

**REGIONAL SCHOOL UNIT NO. 38  
BOARD OF DIRECTORS  
Maranacook Community High School  
April 15, 2015, 6:30 p.m.**

**AGENDA**

1. Call to order:
2. Consent Agenda: (5 min.)
  - a. Approval of Minutes of April 8, 2015\*
  - b. Appointments – First Probationary Contract Teachers – 2015-16\*
3. Citizens' Comments: (5 min.)
4. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
5. Action/Discussion/Informational Items: (10 min.)
  - a. Vote to Authorize Amendments to MSMA Unemployment Compensation Declaration of Trust\*
  - b. Vote to Authorize Amendments to MSMA Property & Casualty Insurance Declaration of Trust and Participation Agreement\*
6. Budget Workshop (60 min.)
  - a. Updates
  - b. Deliberations, follow-up and decision making
  - c. Vote on 2015-2016 RSU 38 Budget\*
  - d. Vote on 2015-2106 RSU 38 Adult Education Budget\*
7. Adjournment:

\* Attachments

**REGIONAL SCHOOL UNIT NO. 38**  
**BOARD OF DIRECTORS**  
**Maranacook Community High School**  
**April 8, 2015**  
**Minutes of Meeting**

Members present: Chair David Greenham, Michael Apolito, Gary Carr, Steve Hayes (arrived 6:48), Pia Holmes, Trish Jackson, Shawn Roderick (arrived 6:38), Bonnie Simcock, Terri Watson

Members excused: Vice Chair Melissa O’Neal, John Blouin, two vacant positions (Mt. Vernon, Wayne)

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar and Cathy Jacobs, Technology Director Diane MacGregor, Director of Curriculum, Instruction and Assessment Nancy Harriman, Special Education Director Ryan Meserve, Finance Manager Brigitte Williams

1. Call to order: Chair Greenham called the meeting to order at 6:32 p.m.
2. Consent Agenda:
  - a. Approval of Minutes of April 1, 2015
  - b. Approval of Out-of-State Travel – Mt. Vernon Elementary Fifth Grade, Boston, MA 06/11/15
  - c. Acceptance of teacher resignation effective 08/30/15, Katharine Ayer, Manchester Art  
**MOTION** by Carr, second by Holmes to accept the consent agenda as presented, noting the acceptance of Katharine Ayer’s resignation with regret.  
**Motion Carried:** 7 in favor, 0 opposed.
3. Citizens’ Comments: none
4. Additions/adjustments: none
5. Action/Discussion/Informational Items: none
6. Budget Workshop:
  - a. Updates:

Superintendent Wolfrom reported on the following budget updates in folders:

    - Budget timeline – reminder to board of important dates
    - Anthem/Blue Cross rates came in this week and the district will see a 1.85% decrease. This results in a drop of \$97,400 in the requested budget.
    - Charter School tuition – after contacting several other schools districts we have decided to drop the outgoing tuition line by \$23,700.
    - Seventh draft summary budget reflects these two decreases for a total of \$121,108 reducing the expenditure increase to 2.27%. (Shawn Roderick arrived during this report)
    - Revenue sheet was revised to reflect the reductions noted above which brings the additional local dollar increase down to \$3,126,462.
    - In total, the budget to budget increase is \$353,730

- Local Dollar Calculation sheet, seventh draft
  - Budget reductions from original requests
- b. Deliberations, follow-up and decision making  
Chair Greenham noted that his hope is that the board will leave tonight with the budget they will vote on next week. He suggested hearing citizen comments and respond to board members questions and suggestions.

c. Citizens comments regarding budget

John Harker, Mt. Vernon resident addressed the Board, following up on his original written request to the board on February 25<sup>th</sup> regarding food services. He asked the board to allocate \$60,000 in the budget to provide free breakfast for all elementary grade students. He estimates the “Breakfast in the Classroom Program” would cost \$150,000, but that the district could be reimbursed for almost \$90,000. He referred to studies that prove that students who have breakfast are more successful in the classroom. The program could be done for less if the board considered a pilot project in one of the elementary schools (Mt. Vernon). He also asked that the Board look closely at the management of the food service program and the nutrition curriculum. (Written comments submitted.)

Mr. Harker donated two books for the high school media center: Death by Food Pyramid by Denise Minger and Nutrition What Every Parent Needs to Know by the American Academy of Pediatrics. He also distributed articles relating to the Breakfast in the Classroom program.

Discussion followed regarding the estimated cost of a pilot program as well as concerns that although this is very important it hasn’t risen to the top of the concerns of community members or administrators to be included in the budget. Mr. Harker added that he thinks RSU 38 could be a model program for this. Chair Greenham noted that the hope is that at some point we will develop support for this kind of program, but a little more ground swell is needed. Unless we know that we are a point of readiness to implement a program like this he doesn’t think it is money well spent. Perhaps next fall during harvest season there can be more discussion. Mr. Harker added that his request is not a late arrival, having come to the board 3 years in a row and not heard anything.

