purchase a large walk-in freezer and cooler to store the vegetables we are harvesting from the garden here at the high school. Healthy Communities has also given us a food corp person for 1 day/week to work with students. Harvest Week is coming up which will feature food from our gardens. We have also partnered with the Sheriff's Department in Augusta. They have a large garden and are providing us with fresh produce. We have processed over 500 pounds of tomatoes and will be receiving potatoes next.

Question was asked about how the free/reduced applications are distributed. Mr. Bridges reported that he obtains a direct certification list from the state; he also tracks student eligibility from the previous year, and works with the principals of each school. If we see that kids are not eating or that they can't pay their bill a phone call is made to see if we can help. It was brought up that Wayne is eligible for the community eligibility program. Mr. Bridges commented that although Wayne does qualify, this would mean that the District would lose funding from the paid meals and this would reduce the district-wide eligibility since it would pull Wayne out of the District funding. Suggestion was made to look into a way that we can feed everyone.

3. Consent Agenda:

- a. Approval of Minutes of September 2, 2015
- b. Acceptance of Donation to purchase Dump Truck for CDL Adult Education Class, \$5,000.00 – Charles Kalloch and Nancy Frost

**MOTION** by Simcock, second by Carr to accept the Minutes of September 2, 2015 as presented.

**Motion Carried:** 8 in favor, 0 opposed, 1 abstention (Hayes).

**MOTION** by Simcock, second by Holmes to accept the donation from Charles Kalloch and Nancy Frost in the amount of \$5,000.00 to purchase a dump truck for the CDL Adult Education class.

**Motion Carried:** unanimous.

4. Citizens' Comments: none

5. Additions/Adjustments to the Agenda by Board and/or Superintendent: none

G.Carr asked about the Policy IHD that was tabled at the June 3<sup>rd</sup> meeting. Superintendent Wolfrom responded this policy needs to be reviewed by the Policy Committee before it is brought back to the Board. The Policy Committee plans to meet in October.

6. Action/Discussion/Informational Items:

- a. Review of Policy BEDB – School Board Meetings and Agendas

Chair Watson reported that this review of Board Policy BEDB is mostly for new board members. In particular, she pointed out the section on additions and adjustments and how the board members can add items to the agenda.

- b. Review of Board Committee Assignments

A summary of the board committee assignments is in the Board folders. The Board still needs a representative for the Awesome Bear Society (ABS). This does conflict with the RSU Board meetings during budget season. The ABS typically meets the second Wednesday of the month.

Superintendent Wolfrom noted that there is a copy of the suicide prevention law in the folders (requested at last meeting). In addition, a correction from last meeting, the special education percentage rate for RSU 38 is now 10.8% of our total student population; the national average from 2012 was 12.9; and the state average was 16.5%.

7. Workshop Session:

- a. Strategic Plan Update, Goal 1, Action Steps 1, 2, 3

As requested at the last meeting, administrators will be updating the board on where we are with the Strategic Plan. The Strategic Plan will be reviewed in sections at the workshop meetings of the Board. This evening's review will be Goal 1, Success for every Student; Action Steps 1, 2, and 3. The first section of the Plan includes the goals and the second section includes the action steps to get to the goals. Copies of the action steps being discussed this evening are in the Board folders. Items in bold have been completed and the italicized items have been started and are on-going.

Principal Dwayne Conway, Dean of Students Kristen Levesque and Guidance Counselor Kimberly Radley presented on the Advanced Placement and the Dual Enrollment courses being offered at the High School. Mr. Conway reported that the team met with Thomas College. They are working to have the AP courses qualify for college credits. The AP courses are part of the strategic plan; dual enrollment surpasses that for the high school. There are also options for AP online courses for students. Discussion followed as to whether the strategic plan could be revised to include the progress being made with dual enrollment. Superintendent Wolfrom replied that dual enrollment is part of the Strategic Plan (establish opportunities for more students to attend post-secondary institutions). She noted that not all dual enrollment classes are AP or

Honors courses. Currently we have a class offered by Mr. Dennett through KVCC on the Principles of Sustainable Agriculture, a Web Design course offered by Ms. Morris in conjunction with Thomas College as well as Statistics and Accounting I courses. Comment was made that we need to be able to provide parents with solid information about what dual enrollment accomplishes.

Curriculum Director Nancy Harriman and Math Coach Sarah Caban reported on Action Step 3. They provided examples on how art instruction is being assessed using these practices and showed how it keeps a good balance between doing art projects and being able to critique it. They also reviewed examples of the curriculum guide and Rating Scale for Intro to Art for grades 9-12 and Algebra I, and the Pacing Guide for Math in grades 6-8. Barbara Bourgoine, Literacy Coach added that all the unit maps are done, they are tweaking the assessments to make sure they work and are valid. In the Smarter Balance assessments 40% of Maine students scored at proficient and above and 75% of RSU 38 Grade 3 students scored at proficient and above.

The staff is piloting JumpRope for grades 8 and 9 again for this year.

Is there an alternative for people who don't meet proficiency? Students can attend public school if they haven't met proficiency until they are 20.

Superintendent Wolfrom noted that teaching for proficiency is a very different way of teaching. She is very proud of the work of the whole RSU #38 team under the direction of Nancy, Sarah and Barbara.

8. Adjournment: **MOTION** and second to adjourn at 8:18 p.m.

Respectfully submitted.

Donna H. Wolfrom, Superintendent/Secretary

D. Foster, Recorder