

REGIONAL SCHOOL UNIT NO. 38

BOARD OF DIRECTORS

Maranacook Community High School

June 3, 2015, 6:30 p.m.

AGENDA

1. Call to order:
2. Recognitions: (30 min.)
 - a. Top 10 Scholars
 - b. Eighth Grade Honors Students
 - c. RSU #38 Board Student Representatives
3. Composite Boat Building project – Mr. Boyman, Mr. Stockford and students (10 min.)
4. Consent Agenda: (5 min.)
 - a. Approval of Minutes of May 6, 2015*
 - b. Approval of Minutes of May 13, 2015*
 - c. Acceptance of teacher resignations* – Laura Friedman, Mt. Vernon Physical Education (PT); Danielle Judkins, Mt. Vernon Pre-K/District ELLS Teacher
 - d. Acceptance of Nominations of First Probationary Contract Teachers*
 - e. Acceptance of donations*
5. Student Representatives Reports: (10 min.)
6. Citizens' Comments: (5 min.)
7. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
8. Action/Discussion/Informational Items: (30 min.)
 - a. Policy Second Readings*: IHBGA – Home Schooling – Participation in School Programs (tabled 5/6/15); IHD – Adult and Community Education Community Education Council Roles and Responsibilities
 - b. Policy First Reading*: IJOA – Field Trip & Other Student Travel
 - c. Acceptance of Property and Casualty Insurance Bid*
 - d. Consideration of motion on real estate request*
9. Informational Items: (10 min.)
 - a. Reports:

• Staff Association	• Finance Manager
• Principals*	• Special Education Director
• Adult & Community Education Dir.*	• Curriculum, Assessment & Instruction Dir.*
• Health Center Director*	• Superintendent of Schools
 - b. Ad Hoc Group: Awesome Bear Society – 6/10/15, MCHS, 6:30 p.m.
 - c. Committee Reports:

• Communications 6/2/15, CO, 5:30	• Policy*
• Curriculum*	• Teacher Evaluation 6/15/15, CO, 3:30
• Health Services Advisory Council*	
10. Executive Session to consider administrative evaluations pursuant to 1 M.R.S.A. § 405(6)(A) for Jeff Boston, Dwayne Conway, Steve DeAngelis, Janet Delmar, Nancy Harriman, Cathy Jacobs, Al MacGregor, Diane MacGregor, Ryan Meserve, Steve Vose
11. Actions following Executive Session
12. Adjournment:

*** Attachments**

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent's Office, in writing, ten days prior to the Board's next scheduled meeting.

REGIONAL SCHOOL UNIT NO. 38
BOARD OF DIRECTORS
Maranacook Community High School
May 6, 2015
Minutes of Meeting

Members present: Chair David Greenham, Vice Chair Melissa O’Neal, Michael Apolito, John Blouin, Gary Carr, Steve Hayes, Pia Holmes, Trish Jackson, Shawn Roderick, Bonnie Simcock, Terri Watson

Member absent: two vacant positions (Mt. Vernon, Wayne)

Student Representatives: Molly Whittington, Molly Searway, Colleen Wright

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Janet Delmar and Cathy Jacobs, Technology Director Diane MacGregor, Special Education Director Ryan Meserve, Adult Education Director Steve Vose, Math Coach Sarah Caban, Finance Manager Brigitte Williams

1. Call to order: Chair Greenham called the meeting to order at 6:32 p.m.
2. Presentation regarding Council of Supervisors of Mathematics Workshop
Nancy Harriman, Curriculum Director for the District introduced the team of teachers and administrators who presented at the National Council of Supervisors of Mathematics Conference – Principal Jeff Boston, Math Coach Sarah Caban, Wayne Elementary Teacher Lynette Stinneford, Readfield Elementary Teachers Abby Shink and Jenn Tweedie. They provided a brief overview of the session they offered to participants at the conference as well as reporting on what they took away from having the opportunity to attend, thanking the Board for the opportunity. They reported that they are working to schedule math nights for parents as well as possibly including parents in upcoming book studies.
3. Consent Agenda
 - a. Approval of Minutes of April 15, 2015
MOTION by Carr, second by Watson to approve the minutes of April 15, 2015 as presented.
Motion Carried: 10 in favor, 0 opposed, 1 abstention (Hayes)
 - b. Acceptance of Nomination of First Probationary Contract Teacher, HS Guidance Counselor
 - c. Appointment of Second Probationary Contract Teachers
 - d. Appointment of Third Probationary Contract Teachers
 - e. Appointment of First Continuing Contract Teachers
MOTION by Carr, second by Watson to accept items 3b – 3e of the Consent Agenda as presented.
Motion Carried: unanimous.
4. Student Representatives Reports:
Middle School Student Representative Molly Whittington reported on the team projects as well as upcoming field trips.
High School Student Representatives Molly Searway and Colleen Wright reported the Kennebec County area high school Top 10 Banquet is this evening in Augusta, and reported on upcoming class trips, the Prom and an assembly next Wednesday regarding a World War II memorial at the High School by the Sacrifice for Freedom class. They also reported that AP exams are this week and next week, and reported on the successes of the sports teams.
5. Citizens’ Comments:
John Harker, Mt. Vernon resident apologized to the board and Superintendent for the tone of some emails that were sent. He also shared a publication he picked up regarding negotiations entitled, “A Better Bargain: Overhauling Teacher Collective Bargaining for the 21st Century”, Frederick Hess, American

Enterprise Institute and Martin West, The Brookings Institute. He thanked the Superintendent and the Board for their hard work.

6. Additions/Adjustments to the Agenda by Board and/or Superintendent:

MOTION by Carr, second by Roderick to move item 7i, Consideration of Out-of Country travel, Spain, 2016 out of order to follow item 7a. **Motion Carried:** unanimous.

7. Action/Discussion/Informational Items:

a. Continuation of tabled discussion regarding request for property easement/right of way, South Rd., Readfield

Matt and Hannah Whitehouse, and John Whitehouse provided additional information to the Board in consideration of their request for an easement/right of way to property they wish to purchase behind Readfield Elementary School. Specifically, there are 3 documents: a letter from Matt Whitehouse further explaining their request and a letter from the property owners Mark and Ginger Ishkanian. Also included is a copy of a letter from Joseph Edwards from 2002 where the CSD sold a small parcel of land. The Whitehouses provided photographs of the property where they are requesting a 250 X 30 ft. right of way to enable them to purchase a 9 acre back lot from the Ishkanians that currently does not have road access. The Ishkanians could not be here tonight due to a previous commitment but granted the Whitehouses permission to speak on their behalf.

Discussion ensued about the best way to grant the request without setting future precedence and assuring that the transaction is consistent with rules and regulations of the Town. Suggestion was made to sell the property in question to the Whitehouses (or the Ishkanians) for fair market value since it has already been determined by Mr. Criss that the property has no future value for the RSU 38. It has been determined that the leach field that the property runs along is at capacity and will not be expandable. Board member John Blouin, who is also a real estate broker, visited the site with the Whitehouses to see if there might be other options for access to the property and believes this is the best alternative.

MOTION by Hayes to sell the requested 30 x 250 ft. strip of land on that boundary for fair market value, to authorize the Superintendent to consult with a real estate broker to get fair market value and negotiate a price, and to authorize the Superintendent to sign any and all documents to perpetuate the sale. Simcock seconded the motion.

Further discussion ensued noting that this is consistent with District policy regarding surplus property. The property in question would not be of value for any member of the public and it is for exclusive use.

Amendment to Motion by Blouin that the documents state that it is to be used for a single family home and the deed restriction would be for a single family home on that property. No Second; amendment failed.

Original Motion Carried: unanimous

i. Consideration for out of country travel, Spain 2016 (taken out of order)

Superintendent Wolfrom reported that the Board has a request for a field trip to Spain in March of 2016. Kelly Frey is the organizer of the trip and a Spanish teacher at the high school. In looking at this request the Board has to consider Policy IJOA, Field Trip, #3 states, "any trip having a duration of a week or more shall schedule it to include the school vacation period, or provide justification for scheduling it for some other time.

Kelly Frey reported she has taught at Maranacook for 20 years and this is the tenth trip that she has organized. She plans her trips every 2 years and up to this trip they have gone during February break. She has 13 students considering the trip, 9-10 are seniors and at least half of them are top skiers or basketball players. If they go during February break she will lose half of the students. Also the cost is less if they go in March. She looked at the school calendar and chose to go March 3-11 and the leadership team approved it, but she didn't know about the policy. It was not her intent to go against policy. The students will be out of school for 7 days, and this schedule gets them past all the sports. This trip is fully fundraised and paid for by the families. The only expense to the district is the cost of a substitute for the teacher. Discussion followed.