Other comments/questions on budget as it currently exists.

Comment - Difficulty following the revenue and expenditure losses and increases from document to document. Finance Manager Williams will complete an analysis and develop a single major changes sheet showing other reductions in the current budget as well as the new requests.

Comment – important for people to understand that the staff is working hard to make savings and are not just looking for more.

GCarr asked about the \$5,000 that was eliminated from the request sheet for technology noting that he thought that was a high priority. D.MacGregor responded that the elimination was a compromise. She knew that every budget was taking a hit and the district really needs the additional support person in the budget, so she reviewed her budget and took out some ipads and different line item supplies so she could keep the support person.

TWatson asked if this is the time to suggest adding something to the budget, adding that last week the board voted down the request to add a grade 2 teacher to the Manchester Elementary School budget. Since it is one of the larger schools and they have a part time principal she would ask the board to consider adding one educational technician to the Manchester Elementary School. She believes it would be appropriate and not excessive for a school that size to have two educational technicians.

**MOTION** by Watson to add \$30,000 to the budget to provide for an educational technician at Manchester Elementary School to provide a safer and better learning environment. Second by Holmes.

Discussion followed regarding the hard decisions the board is making in terms of requests from citizens, requests from administrators at the same time keeping in mind the tax increases citizens are facing. The administrators made their recommendations and this was not part of their request. Discussion ensued about the volunteer program of the district. Superintendent Wolfrom added that we would like to spend more time training volunteers, but there just isn't enough time. Years ago the volunteer coordinator was removed from the budget.

**Motion Failed:** 3 in favor, 6 opposed (Apolito, Jackson, Hayes, Greenham, Roderick, Carr)

Question – other than the number of Pre-K enrollees, are there any other remaining unknowns for this coming budget that are likely to change these numbers? B. Williams responded, not on the expenditure side, but everything is still up in the air on the revenue side. This budget represents a 2.27% increase on the expenditure side and a local dollar increase of 5%.

Question about the \$24,000 included for the health center. D. Wolfrom noted we haven't heard anything different. If it turns out the \$24,000 is not needed and it stays in the budget, it would be a school board decision in terms of what to do with it. The Board could vote to hold it for future years, vote to use it somewhere else, or let it roll over in the carryover.

Chair Greenham asked if it is safe to assume this is the budget you are content to send to the voters? No one spoke against the budget as presented.

7. Adjournment: **MOTION** and second to adjourn at 7:40 p.m.

Respectfully submitted,  
Donna H. Wolfrom, Superintendent/Secretary  
Recorded by: D. Foster

Appointment of First Probationary Contract Teachers – 2015-2016 school year

Jada Clark Nurse, Elementary Schools

Tracey Hollingsworth Math, High School

Kelsea Trefethen Math, High School

<b>Position</b>	School Nurse-Elementary MES & RES	
<b>Candidate</b>	Jada Clark	
<b>Educational Preparation</b>	Maine College of Health Professionals	2009
	AAS in Nursing	
	University of Southern Maine	2006
	B.A. Psychology	
<b>Related Experience</b>	Hospital Nurse II, Riverview Psychiatric Center	2012-Present
	Elementary Nurse Substitute, RSU No.38	2013-Present
	Charge Nurse, Genesis Health Care	2009-2013
<b>References</b>	Sharon Chaplin, BSRN RSU No. 38	
	Patrick Cote, RN, BS Riverview Psychiatric Recovery Center	
	Kim Genest, Nurse Manager Riverview Psychiatric Recovery Center	
<b>Certification</b>	Professional School Nurse 524 (K-12)	7/1/2020
<b>Salary</b>	\$32,184 Degree: B.A. Step 1	
<b>Board Hire Date</b>	4/1/2015	
<b>Replacing</b>	Sharon Chaplin	

<b>Position</b>	Math Teacher-MCHS	
<b>Candidate</b>	Tracey Hollingsworth	
<b>Educational Preparation</b>	University of Maine, Farmington	2011
	B.S. Mathematics & Secondary Education, Magna Cum Laude	
<b>Related Experience</b>	Math Teacher Ellsworth High School	2011-2014
	edYOUshed Founder	2013-Present
<b>References</b>	Erica Mazzeo, Curriculum Director, Falmouth Schools	
	Nicole Chan, Dean of Instruction, Ellsworth High School	
	Greg Applestein, Assistant Principal Ellsworth High School	
<b>Certification</b>	Professional Mathematics -300 (7-12)	7/1/2018
	Professional Mathematics -300 (5-8)	7/1/2018
<b>Salary</b>	\$34,144 Degree: B.A. Step 3	
<b>Board Hire Date</b>	4/1/2015	
<b>Replacing</b>	Mark Wicks	

