

**Regular Meeting**  
**Regional School Unit No. 38**  
**Board of Directors**  
**Maranacook Community High School**  
**June 11, 2014**  
**Minutes of Meeting**

Members present: Vice Chair Lynette Johnson, Russell Evans, David Guillemette, Stephen Hayes, Jason Morgan, Melissa O’Neal, Bonnie Simcock, Jessica West  
Members absent: Chair David Greenham (excused), Michael Apolito (excused), Richard Spencer (excused), Marie Rodriguez, Madeline Snow  
Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway and Pia Holmes, Finance Manager Brigette Williams, Director of Curriculum, Assessment & Instruction Nancy Harriman, Special Education Director Ryan Meserve

1. Call to order: Vice Chair Johnson called the meeting to order at 6:30 p.m.
2. Presentation: Modern Woodman Speech – TJ Folsom and Josi Palmer, 5<sup>th</sup> graders at Manchester Elementary School.  
Both TJ Folsom and Josi Palmer participated in the State’s Modern Woodman Speech Contest for students in grades 5 through middle school. TJ Folsom was the State winner. The Board viewed TJ Folsom’s video speech that is being submitted to the National Modern Woodman Speech competition.
3. Recognitions:
  - a. SkillsUSA Award Recipients:  
Skylar Webb and Andrew White were recognized for their achievement of earning Gold and Silver medals in plumbing, respectively, in the SkillsUSA Competition.
  - b. Retiring Staff:  
The following retiring staff members were recognized for their years of dedicated service to the district: Cindy Flye - 19 years, Pia Holmes - 24 years, Jan Kolenda - 25 years, Eileen Lynch - 25 years, Carol Labbe - 31 years, John Whitney - 29.5 years, Janet Dunham - 17 years, Dona Seegers - 17 years, Leslie Grenier - 24 years, and Brian McCormick - 16 years.
  - c. RSU #38 Bus Drivers – Regional Bus Drivers’ Conference  
The following bus drivers and mechanic were recognized for accomplishments at the Regional Bus Drivers’ Conference last fall: Julie Greenleaf, Phil Hague, Scott Martel, Brenda Ridley, Barbara Skidgel, Randy Souther (mechanic), Jay Stockford, Joel Swimm, Eugene Vieta, Jr., and Emily Webber. Overall the RSU 38 Team was awarded the Team trophy for their performance in the Team competition. Eugene Vieta and Julie Greenleaf also took home trophies for placing first and third respectfully in the Bus Rodeo. They will compete at the State-wide conference this summer.
  - d. Paul Criss – Central Maine Power Company  
Paul Criss, Maintenance and Transportation Supervisor was recognized and presented with a plaque by Kevin Elwell, spokesperson for Central Maine Power Company for his cooperation and assistance during the ice storm last December. Mr. Elwell credited Paul for his assistance in providing the CMP work crews with a central location work from in their effort to restore electric power to the communities as quickly as possible.

e. Outgoing Board members:

Superintendent Wolfrom recognized the following outgoing Board members for all their service to the RSU 38 Board: Lynette Johnson, David Guillemette, Jessica West, Jason Morgan, Marie Rodriguez, Michael Apolito, and Madeline Snow. Some of these members may be returning if they agree to accept their candidacy as write-in candidates.

4. Consent Agenda:

Request was made to take item a, Approval of Minutes of June 4, 2014 as a separate item.

a. Approval of Minutes of June 4, 2014

J.Morgan reported that he was not present at the June 4 meeting.

