

**REGIONAL SCHOOL UNIT NO. 38
BOARD OF DIRECTORS
Maranacook Community High School
September 20, 2017, 6:30 p.m.**

AGENDA

1. Call to order:
2. Presentations: (30 min.)
 - a. Normandy Trip – Madison Taylor, Shane Gower
 - b. Website Update – Diane MacGregor
 - c. District Facilities Update – Shaun Drinkwater
3. Citizens' Comments: (5 min.)
4. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
5. Action/Discussion/Informational Items: (60 min.)
 - a. Approval of Minutes of September 6, 2017*
 - b. Consideration of School Bus Lease Proposal*
 - c. Review of Board Committee assignments*
 - d. Appointment of MSBA Delegate and Alternate*
 - e. Consideration of school tours
 - f. Update on Architect RFQs and request for questions to ask in interviews
6. Executive Session to consider labor contract discussion between the RSU #38 Board of Directors and the Maranacook Area Schools Teachers Association pursuant to 1 M.R.S.A. §405(6)(D) (tentative)
7. Adjournment:

* Attachments

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Maranacook Community High School Student Center
September 6, 2017
Minutes of Meeting

Members Present: Wendy Brotherlin, Jon Caron, Gary Carr, Cathy Jacob, Betty Morrell, Melissa O'Neal, Kaleb Pushard, Lucas Rumler, Thomas Sneed, David Twitchell, Adam Woodford, Alexander Wright
Member Excused: Shawn Roderick
Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar, and Rick Hogan, Assistant Principal Kristen Levesque, Special Education Director Ryan Meserve, Technology Director Diane MacGregor, Finance Manager Brigitte Williams, Adult Education Director Steve Vose, Director of Curriculum, Instruction & Assessment Nancy Harriman, Literacy Coach Barbara Bourgoine

1. Call to order: Interim Chair O'Neal called the meeting to order at 6:30.
2. Workshop: School Board Orientation with Attorney Bruce Smith
Attorney Bruce Smith, of Drummond Woodsum provided an overview of the Maine State Law as it pertains to School Boards. He reviewed the role and responsibility of school boards, reviewed school district policies pertaining specifically to school board members, and provided a review of the Freedom of Access Act.
3. Executive Session to consider labor contract discussion between the RSU #38 Board of Directors and the Maranacook Area Schools Teachers Association pursuant to 1 M.R.S.A. §405(6)(D) (tentative) No new information to report at this time.
4. Nomination of Officers:
 - a. Nomination of Board Chair –
Interim Chair O'Neal explained the process for nominating the Board Chair and Vice Chair. Votes will be taken on the nominations with simple majority winning, in the event of a tie the weighted vote process will be used.
Melissa O'Neal nominated Betty Morrell as Chair, second by Jon Caron.
Lucas Rumler nominated Gary Carr as Chair, second by Adam Woodford.
Vote for Betty Morrell, 6 in favor
Vote for Gary Carr, 6 in favor
Weighted vote taken: Betty Morrell, 471.44; Gary Carr, 446.8.
Betty Morrell was elected Chairperson of the RSU #38 Board of Directors
 - b. Nomination of Board Vice Chair
Betty Morrell nominated Melissa O'Neal as Vice Chair; second by Cathy Jacobs
Adam Woodford nominated Gary Carr as Vice Chair; second by Alexander Wright
Vote for Melissa O'Neal, 4 in favor
Vote for Gary Carr, 7 in favor
Gary Carr was elected as Vice Chairperson of the RSU #38 Board of Directors
5. Citizens' Comments: none
6. Additions/Adjustments to the Agenda by Board and/or Superintendent: none
7. Action/Discussion/Informational Items:
 - a. Approval of Minutes of July 24, 2017
MOTION by Carr, second by Caron to approve the Minutes of July 24, 2017 as presented.
Motion Carried: 11 in favor, 0 opposed, 1 abstained (Rumler)