<b>Position</b>	Math Teacher-MCHS	
<b>Candidate</b>	Kelsea Trefethen	
<b>Educational Preparation</b>	University of Maine, Farmington	2014
	B.S. Secondary Mathematics Education	
	B.A. Mathematics	
<b>Related Experience</b>	Educator in Residence, Bristol Consolidated School	Jan-Apr 2015
	Leadership Educator, The Leadership School, Nobleboro, ME	2013-Present
<b>References</b>	Grace Ward, UMF Associate Professor of Middle & Secondary Education	
	Dr. Peter Hardy, Associate Professor of Math	
	Jess Anderson, The Leadership School	
<b>Certification</b>	Professional Mathematics 300 (7-12)	7/1/2017
<b>Salary</b>	\$32,184 Degree: B.A. Step 1	
<b>Board Hire Date</b>	4/1/2015	
<b>Replacing</b>	David McLean	



To: Members of the MSMA Unemployment Compensation Trust Fund  
From: Doug Burdin  
Date: April 9, 2015  
RE: Amendment to the MSMA UC Declaration of Trust

Over the past several months, MSMA has had all of our insurance trust documents reviewed and updated by Counsel. The review of the trust documents for the MSMA Unemployment Compensation Trust Fund resulted in two recommended changes to the Declaration of Trust. The basis of the change is to allow MSMA to act on behalf of the Trust when executing certain documents or instruments, in particular, investments. The Fund Trustees have voted to accept these changes. This minor change will have no impact on our member units. We do need a set of documents approved by all members unit.

As a member of the MSMA Unemployment Trust Fund, I would ask that you review the following documents, execute, and return to MSMA by fax at 626-2968, or by email at [dburdin@msmaweb.com](mailto:dburdin@msmaweb.com) , no later than June 1, 2015.

Attached are a "sample resolution" to serve as a template for your use when preparing to vote as well as an Amendment to the Declaration of Trust that needs to be signed by the Superintendent of Schools following the school committee's vote.

We recommend you refer to your own organizational policies to verify that the template does not need to be modified.

If you have any questions, please contact me at your convenience.

Doug Burdin  
Maine School Management Association

AMENDMENT OF  
DECLARATION OF TRUST FOR MAINE  
SCHOOL MANAGEMENT ASSOCIATION UNEMPLOYMENT COMPENSATION TRUST  
FUND

WHEREAS, the undersigned Member is a participant in and a party to the Declaration of Trust for the Maine School Management Association Unemployment Compensation Trust Fund dated January 29, 1981 (the "Trust"); and

WHEREAS, the Trustees of said Trust have given their unanimous consent to certain amendments to said Declaration of Trust as set forth hereunder and authorized the execution of this Amendment of Declaration of Trust; and

WHEREAS, the governing body of the undersigned participate has consented to said amendments and authorized the execution of this Amendment of Declaration of Trust;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained in said Trust and pursuant to the provisions of Article XI of said Trust, the undersigned participant and the Trustees hereby agree that said Trust is amended as follows:

1. Section 5.1 of the Trust is hereby amended by deleting subsection (k) in its entirety and substituting therefor the following:

"(k) To make, execute and deliver as Trustees in respect of the Trust Assets any and all deeds, leases, mortgages, advances, contracts, waivers, releases, or other instruments (collectively, the "Documents") in writing necessary or proper in connection with the exercise and implementation of the foregoing powers, and to delegate in writing to MSMA the power to make, execute and deliver, on behalf of the Trustees and the Trust, any and all such Documents;"

2. Section 5.1 of the Trust is hereby further amended by adding the following as new subsection (t):

"(t) To delegate in writing powers or duties of the Trustees to or among any one or more of the Trustees or to MSMA;"

This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, but such counterparts together shall constitute one and the same instrument.

Dated: 1/22, 2014-2015

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals the day and year above written.

Participant's name \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Signatory for Participant

WITNESS \_\_\_\_\_  
WITNESS \_\_\_\_\_  
WITNESS \_\_\_\_\_  
WITNESS Gene T. Fokema

M. H. Be  
Fund Trustee

Isaac Oger  
Fund Trustee

Amislin  
Fund Trustee

WITNESS \_\_\_\_\_

\_\_\_\_\_ Fund Trustee

WITNESS \_\_\_\_\_

\_\_\_\_\_ Fund Trustee

MEMBER RESOLUTION TO AMEND DECLARATION OF TRUST

**Motion:** I move that the Vote entitled, "Vote to Authorize Amendments to M.S.M.A. Unemployment Compensation Declaration of Trust" be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting.