MOTION by Hayes to approve the out of country trip to Spain for March 2016 as requested, second by Roderick. **Motion Carried:** unanimous

- b. Acceptance of teacher resignation due to retirement effective 9/26/15 – Linda Smith, Mt. Vernon Elementary
MOTION by Carr, second by Hayes to accept the resignation of Linda Smith, due to retirement, effective September 26, 2015 with deep regret. **Motion Carried:** unanimous
- c. Approval of RSU #38 Recertification Handbook
 Superintendent Wolfrom reported that by law RSU 38 has to have a Recertification Committee and the Committee has to recommend the staff to the DOE for their continued certification. Each committee has to have a handbook approved by the Board. As agreed during negotiations there is a cap on the amount of dollars available for college courses, so the committee agreed to take the college course requirement out and replaced it with contact hours. Leslie Boyce, Chair of the Recertification Committee is here to answer any questions. Discussion followed.
MOTION by Hayes, second by Roderick to approve the RSU #38 Recertification Handbook as presented. **Motion Carried:** 10 in favor, 1 opposed (Carr)
- d. Policy Second Reading: GCB – Substitute; IGA – Curriculum Development and Adoption; IHBGA – Home Schooling – Participation in School Programs; IHBGB – Model Supplemental Statement of Rights for Private School Students With Disabilities
 GCB – Substitute: Superintendent Wolfrom reported no additional changes were made following the first reading and the Committee recommends approval as presented.
MOTION by Watson, second by Blouin to accept Policy GCB, Substitute as presented.
Motion Carried: 10 in favor, 0 opposed, 1 abstained (Carr)
 IGA – Curriculum Development and Adoption: Superintendent Wolfrom reported no additional changes were made following the first reading and the Committee recommends approval as presented.
MOTION by Watson, second by Simcock to accept Policy IGA as presented.
Motion Carried: unanimous
 IHBGA – Home Schooling – Participation in School Programs: Superintendent Wolfrom reviewed the changes made to the Policy, taking into consideration the comments received during the first reading.
MOTION by Watson, second by Jackson to accept Policy IHBGA as presented. T.Jackson noted that some of the changes are not reflected in the proposed policy as outlined in the Policy Committee minutes. **Vote was tabled until next meeting.**
 IHBGB – Model Supplemental Statement of Rights for Private School Students With Disabilities: No changes were made to this policy following the first reading.
MOTION by Carr, second by Roderick to accept Policy IHBGB as presented.
Motion Carried: unanimous
- e. Policy First Readings: IHD – Adult and Community Education Community Education Council Roles and Responsibilities
 Superintendent Wolfrom reported that Adult Education Director Steve Vose and Bonnie Simcock, member of Adult and Community Education Committee met to review and revise this policy and their recommendations were presented to the Policy Committee. The Policy Committee recommends Policy IHD for first reading as presented.
 G.Carr commented that items 7-10 should be sub sections a-d under #6. The Policy Committee will consider his comments at the next meeting.
- f. Vote to Authorize Amendments to MSMA Workers’ Comp Trust Documents
- g. Vote to Authorize Amendments to MSMA Group Insurance Trust (GIT) Documents
MOTION by Watson to move that the Vote entitled, “Vote to Authorize Amendments to MSMA Workers’ Compensation Insurance Declaration of Trust and Indemnity Agreement” be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting. AND Move that the Vote entitled, “Vote to Authorize Amendments to MSMA Group Insurance Declaration of Trust” be adopted in form presented to this meeting and that a copy of said Vote be filed with the minutes of this meeting. Second by Blouin.
Motion Carried: unanimous
- h. Preparation for Annual Meeting – May 13, 2015
 Superintendent Wolfrom reported, as last year, there will be a PowerPoint that gives an explanation of the different warrant articles the citizens will be voting on and a script was

distributed assigning warrant articles for each board member to read before each vote. Request was made to include a chart that depicts the progression of the state's required match and the required mil rate for each of the towns. It was noted that the Facebook posts are a really good idea, but will we be promoting some of the additions in the budget in the PowerPoint? Discussion of how best to provide an explanation as to why the towns are required to raise an additional \$353,000. Also need to promote the Universal PreK and the interventionists explaining the benefits. Recommendation to make the slides more legible for the audience.

- i. Consideration of out-of-country travel, Spain, 2016 – above - moved out of order
- j. Acceptance of teacher resignation effective 08/30/15 – Sean Wasson, MCHS
MOTION by Carr, second by O'Neal to accept the resignation of Sean Wasson.
Motion Carried: unanimous

8. Informational Items: (provided in Board packet)
9. Executive Session to consider managerial evaluations pursuant to 1 M.R.S.A. § 405(6) (A) for Jeff Bridges, Paul Criss, and Brigitte Williams
MOTION by Carr, second Blouin to enter Executive Session to consider managerial evaluations pursuant to 1 M.R.S.A. § 405(6) (A) for Jeff Bridges, Paul Criss, and Brigitte Williams
Motion Carried: unanimous
The Board entered Executive Session at 8:35 p.m. and returned to Public Session at 9:40 p.m.
10. Action following Executive Session - none
11. Adjournment: **MOTION** and second to adjourn at 9:40 p.m. **Motion Carried:** unanimous

Respectfully submitted,
Donna H. Wolfrom, Superintendent/Secretary
Recorded by: D. Foster

A Caring School Community Dedicated To Excellence

**ANNUAL MEETING OF THE
REGIONAL SCHOOL UNIT NO. 38
Maranacook Community High School
May 13, 2015
Minutes of Meeting**

Members Present: Chairperson David Greenham, Vice Chair Melissa O'Neal, Michael Apolito, John Blouin, Gary Carr, Stephen Hayes, Pia Holmes, Trish Jackson, Shawn Roderick, Terri Watson

Member Excused: Bonnie Simcock

Administrators: Superintendent Donna Wolfrom, Finance Manager Brigette Williams, Principals Dwayne Conway, Janet Delmar, and Cathy Jacobs, Literacy Specialist Barbara Bourgoine, Math Specialist Sarah Caban, Technology Director Diane MacGregor, Special Education Director Ryan Meserve, Adult & Community Education Director Steve Vose

Call To Order: Chair Greenham called the meeting to order at 7:05 p.m.
Chair Greenham and Superintendent Wolfrom provided an overview of the budget process to date.
Town Clerk Robin Lint called the Annual Meeting to order at 7:15 p.m., noting that she would entertain a motion to nominate a moderator to preside at the meeting.

Article 1 To choose a moderator to preside at the said meeting.
MOTION and Second to nominate Richard A. Spencer to preside at the said meeting.
No other nominations were brought forward.
Richard A. Spencer was appointed to preside at the said meeting.

Moderator Richard A. Spencer was sworn in to preside at the meeting.
Ballot Clerks were sworn in.

Moderator Richard Spencer asked for a motion to allow the following non-residents to speak: Superintendent Donna Wolfrom, Adult and Community Education Director Steven Vose and Director of Curriculum Instruction and Assessment Nancy Harriman.
MOTION and Second to allow the above non-residents to speak.
Motion Carried.

Article 2 To see what sum the School Unit will be authorized to expend for Regular Education, Alternative Education, ELLs (English Language Learners) Instruction, and Gifted & Talented Education. School Board Recommends: \$6,766,831.00.
MOTION and Second to approve Article 2 as recommended.

This article includes negotiated salaries and benefits for employees in the above mentioned departments, supplies, professional development, contracted services, copier maintenance costs.
Article 2 Approved.

Article 3 To see what sum the School Unit will be authorized to expend for Special Education. School Board Recommends: \$2,031,153.00.
MOTION and Second to approve Article 3 as recommended.

This article includes negotiated salary and benefits for special education administration and instructional staff, special education legal costs, tuition costs for out of district placements. Special Education provides services as required by law.

Article 3 Approved.

Article 4 To see what sum the School Unit will be authorized to expend for Career and Technical Education, Coop/Pathways Program and Capital Area Technical Center (CATC) Tuition. School Board Recommends: \$0.

MOTION and Second to approve Article 4 as recommended.

The State of Maine has changed funding and expense for CATC, so we no longer need to budget this tuition.

Article 4 Approved.

Article 5 To see what sum the School Unit will be authorized to expend for Other Instruction (co-curricular, extra-curricular, and regular education summer instruction). School Board Recommends: \$418,234.00.

MOTION and Second to approve Article 5 as recommended.

This article includes activities in the middle school and high school such as sports, plays, math team, speech and debate, student senate. The expenses in this article are for coaching salaries, officials' services, supplies, equipment, dues & fees. This article also includes salaries and benefits for summer regular education instructional programs.

Article 5 Approved.

Article 6 To see what sum the School Unit will be authorized to expend for Student Support (guidance, health, technology) and Staff Support (improvement of instruction and staff training, curricular, library, assessment). School Board Recommends: \$1,574,832.00

MOTION and Second to approve Article 6 as recommended.

This article includes negotiated salary and benefits for staff and directors in the above mentioned departments, district wide professional development, NWEA and other assessment testing, and supplies.

Article 6 Approved.

Article 7 To see what sum the School Unit will be authorized to expend for System Administration (School Board and Superintendent's Office). School Board Recommends: \$539,058.00.

MOTION and Second to approve Article 7 as recommended.

This article includes negotiated salary and benefits for central office staff, school board stipends, contracted services for legal and audit, legal liability insurance, supplies for school board and central office.

Article 7 Approved.

Article 8 To see what sum the School Unit will be authorized to expend for School Administration (principals' offices). School Board Recommends: \$907,044.00.

MOTION and Second to approve Article 8 as recommended.

This article includes negotiated salary and benefits for principals and secretaries, principal professional development, NEASC costs, supplies, dues, and fees.