- b. Ratification: Teacher resignations accepted during the summer
MOTION by Carr to ratify the teacher resignations that were accepted during the summer with regret, second by Twitchell.
Motion Carried: unanimous
- c. Ratification: Teachers hired during the summer, in consultation with Board Chair/Vice Chair
MOTION by Carr to ratify the hiring of the teachers, in consultation with the Board Chair as presented, second by Caron.
 Superintendent Wolfrom noted that there are some revised nomination sheets in the board folders. The principals were thanked for providing information on each of the new teachers in their reports.
Motion Carried: unanimous
- d. Acceptance of Donations
MOTION by Carr to accept the donations as presented, second by Jacobs.
Motion Carried: unanimous
- e. Consideration of out-of-state travel – Speech & Debate National Tournament, Yale University, New Haven, CT
MOTION by Carr to approve the out-of-state travel for the Speech & Debate National Tournament to Yale University as presented, second by Brotherlin.
Motion Carried: 11 in favor, 0 opposed, 1 abstained (Woodford)
- f. Board Committee Assignments
 Chair Morrell asked Board members to submit their selections for committee work to Donna Foster.
8. Informational Items:
 Reports were provided in packet. Rick Hogan was thanked for including a review of professional development opportunities the middle school staff took part in over the summer.
 Question was asked regarding the hiring of teachers over the summer due to the high turnover of staff. Superintendent Wolfrom responded that it was a very busy summer but we did hire some great candidates. At this time there is one position to fill.
9. Executive Session to consider labor contract between the RSU #38 Board of Directors and the Maranacook Area Schools Support Staff Association pursuant to 1 M.R.S.A. §405(6)(D)
MOTION by Carr, second by Rumler to enter Executive Session to consider labor contract between the RSU #38 Board of Directors and the Maranacook Area Schools Support Staff Association pursuant to 1 M.R.S.A. §405(6)(D) .
Motion Carried: unanimous
- The Board entered Executive Session at 7:40 p.m. and returned to public session at 7:55 p.m.
10. Action following Executive Session
MOTION by Carr to approve the labor contract agreement between the RSU #38 Board of Directors and the Maranacook Area Schools Support Staff Association as presented.
Motion Carried: unanimous
11. Adjournment: Motion and Second to adjourn at 7:58 p.m.

Respectfully submitted,
 Donna H. Wolfrom, Superintendent/Secretary
 D. Foster, Recorder



MARANACOOK AREA SCHOOLS

A Caring School Community Dedicated to Excellence

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5b.

Memorandum

To: Donna Wolfrom
From: Brigette Williams
Date: 09/14/17
Re: School Bus Lease/Purchase RFP Recommendation

On Wednesday, August 30, 2017, I contacted two financial institutions regarding a municipal lease/purchase bid for a school bus we are purchasing. The bid opening date was Friday, September 8, 2017.

The financial institutions contacted were:

Androscoggin Bank

Gorham Leasing Group

Two proposals were received. Below is a summary of the proposals for each lease.

Financial Institution	Interest Rate	Lease Amount	Yearly Payment
Gorham Leasing Group	2.85%	\$88,215.25	\$23,033.24
Androscoggin Bank	2.91%	\$88,215.25	\$23,785.49

I recommend the municipal lease/purchase agreement be awarded to Gorham Leasing Group.

RSU #38 Board Committee List			
2017-2018			
Committee	Board	Administration	Meets ...
Board Committees:			
Communications	Roderick	D. MacGregor	As needed
Curriculum/Assessment	Caron, Jacobs, Morrell	Harriman	Bi-monthly
Energy Management/Facilities	Caron, Carr, Morrell, Pushard	Wolfrom, Drinkwater	As needed
Finance	Full Board	A-Team, Williams	Lots
Negotiations	Morrell, O'Neal, Roderick, Twitchell	Wolfrom, Williams	Lots
Policy	Carr, O'Neal, Rumler, Wright	Wolfrom	Monthly
Transportation	Carr, Pushard	Drinkwater	As needed
Warrants Finance	Brotherlin, Carr, Morrell, Woodford	Williams	-
District Committees:			
Administration/Staff/Board Evaluation (3:30 mtg.)	Brotherlin, Jacobs	Wolfrom	Monthly
Adult & Community Education	Caron, Rumler	Vose	Yearly
Alternative Ed/Drop out Prevention	Twitchell	Conway, Hogan	Yearly
Health Services Advisory Council	Brotherlin, Sneed	Conway, Wolfrom	Bi-monthly
School Health Leadership Council (3:15 mtg.)	Sneed, Woodford	Wolfrom	Bi-monthly
Board Representative:			
Awesome Bear Society/Interscholastic	Woodford	A. MacGregor	Monthly
MSMA Legislative Contact	O'Neal	Wolfrom	-
Vocational (CATC)	Rumler	Wolfrom	Bi-monthly