**Vote to Authorize Amendments to M.S.M.A. Unemployment Compensation Declaration of Trust**

Be it hereby voted as follows:

**RESOLVED:** That Regional School Unit No. 38 (the "District"), as a participant in the Maine School Management Association Unemployment Compensation Insurance Trust Fund (the "Fund"), hereby consents to certain amendments to the Fund's Declaration of Trust described in the attached document entitled Amendment of Declaration of Trust for Maine School Management Association Unemployment Compensation Trust Fund (the "Declaration of Trust Amendment");

**RESOLVED:** That the District be, and it hereby is, authorized to execute and deliver the Declaration of Trust Amendment, and any and all other documents and instruments as may be required from time to time to consummate the transactions contemplated by the Declaration of Trust Amendment, and that the execution, acknowledgment and delivery of such Trust Documents in the name of and on behalf of the District is hereby approved in all respects; and

**RESOLVED:** That Donna H. Wolfrom be, and hereby is, authorized to execute and deliver the Declaration of Trust Amendment and such other documents, certificates, agreements and instruments as may be reasonably required, and to perform such further and additional actions as may be necessary or convenient in order to effectuate the foregoing resolutions.

A true copy, attest:

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Donna H. Wolfrom, Secretary

Regional School Unit No. 38

Maine School Management Association

5b.

**PROPERTY & CASUALTY TRUST**

49 Community Drive

Augusta, ME 04330

TO: MSMA Property & Casualty Trust Members

FROM: Anita Folckemer, PC Services Manager

DATE: April 3, 2015

RE: PC Trust Documents – TIME SENSITIVE

MSMA's Property & Casualty Trustees have approved the following revisions to the Trust Documents which achieves:

- Limiting the membership to entities whose income is excluded from tax under section 115 of the Code in order to help ensure the Trust is not subject to tax and/or ERISA;
- Changing the definition of the fiscal year to allow the Trust to operate on a *calendar* year for tax reporting (as required under the Internal Revenue Code) and a *program* year (7/1 – 6/30 for administrative purposes);
- Amending the By Laws to permit written notice to be delivered by email;
- Changing citations to the current versions of the statutes now in effect; and
- Amending the documents to allow the Trustees to delegate broad powers to MSMA.

As a member of the P&C Trust, I would ask that you review the following documents, execute, and return to MSMA by fax at 626-2968, or by email at [afolckemer@msmaweb.com](mailto:afolckemer@msmaweb.com), no later than April 17, 2015.

- Amendment of Declaration of Trust
- Amendment to Participation Agreement

For your convenience, we have provided a "sample resolution" to serve as a template for your use when preparing to vote. We recommend you refer to your own organizational policies to verify that the template does not need to be modified.

Attachments (3)

AMENDMENT OF  
DECLARATION OF TRUST FOR MAINE  
SCHOOL MANAGEMENT ASSOCIATION PROPERTY AND CASUALTY INSURANCE  
TRUST FUND

WHEREAS, by virtue of a Participation Agreement dated \_\_\_\_\_, the undersigned Member is a participant in and a party to the Declaration of Trust for the Maine School Management Association Property and Casualty Insurance Trust Fund dated July 1, 1992 (the "Trust"); and

WHEREAS, the Trustees of said Trust have given their unanimous consent to certain amendments to said Declaration of Trust as set forth hereunder and authorized the execution of this Amendment of Declaration of Trust; and

WHEREAS, by his/her signature below, the signatory for the undersigned participant hereby certifies to the Trust that the governing body of the undersigned participant has consented to said amendments and authorized the execution of this Amendment of Declaration of Trust and that when executed and delivered is or will be a valid and binding obligation of the undersigned participant enforceable against the participant;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained in said Trust and pursuant to the provisions of Article XI of said Trust, the undersigned participant and the Trustees hereby agree that said Trust is amended as follows:

1. Section 2.5 of the Trust is hereby amended by deleting the same in its entirety and substituting therefor the following:

"2.5 Member shall mean those entities which (1) are accepted as Members by the Trustees; (2) satisfy the requirements for eligibility contained in this Declaration of Trust and the Participation Agreement; and (3) are entities whose income is excluded from gross income under Section 115 of the Internal Revenue Code including, without limitation, (A) public school units and (B) the State of Maine or any political subdivision thereof within the meaning of said Section 115."

2. Section 5.7 of the Trust is hereby amended by deleting the same in its entirety and substituting therefor the following:

"5.7 Each Member agrees to pay into the Trust Assets pursuant to the Program not less than 25% in the initial year of operation (or such other amount as the Trustees may require from time to time) of the annual premium amount due hereunder not later than the initial day of the year of the Program for which coverage will be offered."

3. Section 6.2 of the Trust is hereby amended by deleting subsection (r) in its entirety and substituting therefor the following:

“(r) To make, execute and deliver as Trustees in respect of the Trust Assets any and all deeds, leases, mortgages, advances, contracts, waivers, releases, or other instruments (collectively, the “Documents”) in writing necessary or proper in connection with the exercise and implementation of the foregoing powers, and to delegate in writing to the Fund Administrator the power to make, execute and deliver, on behalf of the Trustees and the Trust, any and all such Documents;”

4. Section 6.2 of the Trust is hereby further amended by adding the following as new subsection (v):

“(v) To delegate in writing powers or duties of the Trustees to or among any one or more of the Trustees or to the Fund Administrator;”

This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, but such counterparts together shall constitute one and the same instrument.

Dated: \_\_\_\_\_, 2014

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals the day and year above written.