Article 8 Approved.

Article 9 To see what sum the School Unit will be authorized to expend for Transportation and Buses. School Board Recommends: \$982,687.00.
MOTION and Second to approve Article 9 as recommended.

This article includes negotiated salary and benefits for transportation administration, mechanic and bus drivers, mandated physicals and drug testing, repairs, vehicle insurance, fuel, supplies, and lease purchase payments.

Article 9 Approved.

Article 10 To see what sum the School Unit will be authorized to expend for Facilities Maintenance. School Board Recommends: \$1,941,732.00.
MOTION and Second to approve Article 10 as recommended.

This article includes negotiated salary and benefits for maintenance administration and custodians, utilities (electricity, oil/propane, telephone), contracted services for snowplowing, heating systems and roof monitoring, building repairs and projects, painting, and lease purchase payments of energy retrofit projects.

Article 10 Approved.

Article 11 To see what sum the School Unit will be authorized to expend for Debt Service and Other Commitments. School Board Recommends: \$699,676.00.
MOTION and Second to approve Article 11 as recommended.

This article includes bond payments on the middle school construction, high school renovations, and additional athletic fields that were approved by referendum.

Article 11 Approved.

Article 12 To see what sum the School Unit will be authorized to expend for All Other Expenditures (Food Services, Reimbursable Transportation). School Board Recommends: \$107,063.00.
MOTION and Second to approve Article 12 as recommended.

This article includes local dollar support of the food service program and reimbursable transportation provided for RSU #38 towns and recreation programs.

Article 12 Approved.

Article 13 – 17 are recorded votes, with Article 16 requiring a written ballot.

Article 13 To see what sum the School Unit will appropriate for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the School Unit will raise and assess as each municipality’s contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688. School Board Recommends: amounts set forth below.

MOTION and Second to suspend reading of Article 13.

Motion Carried.

<i>Total appropriated (by municipality)</i>		<i>Total raised (School Unit assessments by municipality)</i>	
<i>Manchester</i>	<i>\$3,663,254.00</i>	<i>Manchester</i>	<i>\$2,556,861.00</i>
<i>Mount Vernon</i>	<i>\$2,422,247.00</i>	<i>Mount Vernon</i>	<i>\$2,071,240.00</i>
<i>Readfield</i>	<i>\$4,286,687.00</i>	<i>Readfield</i>	<i>\$2,259,920.00</i>
<i>Wayne</i>	<i>\$1,346,475.00</i>	<i>Wayne</i>	<i>\$1,346,475.00</i>

School Unit Total Appropriated \$11,718,663.00 School Unit Total Raised \$8,234,496.00

MOTION and Second to approve Article 13 as recommended.

This article gives the amount that each town will pay based on the ED 279 (state subsidy report). This amount funds pre-kindergarten to grade 12 and describes the minimum amount that RSU #38 must raise and assess in order to receive the full amount of state dollars.

Article 13 Approved by Recorded Vote: 91 yes, 1 no.

Article 14 To see what sum the School Unit will raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the School Unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12. School Board Recommends: \$224,685.00.

MOTION and Second to approve Article 14 as recommended.

This article describes debt service that is not funded by the state and is needed for the annual payments on RSU #38's long term debt for major capital school construction projects such as a portion of the Middle School construction, High School renovations and athletic fields. The bonding of this long-term debt was previously approved by the voters.

Article 14 Approved by Unanimous Recorded Vote.

Article 15 To see what sum the School Unit will raise and to appropriate the sum of (Recommend \$100,000.00) in additional local dollars in support of the food service program. School Board Recommends: \$100,000.00.

MOTION and Second to approve Article 15 as recommended.

This money helps fund the schools' food service program.

Article 15 Approved by Unanimous Recorded Vote; 1 Abstention.

WRITTEN BALLOT REQUIRED

Article 16 To see what sum the School Unit will raise and appropriate (Recommend \$3,026,462.00) in additional local funds, which exceeds the State's Essential Programs and Services allocation model by (Recommend \$2,753,652.00), as required to fund the budget recommended by the School Board.

MOTION and Second to suspend reading of Article 16.

Motion Carried.

The School Board recommends \$3,026,462.00 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$2,753,652.00.

The \$2,753,652.00 that exceeds the 100% EPS funding level is needed to continue programs and services presently offered by the School Unit which are not covered, or not fully covered, by EPS such as: contingency - \$71,000.00, co-curricular program (athletics, theater, math team, debate, etc.) - \$260,000.00, operations and maintenance - \$540,000.00, transportation - \$170,000.00, special education - \$740,000.00, system administration - \$250,000.00, regular education instruction - \$720,000.00.

MOTION and Second to approve Article 16 as recommended.

The funding from the state (\$3,484,167.00) is 29.73% of the total Essential Programs and Services (EPS) allocation. This allocation covers only a portion of the above noted programs. This article describes the additional funds that the school district needs to raise to achieve the RSU #38 school district budget.

Article 16 Approved by Written Ballot: 98 yes, 7 nay.

Article 17 To see what sum the School Unit will authorize the School Board to expend for the fiscal year beginning July 1, 2015 and ending June 30, 2016 from the School Unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools. School Board Recommends: \$15,968,310.00.

MOTION and Second to approve Article 17 as recommended.

This article authorizes the School Board to spend the recommended budget in Fiscal Year 2016. The School Board cannot spend an amount above the authorized budget.

Article 17 Approved by Unanimous Recorded Vote.

Article 18 Shall the School Board be authorized to enter into a lease purchase agreement not to exceed a period of four years in the name of the School Unit for the purpose of purchasing security cameras and LED parking lot lights in an amount not to exceed \$55,000.00 and appropriate the same. School Board Recommends: OUGHT TO PASS.

MOTION and Second to approve Article 18 as recommended.

To promote safety, security cameras will be placed in hallways of the middle school and high school, and at the back entrance of Maranacook Community High School. LED parking lot lights will replace lights at the Maranacook campus.

Article 18 Approved.

Article 19 Shall the School Board be authorized to enter into two lease purchase agreements not to exceed a period of four years each in the name of the School Unit for the purpose of purchasing two school buses in an amount not to exceed \$180,000.00 and appropriate the same. School Board Recommends: OUGHT TO PASS.

MOTION and Second to approve Article 19 as recommended.

The purchase of one bus is a state approved school bus purchase that will be reimbursed through the subsidy formula beginning in Fiscal Year 2017.

Article 19 Approved.

Article 20 To see if the School Unit will appropriate (Recommend \$170,000.00) for Adult Education and raise (Recommend \$63,000.00) as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well being of the adult education program. School Board Recommends: OUGHT TO PASS.

MOTION and Second to approve Article 20 as recommended.

This article covers academic as well as enrichment programs offered through the adult education program.

Article 20 Approved.

Article 21 To authorize the School Board to expend other revenue from State, Federal, local and private sources for the support of the schools. School Board Recommends: OUGHT TO PASS.

MOTION and Second to approve Article 21 as recommended.

This article allows the School Board to pursue and use funds that may be received through unexpected grants or donations, and applications that are made by members of the Regional School Unit staff or community. We do not include a specific amount due to the unpredictability of the receipt of the funds and because most are dedicated to a specific project or purpose. Examples of some of the funding we received in 2014-2015 are: Health Center \$36,000.00; Title IA \$197,000.00; Title IIA \$55,000.00; Local Entitlement \$378,000.00; Rural Low Income \$23,000, Gear Up \$50,000; and other miscellaneous grants \$10,000.00. The estimated income for the upcoming year is \$749,000.00.

Article 21 Approved.

MOTION and Second to adjourn the meeting at 8:00 p.m.

Respectfully submitted,
Donna H. Wolfrom, Superintendent/Secretary
D. Foster, Recorder

June 3, 2015

4c.

Acceptance of Teacher Resignations:

Laura Friedman	Mt. Vernon Elementary	Physical Education (PT)
Danielle Judkins	District	Pre-K, Mt. Vernon Elem. (PT) English Language Learns (ELLS) (PT)

Appointment of First Probationary Contract Teachers – 2015-2016 school year

Erica Boudreau	Math Interventionist - Manchester Elementary School
William Getty	Maranacook Community Middle School
Travis Magnusson	Health and Physical Education, Maranacook Community High School
Christine Miner	4 th Grade, Readfield Elementary School

Position	Math Interventionist- Manchester Elementary School	
Candidate	Erica Boudreau	
Educational Preparation	University of Maine at Farmington	2014
	Masters in Educational Leadership	
	BA Psychology, magna cum laude	
	University of Maine at Orono	2009
	ESL K-12 Certification	
	University of Maine at Farmington	2008
	BS in Elementary Education	
Related Experience	ELL Math Teacher, Lewiston High School	2008-2015
References	Hilary Barber, ELL Director, Lewiston High School	
	Jeannine Cole, ELL English Teacher, Lewiston High School	
	James Koch, Teacher/Coach, Lewiston High School	
Certification	Professional K-8 (020) General Education	7/1/2015
	Professional K-12 (660) English/Second Language	7/1/2015
Salary	\$39,060.15 Degree: MA Level 6	
Board Hire Date	6/3/2015	
Replacing	Janet Bertrand (Transferring to Middle School)	