**MOTION** by B.Simcock, second by R.Evans to accept the Minutes of June 4, 2014 as revised.

**Motion Carried:** 5 in favor, 0 opposed, 3 abstentions (Hayes, Johnson, Morgan)

b. Acceptance of Nominations of First Probationary Contract Teachers\*

c. Extension of Administrator/Manager Contracts\*

d. Approval of Contracted Meal Service Agreement between RSU #38 and Fayette School Department\*

e. Authorize the Superintendent to file the proper and necessary application forms to participate in any and all selected federal programs for RSU #38 and otherwise act as the authorized representative for and on behalf of RSU #38 for 2014-2015

f. Authorize Superintendent to hire and accept resignations, in consultation with the Board Chair and Vice Chair, during the summer

g. Authorize Superintendent to accept or reject bid(s) relating to the sale of the kayak donated to Readfield Elementary School in consultation with the Board Chair

**MOTION** by M.O'Neal, second by R.Evans to accept items b – g of the Consent Agenda as presented.

**Motion Carried:** unanimous

5. Citizens: none

6. Additions/Adjustments to the Agenda by Board and/or Superintendent: none

7. Action/Discussion/Informational Items:

a. Nomination of Elementary School Principal – Janet Delmar

Superintendent Wolfrom recommended the acceptance of the nomination of Elementary School Principal Janet Delmar.

**MOTION** by M.O'Neal, second by R.Evans to accept Superintendent Wolfrom's nomination of Janet Delmar as Elementary School Principal for Manchester and Mt. Vernon Elementary Schools.

**Motion Carried:** unanimous

b. NWEA Report

Director of Curriculum, Assessment and Instruction Nancy Harriman presented the recently completed spring NWEA testing results.

c. Special Education Audit

Director of Special Education Ryan Meserve reviewed the process and findings of the Special Education audit.

d. Transfer of Funds

Superintendent Wolfrom reported that there are three areas where we need to transfer funds as outlined in Brigette Williams' memo (7d)

**MOTION** by R.Evans, second by J.Morgan to approve the transfer of funds as outlined in item 7d.

**Motion Carried:** unanimous

e. Consideration of request for sabbatical leave – John Hirsch

Superintendent Wolfrom reported that John Hirsch is requesting a sabbatical leave for December – June of the 2015 school year. John has worked for the district for 11 years. This is his first submission for sabbatical leave. She reported that they met and his plan does seem to be worthy and she has no doubt that this project would promote professional growth, but she is not sure about the sense of urgency, and has concern about finding a compatible substitute while he is away. The Teachers’ Negotiated Agreement does allow the Board to consider other factors such as the economic climate and what it will be at that time. The District would continue to pay half a year’s salary plus full benefits for John, and would need to pay the sub at the long-term sub rate. Professionally, Superintendent Wolfrom would recommend the sabbatical, but economically she can’t recommend it. This is a Board decision and requires a vote.

**MOTION** by S.Hayes, second by J.West to consider the request of John Hirsch for a half year sabbatical leave.

Discussion followed. John Hirsch spoke about the work he plans to accomplish if granted the sabbatical and how he would return to share his experience with students as well as teachers.

Superintendent Wolfrom noted the cost to the district would be approximately \$20,000 for the long-term sub.

**Motion Failed:** 2 in favor, 6 opposed (Guillemette, O’Neal, Simcock, Evans, Hayes, Morgan)

f. Consideration of appointment of outgoing Board member to RSU 38 Board Negotiations Committee

Superintendent Wolfrom reported that the Board has the authority to appoint citizen members to committees and she is recommending the Board vote to appoint Lynette Johnson as a citizen member to the Board Negotiations Committee. She has indicated an interest in helping the Board through the process and it would provide continuity as the Board negotiates with the staff through the summer.

**MOTION** by S.Hayes, second by M.O’Neal to appoint Lynette Johnson to the RSU 38 Board Negotiations Committee.

**Motion Carried:** 7 in favor, 0 opposed, 1 abstention (Johnson)

g. Acceptance of resignation – Health Center Coordinator, Cindy Flye

**MOTION** by S.Hayes to accept the resignation of Cindy Flye with sincere appreciation for her years of service, second by B.Simcock.

**Motion Carried:** unanimous

h. Acceptance of Nomination of First Probationary Contract Teacher

**MOTION** by S.Hayes, second by R.Evans to accept the nomination of Patty English as part-time music teacher.

**Motion Carried:** unanimous

8. Adjournment: **MOTION** and second at adjourn the meeting at 7:55 p.m.

Respectfully submitted,

Donna H. Wolfrom, Superintendent/Secretary  
Recorded by: D.Foster