\_\_\_\_\_  
WITNESS  
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WITNESS  
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\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
Participant's name

By: \_\_\_\_\_  
Authorized Signatory for Participant

\_\_\_\_\_  
Fund Trustee

\_\_\_\_\_  
Fund Trustee

\_\_\_\_\_  
Fund Trustee

\_\_\_\_\_  
Fund Trustee

\_\_\_\_\_  
Fund Trustee

\_\_\_\_\_  
Fund Trustee

\_\_\_\_\_  
Fund Trustee

## FIRST AMENDMENT TO PARTICIPATION AGREEMENT

Reference is made to the Participation Agreement dated as of July 1, 1992 (the "Agreement") by and among the undersigned fund Trustees (collectively, the "Trustees") under a Declaration of Trust for the Maine School Management Association Property & Casualty Insurance Trust dated July 1, 1992 (the "Trust"), and the undersigned Member.

WITNESSETH

WHEREAS, pursuant to the Agreement, the undersigned elected to participate as a Member of the Trust; and

WHEREAS, the parties desire to amend the Agreement to modify the definition of "Member" and "fiscal year end" (the "Amendment");

NOW, THEREFORE, the parties hereto hereby agree, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and pursuant to the terms of the Agreement, to amend the Agreement as follows.

1. Article II, Section 5 of the Agreement is hereby amended by deleting the same in its entirety and substituting therefor the following:

"Member(s) shall mean those entities which (1) are accepted as Members by the Trustees; (2) satisfy the requirements for eligibility contained in the Declaration of Trust, the Bylaws, and the regulations of the Program; and (3) are entities whose income is excluded from gross income under Section 115 of the Internal Revenue Code including, without limitation, (A) public school units and (B) the State of Maine or any political subdivision thereof within the meaning of said Section 115."

2. Article V, Section 6 of the Agreement is hereby amended by deleting the first sentence thereof in its entirety and substituting therefor the following:

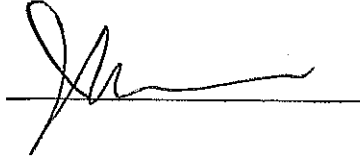
"The Trust Fund shall operate on a fiscal year of twelve (12) calendar months beginning and ending on such dates in each year as is determined by the Trustees."

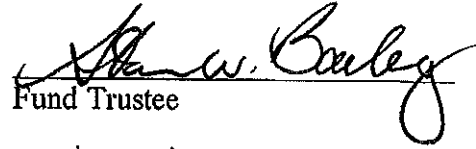
Except to the extent expressly modified hereby, the terms and provisions of the Agreement shall remain in full force and effect and are hereby ratified and confirmed in all respects. This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, but such counterparts together shall constitute one and the same instrument. The signatory for the undersigned participant hereby certifies that he/she has been duly authorized by the participant to execute and deliver the Amendment and that when executed and delivered is or will be a valid and binding obligation of the participant enforceable against the participant.



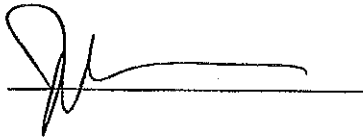
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals as of the 19 day of December, 2014.

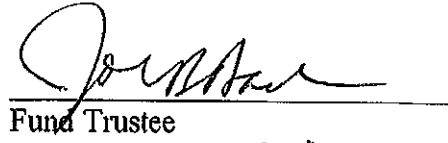
WITNESS

  
\_\_\_\_\_

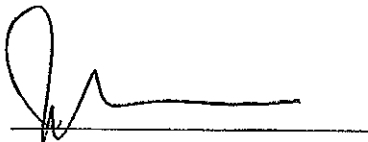
  
Fund Trustee

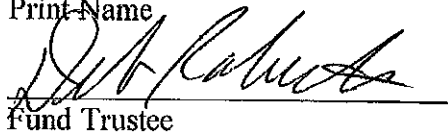
Steve BAILEY  
Print Name

  
\_\_\_\_\_

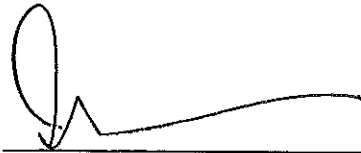
  
Fund Trustee

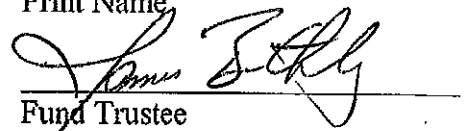
JAMES BACKUS  
~~BAILEY~~  
Print Name

  
\_\_\_\_\_

  
Fund Trustee

Deb Roberts  
Print Name

  
\_\_\_\_\_

  
Fund Trustee

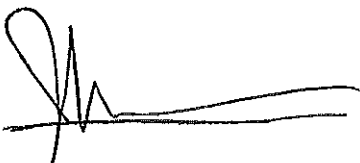
JAMES BOOTHBY  
Print Name

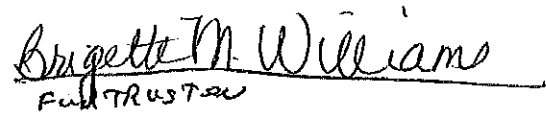
\_\_\_\_\_  
[Participant's Name]