Position	Teacher- Maranacook Community Middle School	
Candidate	William Getty	
Educational Preparation	Lesley College, Western USA	1989
	Audubon Expedition Institute	
	Ferris State University, MI	1988
	Bachelor of Science, Applied Biology	
Related Experience	Long Term Substitute, MCMS	2014-2015
	Coach, Lacrosse & Football MCHS	2014-2015
References	Kendra Littlefield, Health Teacher, Winslow High School	
	Tobin Curtis, Pastor, Christ Community Fellowship	
	Cathy Gordon, Principal, Clinton Elementary School	
Certification	Eligible for conditional K-8 (020) General Education	
Salary	\$33,649.68 Degree: BA +15 Level 2	
Board Hire Date	6/3/2015	
Replacing	Mary Freeman (Transferring to Alternative Education MCMS)	

Position	Health and Physical Education Teacher- MCHS	
Candidate	Travis Magnusson	
Educational Preparation	St. Josephs University	2009
	Concentration in Physical Education	
	University of Maine at Farmington	2007
	Bachelor of Science in Community Health	
Related Experience	Physical Education Teacher, RSU 10, Buckfield, Maine	2009-2015
References	Ann Bell, Assistant Principal/Athletic Director, Buckfield Junior-Senior High School	
	George Reuter, Principal Buckfield Junior-Senior High School	
	Dick Meader, Men's Basketball Coach UMF	
Certification	Professional K-12 (510) Physical Education	7/1/2017
	Eligible Transitional K-12 (520) Health	
Salary	\$37,310.26 Degree: BA Level 7	
Board Hire Date	6/3/2015	
Replacing	Deyanne Worcester	

Position	4th Grade Teacher - Readfield Elementary School	
Candidate	Christine Miner	
Educational Preparation	University of Maine at Farmington	ant. Fall 2015
	Certificate in Administration Program	
	University of Washington, Seattle, WA	2011
	Master of Education -Focus in Curriculum and Instruction	
	Islandwood, Bainbridge Island WA	2010
	Graduate Residency in Environment, Education and Community	
	University of Maine at Farmington	2009
	BS Elementary Education	
Related Experience	Second Grade Teacher - Strong Elementary School, Strong, ME	2011-2015
	Camp Director - Wolfe's Neck Farm, Freeport, ME	2012 & 2013
References	Felecia L. L. Pease, Principal, Strong Elementary School	
	Leah Danala, Parent, Strong Elementary School	
	Shelby Newell, Teacher, Strong Elementary School	
Certification	Professional K-8 (020) General Education	7/1/2018
Salary	\$36,918.50 Degree: MA 4	
Board Hire Date	6/3/2015	
Replacing	Sue Hogan (transferring to Wayne Elementary School)	

Acceptance of Donation
April 1, 2015

4e.

Donor	Amount	Department
Lee Buzzell D/B/A L.B. Heating & Plumbing	\$400.00	Maranacook Baseball (uniforms)

Policy No: IHBGA
~~Effective Dates: CSD 02/02/06~~
~~Manchester 02/02/06~~
~~Mt. Vernon 02/02/06~~
~~Readfield 02/02/06~~
~~Wayne 02/02/06~~

REGIONAL SCHOOL UNIT NO. 38 HOME SCHOOLING—PARTICIPATION IN SCHOOL PROGRAMS

The School Board acknowledges the provisions for equivalent instruction under Maine law. The Board further recognizes the Legislature’s statement “that the term ‘equivalent’ is intended to mean meeting state standards for alternate or other instruction and is not intended to mean the same as the education delivered in the public school system.”

In addition, it is the intention of the Board to, “cooperate in the home instruction of any child who resides in the school administrative unit to the degree that the level of cooperation does not interfere with the responsibilities to the students enrolled in Regional School Unit No. 38s regular programs.” Furthermore, participation of students in such school programs shall be limited to home-schooled students whose home instruction programs are in compliance with applicable Maine law and Department of Education regulations.

In order to maintain an efficient and orderly school program, the Board directs the Superintendent/designee to develop procedures, as appropriate, regarding the availability of school system resources and services to home-schooled students who would otherwise be eligible to attend school in RSU No. 38. The procedures shall be in accord with the following provisions.

I. PROVISION OF INFORMATION

At the request of the student or the student’s parent/guardian, this school unit shall make available to home-schooled students, in a form determined by the school, information regarding access to public school activities and attendance at the school unit’s schools. This information must include:

- A. Requirements regarding initial health and developmental screening for motor skills, vision, hearing, and immunization; and
- B. Criteria for participation of home-schooled students in curricular, co-curricular, and extracurricular activities.

II. PERMITTED PARTICIPATION

A. **Participation in Regular Classes.** Home instruction students may enroll in specific, day-school classes provided that the student’s attendance is regular, the class is deemed to be age and grade appropriate, and all prerequisite course requirements are met. In addition, the following shall also apply.

- 1. The student or the student’s parent/guardian, on the student’s behalf, shall apply in writing to and receive written approval from the Superintendent/designee. Approval may not be unreasonably withheld.

2. The student shall demonstrate prior satisfactory academic achievement consistent with school unit policy and procedures applicable to all students.
3. The student shall comply with behavioral, disciplinary, attendance and other classroom rules applicable to all students. If a student fails to comply, the school may withhold credit or terminate the student's participation.
4. Transportation must be provided by the parent/guardian or student. However, the student may use the same transportation as all other students in the school unit as long as additional expenses are not incurred and vehicle capacity is not exceeded.
5. The student shall complete all assignments and tests as required of all students in the same class.

B. **Course Auditing.** Home instruction students may audit a course(s) provided the following conditions have been met.

1. The student or the student's parent/guardian, on behalf of the student, shall apply in writing to and receive written approval from the Superintendent/designee to audit a specific course or courses. Participation may not be unreasonably withheld.
2. The student agrees to meet established behavioral, disciplinary, attendance and other classroom rules applicable to all students. If a student fails to comply, the school may terminate participation.

III. SPECIAL EDUCATION SERVICES

Special Education Services will be available to eligible special education students in accordance with applicable federal and state laws and regulations.

IV. ADMISSION TO REGULAR PROGRAM/PLACEMENT

A student who has been receiving home-school instruction and who seeks admission to the regular school program will be placed in a grade commensurate with the level of the student's academic achievement. Placement must be guided by the following.

- A. For students who transfer into school from an educational program that is not required to meet the standards of the system of Learning Results, the principal of the receiving school shall determine the value of the student's prior educational experience toward meeting these standards.
- B. Appropriate school staff may make recommendations concerning placement based on, but not limited to, factors such as the student's completed curricula and record of achievement, conferences with the student's parent/guardian, and administration of tests.

- C. The grade placement decision shall be made by the principal, which shall be final. The principal's decision may be appealed to the Superintendent, whose decision shall be final.

V. RE-ADMISSION TO THE SCHOOL PROGRAM

Placement of home-schooled students who wish to be readmitted to the school program will be determined by the principal who shall consult with members of the professional staff to the extent appropriate and, as deemed necessary, to make a reasonable determination that the requisite academic standards have been met, and collect from parents actual samples of coursework (e.g., homework, papers, examinations). The principal may also direct that a test or tests be administered to help determine the student's progress toward meeting the content standards of the Learning Results for the purpose of determining an appropriate grade level. The decision of the principal ~~shall be final~~ may be appealed to the Superintendent.

VI. USE OF SCHOOL TEXTBOOKS AND LIBRARY BOOKS

Subject to availability, a student receiving home instruction may use school textbooks, if the number of particular copies are sufficient, and library books owned by the school unit, subject to the following conditions.

- A. The use does not disrupt regular student, staff or special program functions.
- B. The student's sign-out period for a library book is the same as that applicable to regularly enrolled students.
- C. The student may sign out a textbook for a period not to exceed one school year.
- D. The parent/guardian and student agree to reimburse the school unit for lost, unreturned or damaged library books and textbooks and for consumable supplies used.

VII. USE OF SCHOOL FACILITIES AND EQUIPMENT

A student receiving home-school instruction may use public school facilities and equipment on the same basis as regularly enrolled students if the following conditions are met.

- A. The use does not disrupt regular school activities.
- B. The use is approved by the school principal in accordance with established school policy.
- C. The use does not create additional expense to the school unit.
- D. The use is directly related to the student's academic program.
- E. The use of potentially hazardous areas, such as shops, laboratories, and gymnasiums, is supervised by a qualified employee of the school unit, approved and assigned by the Superintendent.

VIII. MAINE EDUCATIONAL ASSESSMENT

If a parent of a student in an equivalent instruction program requests to have the student participate in the Maine Educational Assessment (MEA), such request must be granted. Participation in such examinations must be in compliance with all rules and procedures governing testing conditions in the school unit.

IX. ACADEMIC CREDIT

A student receiving home-school instruction must receive academic credit subject to the following requirements.

- A. Academic credit for individual courses must be awarded if the student meets required academic standards applicable to all students enrolled in the same course.
- B. Academic credit must be awarded for successful completion of alternative instruction opportunities sponsored by the school and available to all students.

