

Accepted 12/18/13

**Regular Meeting  
Regional School Unit No. 38  
Board of Directors  
Maranacook Community High School  
December 4, 2013**

**Minutes of Meeting**

Members present: Chair David Greenham, Vice Chair Lynette Johnson, Michael Apolito, Russell Evans, David Guillemette, Stephen Hayes, Lisa Montagna, Melissa O'Neal, Bonnie Simcock  
Members absent: Jason Morgan (excused), Marie Rodriguez, Madeline Snow, (1 Wayne vacant position)  
Student Reps: Carrington Brennan, Taylor Cray, Colleen Wright  
Administrators: Superintendent Donna Wolfrom, Principals Dwayne Conway, Pia Holmes, and Cathy Jacobs, Finance Manager Brigette Williams, Director of Curriculum, Assessment & Instruction Nancy Harriman, Special Education Director Ryan Meserve, Adult Education Director Steve Vose

1. Call to order: Chair Greenham called the meeting to order at 6:35 p.m.  
The Board thanked the MCHS Jazz Band for playing a few musical numbers prior to the meeting being called to order.
2. Presentation: Recognition of students who presented at Kennebec Valley Superintendents' Association Legislative Showcase Event, Thomas College, November 1, 2013  
The Board recognized the students who presented at the KVSA Legislative Showcase Event. Staff members John Hirsch, Drew Albert, Linda Phillips, and Shane Gower were also recognized for their work with the students.
3. Consent Agenda: Approval of Minutes of November 20, 2013  
**MOTION** by Evans, second by O'Neal to approve the minutes of November 20, 2013 as presented.  
**Motion Carried:** 8 in favor, 0 opposed, 1 abstention (Hayes)
4. Student Representative Reports:  
Middle School representative Carrington Brennan reported on recent events at the middle school, as well as the upcoming winter concert and Kids Who Care Day.  
High School representatives Taylor Cray and Colleen Wright reported on recent events at the high school, as well as a charity breakfast planned for Saturday morning. Funds raised will go to a family in the community. The High School band and choral concert is scheduled for Thursday, December 12 at 7:00 p.m.
5. Citizens comments: none
6. Additions/adjustments:  
Russ Evans requested the addition of a brief update from the recent CATC meeting.
7. Action/Discussion/Informational Items:

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a. Policy, Second Readings: BEA – Board Use of Electronic Mail; EHB – Records Management; IJND – School System Web Site/Web Pages; IJNDB – Student Computer, Internet Use, and Cyber Safety; JHB – Truancy; JKAA – Use of Physical Restraint and Seclusion

Chair Greenham suggested voting on the above policies as a group unless any board member felt differently.

**MOTION** by Evans, second by Montagna to adopt the following policies as presented: BEA - Board Use of Electronic Mail; EHB, Records Management; IJND, School System Web Site/Web Pages; IJNDB, Student Computer, Internet Use, and Cyber Safety; JHB, Truancy; and JKAA, Use of Physical Restraint and Seclusion.

The Board discussed the truancy policy and the definition of excusable absences. It was agreed that the definition of excusable absences should be part of the procedures and not included in the policy. The administrators will work on this.

**Motion Carried:** unanimous

b. Policy, First Readings: ADF – School District Commitment to Learning Results; BBA – Board Powers and Responsibilities; BCA – Board Member Code of Ethics; Policy DN – School Properties Disposition

Discussion on policies being considered for first readings.

Policy DN, School Properties Disposition – R. Evans talked about considering reverse auction bids when selling items where we have several available, i.e. netbooks, laptops. This would not require any change in the proposed policy, but it might bring the most money in some situations.

Policy BBA, Board Powers and Responsibilities – Superintendent Wolfrom reported these changes came about as a revised sample policies from MSMA. Discussed the differences between “courses of study” and “curriculum”. S.Hayes noted that he would like to keep Section K in the policy.

Policy BCA, Board Member Code of Ethics – D.Greenham shared a revised version of the policy he drafted based on other policies he found from around the country. The recommended revised policy is what other districts in Maine have. He would like to see a clearer board code of ethics.

The Policy Committee’s next meeting is January 13<sup>th</sup> at 6:15 p.m. These suggestions as well as any others that are submitted will be reviewed and considered by the committee. Any comments, suggestions and questions should be submitted to Donna Foster for the Policy Committee to review.

8. Informational Items (included in board packet):

In addition to the information in the board packet, Russ Evans reported that the CATC Advisory Committee met and the Board will be asked to vote on the updated cooperative agreement. The only change has to do with the funding paragraph, due to a change in the funding formula by the state. Next year the state will send the money directly to CATC.

9. Adjournment: **MOTION** and second to adjourn at 7:40 p.m.

Respectfully submitted,

Donna H. Wolfrom, Superintendent/Secretary  
D. Foster, Recorder