\_\_\_\_\_

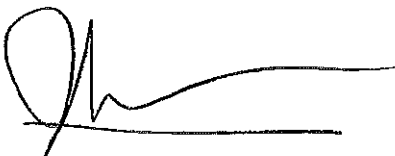
By: \_\_\_\_\_

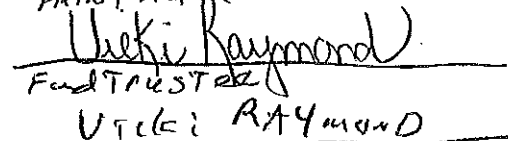
Its \_\_\_\_\_  
Duly Authorized

  
\_\_\_\_\_

  
Fund Trustee

BRIGETTE WILLIAMS  
Print Name

  
\_\_\_\_\_

  
Fund Trustee  
VICKI RAYMOND

MEMBER RESOLUTION TO AMEND DECLARATION OF TRUST AND PARTICIPATION  
AGREEMENT

**Motion:** I move that the Vote entitled, "Vote to Authorize Amendments to M.S.M.A. Property & Casualty Insurance Declaration of Trust and Participation Agreement" be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting.

**Vote to Authorize Amendments to M.S.M.A. Property & Casualty Insurance Declaration of Trust  
and Participation Agreement**

Be it hereby voted as follows:

- RESOLVED: That Regional School Unit No. 38 (the "District"), as a participant in the Maine School Management Association Property and Casualty Insurance Trust Fund (the "Fund"), hereby consents to certain amendments to the Fund's Declaration of Trust described in the attached document entitled Amendment of Declaration of Trust for Maine School Management Association Property and Casualty Insurance Trust Fund (the "Declaration of Trust Amendment");
- RESOLVED: That the District, as a participant in the Fund hereby consents to certain proposed amendments to the Participation Agreement dated as of July 1, 1992 (the "Participation Agreement") under the Trust described in the attached document entitled First Amendment to Participation Agreement;
- RESOLVED: That the District be, and it hereby is, authorized to execute and deliver the Declaration of Trust Amendment and the First Amendment to Participation Agreement, and any and all other documents and instruments as may be required from time to time to consummate the transactions contemplated by the Declaration of Trust Amendment and/or the First Amendment to Participation Agreement (collectively, the "Trust Documents"), and that the execution, acknowledgment and delivery of such Trust Documents in the name of and on behalf of the District is hereby approved in all respects; and
- RESOLVED: That Donna H. Wolfrom be, and hereby is, authorized to execute and deliver the Trust Documents and such other documents, certificates, agreements and instruments as may be reasonably required, and to perform such further and additional actions as may be necessary or convenient in order to effectuate the foregoing resolutions.

A true copy, attest:

---

Donna H. Wolfrom, Secretary  
Regional School Unit No. 38

# Regional School Unit No. 38

## General Fund School Summary Budget

Report # 23811

Statement Code: Gen Sch

### SEVENTH DRAFT - 04/08/15

6c.

Account Number / Description	2012-2013 Expend	2013-2014 Budget	2013-2014 Expend	2014-2015 Budget	2014-2015 YTD Expend	2015-2016 PROPOSED	\$ Change FY16 v FY15	% Change FY16 v FY15
	7/1/2012 - 6/30/2013	7/1/2013 - 6/30/2014	7/1/2013 - 6/30/2014	7/1/2014 - 6/30/2015	7/1/2014 - 6/30/2015	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	
<b>010 MANCHESTER ELEMENTARY</b>	\$1,214,720	\$1,352,939	\$1,309,143	\$1,418,240	\$1,044,049	\$1,391,972	\$(26,274)	(2)%
<b>020 MT VERNON ELEMENTARY</b>	\$785,457	\$862,646	\$859,646	\$866,696	\$680,425	\$1,029,441	\$162,747	19%
<b>030 READFIELD ELEMENTARY</b>	\$1,137,661	\$1,169,454	\$1,182,021	\$1,239,412	\$969,920	\$1,318,388	\$78,980	6%
<b>040 WAYNE ELEMENTARY</b>	\$526,983	\$594,858	\$545,206	\$630,056	\$473,908	\$609,855	\$(20,203)	(3)%
<b>100 MARANACOOK MIDDLE SCHOOL</b>	\$2,241,720	\$2,433,072	\$2,358,223	\$2,343,513	\$1,746,291	\$2,371,244	\$27,733	1%
<b>300 MARANACOOK HIGH SCHOOL</b>	\$3,402,958	\$3,692,890	\$3,595,893	\$3,575,145	\$2,744,877	\$3,655,497	\$80,347	2%
<b>500 PHOENIX HOUSE</b>	\$124,459	\$153,146	\$145,863	\$0	\$0	\$0	\$0	---
<b>900 DISTRICT WIDE</b>	\$3,287,408	\$3,375,081	\$3,328,145	\$3,323,787	\$2,622,704	\$3,467,685	\$143,893	4%
<b>910 OTHER FACILITIES-SUPT</b>	\$30,253	\$10,450	\$8,663	\$9,650	\$6,761	\$9,850	\$200	2%
<b>920 OTHER FACILITIES-TRANS</b>	\$29,133	\$32,200	\$38,826	\$30,450	\$30,406	\$35,175	\$4,725	16%
<b>950 ELEMENTARY</b>	\$1,566,189	\$1,603,953	\$1,488,219	\$1,686,951	\$1,012,187	\$1,585,140	\$(101,811)	(6)%
<b>990 SECONDARY</b>	\$365,870	\$444,092	\$383,499	\$490,669	\$305,970	\$494,063	\$3,397	1%
<b>GRAND TOTAL</b>	\$14,712,811	\$15,724,781	\$15,243,347	\$15,614,569	\$11,637,498	\$15,968,310	\$353,734	2%