X. HIGH SCHOOL COURSE CREDITS AND DIPLOMA ELIGIBILITY

The following standards govern the awarding of course credits and a graduation diploma to a student receiving home-school instruction who seeks admission or readmission to the high school.

- A. A student shall earn high school credits for satisfactory completion of courses in the high school pursuant to 20-A MRSA § 5021(2)(A).
- B. A student may earn credit for course work completed through home-school instruction if the principal determines, both in advance and upon completion of the course, that the course satisfies the requirements for awarding the credit. The principal may direct that the student undergo a test or tests to assist in making a determination relative to the awarding of credit.
- C. Requests for transfer credit for equivalent instruction completed at non-approved private schools, at private schools that elect not to meet requirements under 20-A MRSA § 2901, or through other equivalent instruction programs must be evaluated on the merits of the documentation provided. The principal and guidance staff shall conduct these evaluations on request made by the student or the student's parent/guardian. The principal may direct that the student undergo a test or tests to assist in making a determination relative to the awarding of credit.
- D. For students who transfer into a secondary school from another state or an educational program that is not required to meet the standards of the system of Learning Results, the principal of the receiving school shall determine the value of the prior educational experience toward meeting the standards through the local assessment system.
- E. Awarding of a high school diploma by the local school is conditioned upon the student's demonstration of having satisfied all specific course credit and other requirements established by the Board. The Board may establish resident credit requirements as a precondition for the awarding of a local school unit diploma.

XI. AWARDS AND HONORS

Home-schooled students are eligible for awards or honors that are based solely on student performance in a school course or activity in which the home-schooled student fully participates. In order to be eligible for honors or awards based wholly or in part on academic achievement (e.g., valedictorian, salutatorian, class speaker, “Top 10”), a student must have been enrolled full time at Maranacook Community High School during the entire school year preceding graduation. Students who do not meet this enrollment requirement will not be “ranked” for the purpose of determining eligibility for graduation honors, awards, or scholarships.

XII PARTICIPATION IN CO-CURRICULAR ACTIVITIES

Students receiving home-school instruction may participate in co-curricular activities such as field trips, assemblies, and academically related fairs provided:

- A. Prior written permission is obtained from both the parent/guardian and the principal; and
- B. The student has agreed to meet established behavioral, disciplinary, attendance, and other rules applicable to all students.

XIII PARTICIPATION IN EXTRACURRICULAR ACTIVITIES

Students receiving home-school instruction are eligible to try out for extracurricular activities sponsored by the school unit, provided the student applies in writing and the following requirements are satisfied.

- A. The student agrees to abide by equivalent rules of participation as are applicable to regularly enrolled students participating in the activity and provides evidence that the rules of participation are being met.
- B. The student complies with the same physical examination, immunization, insurance, age, and semester eligibility requirements as regularly enrolled students participating in the activity. All required documentation must be made available upon request by the school unit. ~~The school principal is authorized to collect from the student's parent/guardian actual samples of coursework (e.g., homework, examinations, etc.), as he/she deems necessary in order to make the determination that the necessary academic standards have been met.~~
- C. The student meets equivalent academic standards as those established for regularly enrolled students participating in the activity and provides evidence that the academic standards are being met.
- D. The student abides by the same transportation policy as regularly enrolled students participating in the activity.
- E. The student pays the same activity fees as others to participate.

XIV. STANDARDS FOR PARTICIPATION WHEN TUITION PAYMENT TO ANOTHER UNIT IS REQUIRED

If and when the school unit does not provide academic instruction for specific grade levels, the following applies for students enrolled in an approved program of equivalent instruction.

- A. **Class participation.** The home-schooled student or the student's parent/guardian shall request authorization from the resident local school unit to apply to another school unit for permission to participate in classes or activities in that other school unit.
- B. **Tuition payment.** Tuition payments for home-schooled student participation in a local school unit, including attendance at an applied technology center or an applied technology region other than the applicant's resident district is the responsibility of the home-schooled student, the student's parent/guardian, or the student's resident school administrative unit, in accordance with school unit policy. Participation may not be unreasonably withheld.
- C. **Participation eligibility.** A tuitioned, home-schooled student is subject to the rules relating to eligibility for participation in co-curricular or extracurricular activities as may apply at the receiving school unit.
- D. **Interscholastic activities.** A tuitioned, home-schooled student attending classes in more than one receiving school unit is not eligible for participation in interscholastic activities at any local school unit.

XV. APPEALS

Appeals from administration and application of the Board policy are heard by the Board, whose decision is final and binding. Appeals that question the Board policy compliance with legal requirements must be made to the Commissioner, whose decision is final and binding.

Legal Reference: 20-A MRS §§ 5001-A(3), 5021-5025
Ch. 127, 130 (Me. Dept. of Ed. Rules)

Cross Reference: IHBGB – Model Supplemental Statement of Rights for Private School Students With Disabilities

Adopted by RSU No. 38 Board of Directors: April 27, 2009

Policy No: IHD
Revised Date: 11/01/84

**REGIONAL SCHOOL UNIT NO. 38
ADULT AND COMMUNITY EDUCATION
COMMUNITY EDUCATION COUNCIL ROLES AND RESPONSIBILITIES**

On August 9, 1976, the CSD #10 board of directors voted and authorized the Maranacook Community School Adult Education Council to serve as an agent of the Board, being responsible for the development of the Adult Education Program. As of January, 1978, the Council voted to change the name of the program to Adult and Community Education.

The RSU No. 38 ~~CSD~~ Board delegates the following duties and functions to the Community Education Council:

1. Develop and provide community-wide learning activities based on community wants and needs and within the capabilities of the Community Education Program.
2. In coordination with the ~~Principal and~~ Superintendent, develop the job description for the Director.
3. In coordination with the Director of Adult and Community Education ~~Director~~, develop job descriptions for other staff.
4. Work with the Superintendent and Regional School Unit No. 38 Board using the ~~RSU No. 38 district hiring process~~ policies and procedures to select a Director and other staff with final approval by the Board.
5. Recruit, interview and hire instructors for the Community Education Program, in coordination with the Director.
6. Work with the Director in establishing annual objectives and goals for the Community Education Program.
7. Develop and submit an annual budget for review under the RSU No. 38 budget process with final approval by the Board.
- ~~8. Establish internal policies for the Council and re-evaluate them every two years.~~
- ~~9. Assist the RSU No. 38 Board by submitting recommendations for vacancies on the Council to the Board for approval.~~
- ~~10. Evaluate the total Community Education Program, and report to the Board.~~

~~8. 11. Represent the school and community at State meetings, conventions, institutes and other adult education programs in order to keep the Council aware of Community Education activities, as well as sharing their experiences with others.~~

~~9. 12. Serve as one of the communications links between the Community Education Program and community and between school and community.~~

~~10. 13. Support the Mission Statement of RSU No. 38, which encourages maximum usage of the facilities.~~

Adopted by RSU No. 38 Board of Directors: April 27, 2009

Revised:

Current Policy

Policy No: IJOA
Revised date: MCS 11/06/03
Manchester 11/19/03
Mt. Vernon 11/20/03
Readfield 11/10/03
Wayne 11/18/03

REGIONAL SCHOOL UNIT NO. 38 FIELD TRIP

The Regional School Unit No. 38 recognizes the benefit of site visitations to locations outside the classroom walls, and it also recognizes that educational benefit should be measured against associated cost. All field trips* must meet the following criteria:

1. The trip must be substantially related to the curriculum.
2. The value of the time spent in the activity must justify the time spent in travel.
3. Any trip having a duration of a week or more shall schedule it to include the school vacation period, or provide justification for scheduling it for some other time.
4. A plan to address any missed classwork must be established and agreed to by students, teachers, parents, and principal.
5. All classes should have equal access to field trip funds.
6. All students should be included in activities. An alternative activity will be made available where appropriate.
7. For trips further than 100 miles, public carrier transportation may be required. The classes may be requested to raise funds to cover the cost.

Forms requesting approval must be processed per the established administrative procedures, and the RSU Board must approve any out-of-state travel.

While co-curricular activities, including sports, are not subject to this field trip policy, they are, nevertheless, subject to established administrative procedures, and also require School Board approval for out-of-state travel. The Board also retains the right to withdraw approval without financial or other liabilities, for any field trip, out-of-state trip, or out-of-country exchange/trip should conditions so warrant.

* off-campus learning experience

Adopted by RSU No. 38 Board of Directors: April 27, 2009

REGIONAL SCHOOL UNIT NO. 38
FIELD TRIPS AND OTHER STUDENT TRAVEL

The Board recognizes the educational value of school-sponsored trips as a means of supplementing the curriculum and as a vehicle for encouraging and supporting student participation in academic, artistic, and athletic activities, performances and competitions. In addition, some school-sponsored trips may provide social experiences and contribute to the development of a positive school culture.

This policy provides guidance for the various kinds of trips that may be sponsored by the RSU #38 schools.

I. Field Trips

“Field trip” means a trip that takes place during the school day and is organized and conducted by one or more RSU #38 employees as a means of accomplishing particular curriculum objectives. All students within the class or grade, or curriculum related subgroup within a class, will be eligible to participate.

Field trips must be approved in advance by the building principal.