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WEB VERSION

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August 23, 2017

Local Delegate to MSBA Annual Delegate Assembly

TO: School Board Chairs, Superintendents of Schools, and Vocational Directors

FROM: Becky Fles, President
Steven W. Bailey, Executive Director

The Constitution of the Maine School Boards Association provides that each Active Regular Member Board of MSBA and each Vocational Region Associate Member Board is entitled to elect a voting delegate to participate in the Association's Annual Delegate Assembly. Attached is a copy of the Purpose of the MSBA Delegate Assembly. Since the Delegate Assembly is responsible for proposed Constitution and Bylaws changes and considers resolutions of the Association, your election of a local delegate is strongly encouraged. This year's Delegate Assembly is scheduled for 3:25 p.m., Thursday, October 26, the first day of the MSMA Annual Fall Conference, in the Kennebec/Penobscot Room. **It will be preceded by a Delegate Assembly preview from 2:10 – 3:15 p.m. in the same room.**

Please elect your delegate as well as an alternate should your Board's delegate be unable to attend. **Return the attached form listing the delegate and alternate to MSMA by October 13, 2017. Submission of your delegate's name does not automatically register him/her for the Fall Conference. Therefore, please be sure to register your delegate for the Fall Conference through your superintendent's office on the appropriate form.**

Confirmation of registered delegates will be emailed to Superintendents and Delegates by October 20, 2017.

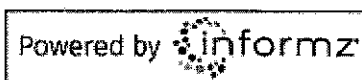
Superintendents with more than one school board are asked to reproduce the attached form for each of their boards. Thank you!

Certification of School Board Representative Form

Purpose of the MSBA Delegate Assembly



49 Community Drive, Augusta ME 04330 • Telephone: (207) 622-3473 • Toll Free: (800) 660-8484 • Fax: (207) 626-2968



Purpose of the MSBA Delegate Assembly

Governance and policy decisions affecting MSBA are dealt with at the Delegate Assembly. The importance of each School Board being represented at the Delegate Assembly cannot be overstated. The following information about the Delegate Assembly is to inform your School Board of the importance of electing a delegate.

According to Article VIII of the Constitution, the Delegate Assembly is the policy making body of the Association. The Delegate Assembly has four specific powers.

1. It adopts resolutions that express the beliefs and purposes of the Association.
2. It transacts such other business as presented to it prior to the opening of the Delegate Assembly by any delegation or the Executive Board of Directors.
3. It elects the Officers and Executive Board of Directors.
4. It may adopt amendments to the Constitution.

According to Article V of the Constitution, the Association is governed by the Executive Board of Directors. The Board is comprised of Regional Directors and At-Large Directors.

The Delegate Assembly consists of one voting delegate for each member district. In order to be an official delegate the member School Board must report the name of the elected delegate and alternate prior to the Assembly. (See Delegate Form for actual date.)

The resolutions adopted at the Delegate Assembly are an expression of the Assembly's views regarding various issues. The 2016 - 2017 MSBA Resolutions, adopted by the Assembly, defines the Association's position on various legislative proposals.

As the Officers and Board of Directors approach any legislative session, it is crucial that they represent the Association's members. Make your local Board's voice heard and send a delegate to the MSBA Delegate Assembly held during the MSMA Annual Fall Conference on October 26, 2017.