**FIRST DRAFT - 02/25/15**  
**REGIONAL SCHOOL UNIT NO. 38**  
**ADULT & COMMUNITY EDUCATION**  
**2015-2016**

6d.

ITEM & EXPLANATION	FY12	FY13	FY14	FY15	FY16
<b>EXPENDITURES</b>					
Administration	124,138	116,738	115,214	113,007	113,078
Vocational	23,535	22,329	21,704	19,276	17,437
Diploma	13,543	13,274	6,780	4,357	3,928
Adult Literacy	2,409	2,409	2,412	2,470	2,384
Community	16,812	16,682	14,109	16,128	13,649
Enrichment	17,682	20,443	19,121	20,594	19,524
<b>TOTAL EXPENDITURE BUDGET</b>	<b>198,119</b>	<b>191,875</b>	<b>179,340</b>	<b>175,832</b>	<b>170,000</b>
<b>REVENUES</b>					
Estimated Carry-Over	2,000	8,000	8,000	2,000	2,000
State Subsidy	33,000	33,000	33,000	35,000	35,000
Registration Fees	78,119	87,875	75,340	75,832	70,000
Local Share	62,000	63,000	63,000	63,000	63,000
ED279 Transfer for 16-20 Year Old Subsidy	23,000	-	-	-	-
<b>TOTAL REVENUE BUDGET</b>	<b>198,119</b>	<b>191,875</b>	<b>179,340</b>	<b>175,832</b>	<b>170,000</b>

GRANTS	FY12	FY13	FY14	FY15	FY16
Adult Basic Education Grant*	8,000	7,000	7,000	6,486	4,709
College Transition Grant	5,118	5,118	5,118	8,434	7,720
Maine College Access Grant*	-	29,825	-	-	-

\*Combined with other school districts

**REGIONAL SCHOOL UNIT NO. 38**  
**REVENUE AREAS**  
**SEVENTH DRAFT BUDGET / PRELIMINARY ED279**  
**2015-2016**  
**4/8/2015**

REVENUE AREA	2014-2015	Inc / Dec	2015-2016	DESCRIPTION
<b>State EPS Allocation</b>	3,535,952	(51,785)	3,484,167	<b>Preliminary ED279 based on the Governor's Budget Proposal - Revised 3/12/15</b>
State National Teacher Funding	12,500	1,000	13,500	State of Maine provides additional funds for nationally certified teachers. The amount funded per teacher changes each year.
State Phoenix House Funding	-	-	-	Phoenix House is no longer part of RSU #38
<b>Other Revenues</b>				
Tuition Revenue	475,000	(75,000)	400,000	Tuition revenue from the Town of Fayette for students in grades 6 - 12.
Transportation Revenue	40,000	-	40,000	Revenue for field trips paid by outside sources and bus repairs on Winthrop & Fayette buses.
MeCare Reimbursement	100,000	(50,000)	50,000	Revenue from the State of Maine for MeCare reimbursement for students attending our Day Treatment Programs. The number of students we can bill for has decreased.
Fiscal Services/Admin Fees	10,000	10,000	20,000	Fees for services provided to other school districts with RSU #38 personnel.
Curricular Participation Fees & Gate Receipts	70,000	-	70,000	Co & extra curricular participation fees paid by students and gate receipts from basketball games and play productions.
Miscellaneous	100,000	5,000	105,000	These revenues are for State Agency reimbursement for foster children within our district that need special ed educational programming, interest income, rental income (Wayne Town Office), e-rate reimbursement, insurance proceeds, sale of equipment, and other miscellaneous revenues.
<b>Release of Designated Reserve</b>	36,000	(36,000)	-	Releasing Health Center designated reserve for general fund use.
<b>Balance Forward</b>	204,137	(4,137)	200,000	The audit is done on a full accrual basis and the auditors make entries for summer salaries for the professional staff. Because of this, the auditor feels a "Cash Balance" should not be listed and the district should be working toward having the entire summer salaries set aside in a reserve.
<b>Property Tax Revenue</b>				
Required Local Dollar Match	7,880,699	353,797	8,234,496	Amount required by the State of Maine to be raised by towns based on valuation within each town and required mills for education (these amounts change each year). If the required amount is not raised by the towns, the State EPS Allocation will be reduced.
Local Only Debt	233,463	(8,778)	224,685	Local debt for construction projects approved at referendum in each town (14% of Middle School, High School renovations, new athletic fields).
Additional Local Dollars	2,916,829	209,633	3,126,462	Additional local funds needed to fund the expenditure budget once all other revenue areas have been taken into consideration.
<b>Sub-Total Property Tax Revenue</b>	11,030,991	554,652	11,585,643	Total local funds to be raised by our four towns.
<b>TOTAL BUDGET</b>	15,614,580	353,730	15,968,310	Total revenue budget, which matches total expenditure budget