Teachers and principals will be expected to consider the following factors in planning and approval of field trips:

- A. The trip must be substantially related to the curriculum.
- B. The value of the time spent in the activity must justify the time spent in travel.
- C. Any trip having a duration of a week or more shall be scheduled to include the school vacation period, or provide justification for scheduling it for some other time.
- D. A plan to address any missed classwork must be established and agreed to by students, teachers, parents, and principal.
- E. All classes should have equal access to field trip funds.
- F. All students should be included in activities. An alternative activity will be made available where appropriate.
- G. For trips further than 100 miles, public carrier transportation may be required. The classes may be requested to raise funds to cover the cost.
- H. Students need to meet eligibility requirements in order to participate on field trips lasting five or more days.

In addition the Board requires that:

- A. Parents/guardians give written permission for field trip participation.

- B. Adequate supervision be provided to maintain discipline and safety and to respond to emergencies.
- C. Students participating in field trips conduct themselves in a manner consistent with Board policies and school rules.
- D. Any overnight curriculum-related trip must be approved by the Board.

II. Competition Trips

“Competition trip” means any trip related to an academic, artistic, athletic, or other student competition or performance that involves individual students or teams. Any competition trip out-of-state must be approved in advance by the RSU #38 Board. Approval may be contingent upon availability of funding through the school budget or other sources.

III. Other School-Sponsored Trips

Other school-sponsored trips are those that are organized and conducted by one or more employees of RSU #38 as a supplement to the curriculum, as a class social activity, or as an activity planned by a student club or organization. Such trips may include overnight, long-distance in-state or out-of-state travel, or foreign travel. To be school-sponsored, the trip must relate directly to the curriculum or to activities for which the student club is organized.

Participation in such trips is entirely voluntary. There shall be no extra credit awarded for participation and no loss of credit for not taking a trip.

Participation may be limited to students taking courses related to the purpose of the trip or to students who are affiliated with the student club or organization planning the trip.

The Board must approve, in advance, any trips involving out-of state travel and all overnight and foreign trips. Approval may be contingent upon availability of funding from the school budget and other sources, including student fundraising.

IV. Non-School-Sponsored Travel

Travel organized by RSU #38 employees, parents or others that is not an extension of the instructional program or school-sponsored activities and has not been approved as a school-sponsored trip in compliance with this policy will be considered a non-school-sponsored trip.

All responsibility for non-school-sponsored trips lies with the individual(s) or group(s) organizing them. The Board accepts no responsibility for non-school-sponsored trips, and organizers should be aware that such trips or excursions are not covered by the school unit’s liability insurance.

To minimize the impact of these trips on the instructional program and operation of the schools, the Board strongly encourages organizers/sponsors to schedule non-school-sponsored trips during weekends and/or vacation periods. Staff members planning or participating in non-school-sponsored travel must notify the building principal of such plans. Student absences due to participation in non-school sponsored travel will be considered unexcused absences.

Instructional time may not be used to promote the trip or distribute materials. Individuals or groups who wish to use the schools for the purpose of publicizing trips or recruiting participants and parents/chaperones may do so in accordance with the Board's facilities use policy. Individuals or groups wishing to distribute promotional materials may do so only in accordance with Board policy. Non-school-sponsored trips must not be represented as school functions or as related to, or an extension of, the District's instructional, co-curricular or extracurricular programs.

It is the responsibility of any staff engaging in such trips or activities to notify the parents of prospective and participating students that this is not a school activity, but an independent voluntary trip organized or lead by that teacher or staff member. To minimize any risk of misunderstanding, the following statement must be made in any informational meetings or materials promoting the trip:

“This trip is not approved or sponsored by the RSU #38 Board. It has not been reviewed, approved or endorsed by authorized RSU #38 administrators and it is not covered by any of RSU #38's insurance policies.”

Students participating in field trips and other school-sponsored trips must conduct themselves in a manner consistent with Board policies and school rules. Students who violate Board policy or school rules will be subject to disciplinary consequences.

Cross Reference: KH – Advertising in the Schools
 JEA – Compulsory Attendance

Revised by RSU No. 38 Board of Directors: _____

Maranacook Area School District

Regional School Unit No. 38

A Caring School Community Dedicated to Excellence

Donna H. Wolfrom, Ed.D.
Superintendent of Schools

Nancy Harriman, Ph.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

Brigitte Williams
Finance Manager

Fax. 207-685-4703

8c.

TO: RSU #38 Board of Directors

FROM: Donna H. Wolfrom, Superintendent of Schools
Brigitte Williams, Finance Manager

SUBJECT: Awarding of Property & Casualty Insurance Bid for 2015-2016

DATE: May 15, 2015

We are requesting approval of the selection of MSMA Property & Casualty Trust as the successful bidder for the RSU #38 Property & Casualty Insurance bid.

On March 3, 2015 seven companies were invited to submit pre-qualification bids. On March 17, 2015, five companies submitted pre-qualification bids, and of the five, three were selected to submit insurance bid proposals: MSMA Property & Casualty Trust, Clark Insurance, and Kyes Insurance.

The insurance bids were opened on May 7, 2015. Kyes Insurance regrettably withdrew because their insurance carrier let them know they would not be able to provide a quote that would compete with the other bidders. Two bids were received: MSMA Property & Casualty Trust and Clark Insurance. These bids went through a complete comparison, which included premium price, coverage levels, deduction levels, and types of coverages.

Three major factors, premium price, coverage levels, and deduction levels, showed up consistently better in MSMA Property & Casualty Trust's bid proposal. Below is a summary of these major areas of the bids:

<u>Company</u>	<u>Premium</u>	<u>Property Coverage</u>	<u>Deduction Level</u>
MSMA Property & Casualty Trust	\$67,787	\$50,796,208	\$ 500
Clark Insurance	\$79,676	\$49,131,059	\$2,500

Please feel free to come in and review the comparison sheets and bids.

Maranacook Area School District
Regional School Unit No. 38

A Caring School Community Dedicated to Excellence

Donna H. Wolfrom, Ed.D.
Superintendent of Schools

Nancy Harriman, Ph.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

Brigitte Williams
Finance Manager

Fax. 207-685-4703

8d.

TO: RSU #38 Board of Directors
FROM: Donna H. Wolfrom, Superintendent of Schools
SUBJECT: Sale of Property off Ledgewood Drive, Readfield
DATE: May 19, 2015

Brigitte Williams and I met with Gary Quintal, Code Enforcement Officer for the Town of Readfield today to gain information about the possibility of RSU #38 selling the 30' x 250' strip of land off Ledgewood Drive in Readfield as stated in the motion of the May 7, 2015 RSU #38 School Board meeting. Mr. Quintal suggested that the piece of land should be 50' x 250' due to the requirements of a road that serves 3 houses and the need for a 50' wide turnaround. I have contacted Paul Criss, Director of Facilities and both he and Mr. Quintal believe that selling a 50' strip would not interfere with our leach field.

I am requesting that the RSU #38 School Board agree to sell to Mark and Ginger Ishkanian a 50' x 250' strip of land to serve as a right of way to the property that is to be sold to Matthew and Hannah Whitehouse.

Elementary Principals' Report

June 3, 2015

Janet Delmar (MES & MTV)

Jeff Boston (RES & WES)

	Pre-K	K	1	2	3	4	5	Wrap Program WES	Total
MES	19	33	21	27	28	21	35		184
RES	23	26	30	24	18	29	32		182
MTV	18	30	19	20	20	24	15		146
WES	0	15	9	9	10	9	8	4	64

KVBA Book Award Ceremonies:

Kennebec Valley Book Award Program

District Elementary Grades 3-5

Reading Incentive Program

The KVBA program highlights the best new, high quality books for children in grades 3-5. This reading incentive program is now in its 13th year.

Each year the district elementary library staff compiles a list of the best new books. Students are encouraged to sample a variety of titles and genres for their independent reading, and several of the books provide curriculum support and are used in the regular classrooms.

In order to take part in each school's year-end celebration, students must read and report on a minimum number of books. This year we had 250 students participate across the district, with 54 readers making it into the Twenty Plus Club. Literally, hundreds of books were read since students got their booklists last June. To wrap up the school year, each school has a year-end celebration, where kids work in teams trying to match a set of artifacts with book titles. Top readers are recognized and (we hope) the kids leave ready to go for it again with the new reading list (due out early June). Celebrations at each elementary school will take place on the following dates:
 MTV - May 14th (59 students participating)
 WES - May 20th (26 students participating)
 MES - May 28th (85 students participating)

RES - May 29th (79 students participating)

Students (incoming gr. 3, 4 & 5) will be given the new list before summer break, and the list and program details will be posted on the school website. A huge “thank you” to our library team and teachers for their time and dedication toward promoting reading!

RES Pre-K Program Recognized:

Earlier in the school year, Dr. Wolfrom took part in a survey regarding public preschool programs in Maine. Last month, the superintendent, Mrs. Welch and Mr. Boston were notified by Dr. Craig Mason, director, Center for Research and Evaluation at UMO that the results from the survey “found a variety of positive qualities and features that are encouraged by early childhood experts and the Maine Department of Education. The Education and Cultural Affairs Committee would like to learn more about such programs, and I believe other SAUs and schools in Maine would benefit from this information as well.”