**REGIONAL SCHOOL UNIT NO. 38**  
**SEVENTH DRAFT BUDGET/PRELIMINARY ED279**  
**LOCAL DOLLAR CALCULATION**  
**2015-2016**  
**4/8/2015**

DESCRIPTION	DISTRICT	MANCHESTER	MT. VERNON	READFIELD	WAYNE
2014 Property Revenue Services Valuation	994,550,000	301,450,000	240,650,000	264,850,000	187,600,000
2013 Property Revenue Services Valuation	1,007,150,000	301,200,000	243,550,000	268,550,000	193,850,000
\$ Inc/Dec in Valuation	(12,600,000)	250,000	(2,900,000)	(3,700,000)	(6,250,000)
% Inc/Dec in Valuation	-1.25%	0.08%	-1.19%	-1.38%	-3.22%
<b>2015-2016 Required Local Contribution</b>	<b>8,234,496</b>	<b>2,556,861</b>	<b>2,071,240</b>	<b>2,259,920</b>	<b>1,346,475</b>
<b>2015-2016 Required Mill Expectation</b>		<b>8.48</b>	<b>8.48</b>	<b>8.48</b>	<b>6.94</b>
<b>Amount required by the State of Maine to be raised by towns based on valuation within each town and required mills for education (these amounts change each year). If the required amount is not raised by the towns, the State EPS Allocation will be reduced.</b>					
2014-2015 Required Local Contribution	7,880,699	2,442,555	1,993,005	2,165,333	1,279,807
2014-2015 Required Mill Expectation		8.10	8.10	8.10	6.49
\$ Inc/Dec in Required Local Contribution	353,797	114,306	78,235	94,588	66,668
% Inc/Dec in Required Local Contribution	4.49%	4.68%	3.93%	4.37%	5.21%
Add'l Local x 50% @ 3 Yr Enroll Avg %	100.00%	32.09%	20.59%	35.88%	11.44%
Add'l Local x 50% @ 3 Yr Val Avg %	100.00%	29.96%	24.27%	26.48%	19.29%
<b>Net Additional Local \$</b>	<b>3,351,147</b>				
Add'l Local x 50% @ 3 Yr Enroll Avg %		537,692	345,001	601,196	191,686
Add'l Local x 50% @ 3 Yr Val Avg %		502,002	406,662	443,692	323,218
<b>Total Additional Local \$</b>	<b>3,351,147</b>	<b>1,039,693</b>	<b>751,662</b>	<b>1,044,888</b>	<b>514,904</b>
<b>Local Only Adult Ed. Contribution</b>	<b>63,000</b>				
Add'l Local x 50% @ 3 Yr Enroll Avg %		10,108	6,486	11,302	3,604
Add'l Local x 50% @ 3 Yr Val Avg %		9,437	7,645	8,341	6,076
<b>2015-2016 Total Local Contribution</b>	<b>11,648,643</b>	<b>3,616,100</b>	<b>2,837,033</b>	<b>3,324,451</b>	<b>1,871,059</b>
2014-2015 Total Local Contribution	11,093,990	3,446,869	2,708,926	3,163,541	1,774,654
<b>Local \$ Increase/Decrease</b>	<b>554,653</b>	<b>169,231</b>	<b>128,107</b>	<b>160,910</b>	<b>96,405</b>
<b>Local % Increase/Decrease</b>	<b>5.00%</b>	<b>4.91%</b>	<b>4.73%</b>	<b>5.09%</b>	<b>5.43%</b>
Local \$ Increase for 2014-2015	182,871	45,964	20,136	50,838	65,933
<b>October 1, 2014 Enrollment by Town</b>	<b>1,180</b>	<b>370</b>	<b>246</b>	<b>424</b>	<b>140</b>
<b>Local \$ Contributed per Student</b>	<b>9,872</b>	<b>9,773</b>	<b>11,533</b>	<b>7,841</b>	<b>13,365</b>