Readfield will be participating in this case study, which will include a visit to the school, observing the classroom, and conducting a 30-45 minute preschool teacher interview and 15 minute principal interview.

Spring DRA Results:

Spring Assessment Result (DRA2) will be calculated and submitted in the August school board report.

Retirements:

MTV- Linda Smith -Grade 1

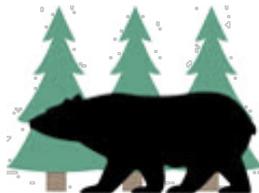
MES- Mary O’Brien-Grade 3, Diane Curtis-Grade 5, Katharine Ayer-Art, Sharon Chaplin, RN (MES/RES)

RES- Richard Masse-Custodian

WES- Laurel Danforth-Kindergarten Teacher

Finally, we would like to take this opportunity to thank our students, parents and staff for a wonderful school year! We would also like to wish our 5th grade students all the best as they leave our elementary schools and enter a new phase in their educational career, middle school.

Maranacook Community Middle School
2100 Millard Harrison Drive
Readfield, ME 04355



Cathy Jacobs, Principal
Phyllis Cote, Office Coordinator

Phone: 207-685-3128
(ext. 1114 to reach the office)
Fax: 207-685-9876

“A Caring School Community Dedicated to Excellence”

MCMS Principal’s Report June 3, 2015

Enrollment: Grade 6:82 Grade 7: 88 Grade 8: 100 Total: 270

We, at MCMS, believe that *every student’s academic and personal development is guided by an adult advocate.*
(This We Believe, 2010)

Maranacook Advisor System

As another year comes to a close it is time once again to reflect on our practices. We have been having many conversations at the middle school about our advisee system being one of the founding principles of Maranacook Community School and how crucial it is to the success of our students. On our May 13 early release day, all middle school and high school staff members gathered at the middle school to recommit to this comprehensive support system for students, parents and staff and to develop a plan to help all of us, new and veteran advisors, learn and grow in the skills necessary to assist in the development of our groups. All of our advisee groups need to be a place where students feel listened to, welcomed, included and respected. All advisors need the ability to provide that place. As we review the RSU#38 strategic plan and see that one of our guiding principles is *that all learners need a safe, respectful, positive environment to achieve*, we believe that the advisor system addresses that goal. One of the essential attributes and characteristics of being an effective, Spotlight Middle School is that an adult advocate guides every student’s academic and personal development. (This We Believe, 2010) Just like in the academic realm, staff needs ongoing professional development to continue to achieve that goal. Our master advisors in grades 6-12 work together each summer to plan our annual day of training. This year it will be on August 27 at Camp Androscoggin in Wayne. This day focuses on developing and improving the skills advisors need to be strong advocates for their advisees. There are speakers addressing whole groups, former advisees sharing stories, grade level activities for advisors to learn and practice and mixed high school/middle school staff learning from each other. This training supports advisors so they can fulfill their roles and responsibilities as advisors. These responsibilities include being aware of advisees’ needs for academic, social and personal growth and assisting them in developing plans to meet these needs; developing and maintaining an honest, open communication among students, parents and staff; and implementing specific activities to accomplish the goals and objectives for their specific grade level. It is important that we continue to participate in ongoing professional development to help us to support our advisees and in the end, the biggest reward is to know we have made a difference in a student’s life.

District GT Art Seminar

On May 15th a district wide Art Seminar was held for GT Art students in grades 3-12. A total of 22 GT Art students participated in the three art sessions presented by local artists at their studios. Christine Higgins and Thomas Higgins share a studio in Readfield. Christine creates sculptural forms and pulp paintings from her handmade paper. Thomas is a plein air oil landscape painter. Their website is <http://christinejhigginsfineart.com>. Melissa Fredsall is a glass artist and she teaches a variety of glass arts at the Stained Glass Express studio in Manchester. Their website is www.stainedglassexpress.com.

The students were divided into two groups: elementary students and middle school/high school students. Ms. Lord, the middle school art teacher, accompanied the MS/HS students as they started their day at the Dragonfly studio in Readfield. Students listened to a short presentation by Christine and Thomas about their art and how they communicate a message with their artwork and then they got right to work creating art.

While high school students sat on the edge of the woods with Thomas and learned techniques to sketch a graphite landscape, Christine taught the middle school students how to screen and press pulp fibers into paper and dye the fibers to create a design. After an hour the two groups switched places, so that each group was able to work along side both artists.

Meanwhile at the Stain Glass Express studio, Ms. McPhedran, a district elementary art teacher, and the elementary students were working with Melissa Fredsall to create glass mosaic tiles. Each student selected colored glass pieces to form a design, which they glued to the tile and then grouted the glass pieces. Each student was able to finish his or her tile and bring it home the same day.

After students ate their lunches, they boarded the bus and MS/HS students traveled to the Stained Glass studio and Elementary students traveled to the Dragonfly studio. The elementary students received the same two presentations by Christine and Thomas and created their own paper and sketched landscapes with graphite and colored pencils. The MS/HS students spent the afternoon cutting glass and creating several glass design pieces that were later fired in the glass kiln and made into beautiful magnets.

It was a wonderful day spent with great weather, talented artists, and creative students. On the bus ride back to school the students exclaimed what a great time they all had and were greatly inspired to use their new art skills.

Photos of the day can be viewed at:

<https://drive.google.com/file/d/0BxHQTmvxop20THR4RWwycEFTcEk/view?usp=sharing>

Upcoming events:

June 2: Debate Tournament at Falmouth
Spring Concert
June 5: Royal team field trip to Monhegan
June 8: Moose team field trip to York Animal Kingdom
June 9: 5th and 8th grade Step up Day
June 11: Katahdin Field trip to Reid State Park
June 12: Advisee Day out
June 15: 5th grade family ice cream social
June 16: Last student day



MARANACOOK COMMUNITY HIGH SCHOOL

RSU#38

2250 Millard Harrison Drive

Readfield, Maine 04355

Office (207)685-4923

Fax (207)685-9597

Dwayne Conway, Principal
Al MacGregor, Student Services Director

Steve DeAngelis, Dean of Students
Pat Stanton, Dean of Students

9a.

School Board Report 5/29/15

Dear RSU 38 Board Members:

On Saturday, May 15 at the Governor Hill Mansion we held our 39th prom for Maranacook Community High School. I was able to attend along with my family. It's always so nice seeing our children in a different setting.

Reflecting on our prom, a few things stand out to me. Our advisor program is so important and really the bedrock of the high school. It allows us to reach students, make a deep connection and facilitate the learning process. It was so great seeing senior advisors at the prom and how much it meant to their advisees that they were there. Quite honestly, in proms that I've attended at other high schools, students do not usually welcome an adult presence.

Another area that stands out to me about our prom, is the spectacular behavior of our students. We always have a police officer at the prom and all of our students take a breathalyzer test before being allowed into the prom. We just do not experience any behavior issues. Our children come to the prom with the mindset that they are going to enjoy themselves in a caring and supportive environment.

On May 15th and May 28th I was able to attend two, proficiency based education conferences along with a Nancy Harriman, Sarah Caban and a few high school teachers. As you know, we are currently required by law, to issue proficiency based diplomas by the year 2020. A tremendous amount of work has taken place as we move towards this. Although the work is difficult and time consuming, it is extremely worthwhile. As teachers we are focusing less on making sure we cover the content and more on what the students are actually learning.

The main concern, which has come across loud and clear at the conferences I attended, is that people are afraid we are going to do all this meaningful work and either won't offer proficiency-based diplomas, or we will eventually move away from proficiency-based education. Even though the movement was prompted by law, as a high school, we believe it's the right move to make educationally. We want to know where our student's educational gaps are and focus our instruction to help them improve.

Respectfully submitted,
Dwayne Conway

Enrollment as of 5/29/15 Freshmen- 91, Sophomore- 96, Juniors-116, Seniors-95

Board Report
RSU #38 - Adult and Community Education
June 2015

I am meeting with State Surplus on June 4th at 1:00 to check out two decommissioned Class B state vehicles that we may be able to use to continue our CDL program. It is my hope that one of these vehicles is in good repair and within our price range. If we are able to make a purchase, we will likely run our CDL training program in late July.

Summer is a very busy time in adult & community education; please see below for exciting opportunities!

Our Summer Camps Currently Include:

- Maranacook Track Experiences (Ages 6-15) – June 22-Aug. 8th
- Boys Black Bear Basketball Camp (Grades 4-8) – June 22-25th
- Lady Black Bears Basketball (Grades 4-8) – June 29-July 2nd
- Gymnastic Camp Girls and Boys (Ages 5+) – July 6-10th
- Little Kickers Soccer Camp (Ages 5-8) – August 10-13th
- Field Hockey Clinic (Grades 4-8) – July 7-30th
- Boys and Girls Soccer Camp (Grades 4-8) – TBD
- Band Camp - TBD

Driver Education:

- Sessions Starting: June 22nd, July 21st and August 12.

Readfield History:

- Summer Resorts & Kids' Camps in Readfield, 6:30-8:30 pm, June 17.

Channel Your Inner Artist:

- Learn to paint with local artist Marie Spaulding, 6-9:00 pm, July 14.

Please contact our office at 685-4923 x.1065 if you are interested in attending any of our summer camps and programs!

Thanks,



Steve Vose
 Adult Education Director

Health Center Superintendent's Report
June, 2015

The Health Center has been busily working at keeping our school community healthy and here at school as we push toward the end of the school year.

Our school nurse here at the High School has seen roughly 300 students this month for various ailments. Our nurse practitioners have seen 29 high school and middle school students and our counselors have had a total of 96 counseling visits (for both schools) during the month of May. Undoubtedly, our community has been healthier as a result of the hard work of these professionals.

Our Student Advisory Group organized and staffed an inventory blowout at the Black Bear Boutique. The goal of the blowout was to increase awareness of the boutique and to help de-stigmatize the boutique. The students organized coverage for the day, and patrons were encouraged to make a monetary donation to the charity of their choosing in exchange for clothing. The students also had a lunch visit from Maine Youth Action Network to continue work on the SPARC (Students Pursuing Real Change) campaign.

Maranacook's SBHC was represented at the ASAP (Alliance for Substance Abuse Prevention) meeting this month in Augusta. Other Substance Abuse Awareness work included a "Table Talk" which is a facilitated conversation in the home of a local parent. This was a great way to involve parents in a discussion about their concerns about substance use in our communities and a way of teaching parents how to have conversations about substance use with their own children. This initiative was supported by our local Healthy Maine Partnership, Healthy Communities of the Capital Area.

Work continues on coordination of the district's participation in the Wellness Conference at Sugarloaf.

Suicide Prevention efforts have continued this month. Staff is being offered a free workshop on "How to Help a Student" on May 27. Additionally, we have identified a Suicide Prevention Workgroup which will meet on May 26th. This group will include guidance, deans of students, the principal, school nurse and HC director as well as two administrative assistants.

Our Health Center Advisory Committee will meet on Tuesday the 26th for the last time this school year. We will celebrate our accomplishments and eat cake.

Respectfully Submitted by Becca Reynolds
Written on May 21, 2015

5/29/15

9a.

To: RSU #38 School Board

From: Nancy Harriman

Re: Curriculum Update

Proficiency-based Diplomas, What now?

Politics are alive and thriving in the Maine Capitol. This is the way a democracy works. However, most conversations I've had suggest the press coverage of the many bills concerning education this session has left many people feeling more confused than ever about testing, standards, and "proficiency-based diplomas." In what ways will legislative discussion and action affect plans in our district?

Yesterday, I had the privilege of attending the Maine Curriculum Leaders' spring conference in Freeport with a team of four learning leaders and the principal from MCHS to consider this question. The theme of the conference was ***PRACTICAL PROFICIENCY: Using what we've learned***. It was facilitated by Dr. David Wayne, Assoc. Dean of Planning, Assessment and Innovation, College of Osteopathic Medicine, University of New England. During the day we had an opportunity to participate in reflections on what "proficiency" means, hear about actions other districts have taken to develop and implement proficiency-based systems, and consider the human factors in leading initiatives for change. Our team members appreciated the rare opportunity to discuss our vision, accomplishments, and goals. They found it helpful to *hear other educators' views and struggles with the process* and to be reminded by Dr. Wayne to *appreciate the talents and differences we all bring to the process*.

The previous Friday, I accompanied a different team of high school teachers, the high school principal, and K-12 math coach to a **Proficiency Forum** cosponsored by the Windham Raymond School District & JumpRope, our proficiency-based student information system company. On that day we paired up and attended sessions led by educators from at least four different districts on topics including defining priority standards, individualizing instruction within a standards-based system, tracking student progress in allied arts, implementing standards-based mathematics, and parent involvement. We had lively lunchtime discussions about the pros and cons of different approaches. Overall, we felt validated in terms of our accomplishments, and relieved that we had not "rushed ahead" further, faster in response to the DOE mandate. Seeing specific examples from the classroom of other district's procedures and monitoring of students' progress prompted questions about how we could build a more robust yet streamlined process.

Conclusions:

1. **Our district's Model of Instruction (attached) is standards-based, dynamic** (we can adjust to changes in context, like legislative requirements, if needed) **and first and foremost responsive to the instructional needs of current students**. This model should continue to guide our work, K-12.

2. The standards-based curriculum development work we've initiated is gaining momentum and benefitting students. As one high school teacher said, *Minds have been pried open and we are aware of the direction we need to go.* Our content-based curriculum work should continue, as part of the RSU #38 Strategic Plan, regardless of what transpires in the realm of "proficiency-based diplomas."

3. The time crunch pressure to implement a standards-based diploma system tomorrow – or face sanctions by the state – is not the driving force behind our work. We should take time to integrate the parts of our plan, and ensure all understand our plan, as we prepare.

4. Teachers meeting with teachers across grade spans is critical for coordination and most efficiently meeting students' needs as we implement changes in curriculum and instruction concurrently, PreK-12.

5. Standards-based grading is a part of the plan we need to plan for deliberately. It's important to actively involve all stakeholders (teachers, board members, parents, students, and community members) in exploring the topic and developing a plan that will align with our curriculum and clearly communicate student progress.

RSU #38 Curriculum Committee Notes May 20, 2015

Present: Steve Hayes, Shawn Roderick, Terri Watson, Nancy Harriman

1. NWEA

Due to SBAC testing this spring, we are not doing an end of year administration of NWEA in grades 3-8 and high school. As many districts are in this situation, NWEA will be adding Winter to Winter growth norms for '14-'15. They will be posted sometime in July, when the new 2015 norms are published. While the RSU #38 report for the year will be a little different from previous years, it will provide a valid summary of how many students made a year's growth from Jan. '14 to Jan. '15.

We have been able to use the midyear scores from '15 for screening purposes, but teachers have found the NWEA less useful for planning instruction. Teachers would like a screening tool that is more standards-based – so that the results they get would correspond more directly to the curriculum.

One assessment we have looked at is iReady. It is similar in format to NWEA, but provides more information in parent and staff reports about how a student did on items that assessed specific standards. It has a companion intervention program that is partly online and partly taught by a teacher. Some staff at one of our elementary schools who are working on RTI and interventions together really wanted to try it out. They are field testing it for a couple of months on a limited basis – then based on their experience we will decide whether it's worth pursuing further.

Discussion: We need a consistent district assessment over time...so be cautious and pilot a tool more extensively before abandoning NWEA. However, the assessment needs to provide useful information.

Steve is looking for:

- Something that's aligned to our curriculum

- Something that can be used to develop each student's individual education plan

- Something reliable to assess student growth for teacher effectiveness

- Something that assesses more than reading or math?? (or at least a tool that could grow with us...)

Next steps? Suggestions: Pilot with a couple teachers at each level...who can then help promote it to the other teachers... or each school?

Training is a cost as well as contract...we would need to provide the training needed so teachers could really use it.

2. Science Curriculum

We reviewed the Recommendations from the Science K-12 Curriculum Committee. Committee members expressed appreciation for the detailed work of the Committee and the clarity of the draft Curriculum documents. Overall, the progression from K-12, rigor, and specificity is good. However, the middle level is incomplete. They would like to see: unit names that include science terms, a more detailed, curriculum guide that clearly show parents what science is being taught when, and clarity about the progression of science concepts in 6, 7, 8.

They also liked features of the draft unit maps for teachers and encouraged us to find ways to share as much of the information with parents as possible.

Meeting adjourned at 7:30 pm.

Health Center Advisory Meeting Minutes
May 26, 2015

Members present: Kim McKee, Sandy Hunter, Alberta Messer, Patty Gordon, Margot Gyorgy, Sonia Godbout, Jennifer Parent, Carol Mansfield, Joan Mohlar, Jessica Scheno, Kelley Bowley, Becca Reynolds

1. Welcome and re-introductions

2. The Year in Review: The committee took a few moments to talk about things that went well this year. We made a list.

- The volunteers like having a list of jobs that they can do.
- The transition
- That we were not afraid to change things
- People like this meeting
- The String Band Fundraiser
- strong student advisory
- Welcoming environment in the Health and Wellness Centers
- Mental health support is strong
- We have had good guidance for Family Planning
- The legislative action that has been taken has been great.
- Good work with the School Board
- Substance abuse prevention has been good as well.

Some hopes for the future and suggestions are:

- More student interaction with adult advisory group
- Students become more aware of third world struggles obtaining healthcare and fundraising to help others in Guatemala.
- Volunteer orientation and ongoing projects
- Lunch break for school nurse and HC staff
- Make use of substance abuse counselors
- Fundraising earlier in the year
- Decorate Mural Space outside HC

3. Jessica Scheno from the Student Advisory Group gave an update. She highlighted the activities that the group has participated in this year. Some of the highlights were the MYAN Conference, The SPARC campaign, testifying at the Legislature and at the press event on that day, Raffle Baskets as fundraisers, help with the string band concert, and Jessica's trip to DC to continue her work on healthy relationships.

4. Becca announced that Irene McMahan, our Nurse Practitioner is planning on retiring within the next 6 months. Plans are underway to begin advertising for the position with the support of Maine General.

5. Alberta Messer spoke about her hope to involve Maranacook students in her work with third world countries, and specifically her work in Guatemala. Alberta has offered to work with our student advisory group to help them be aware of the struggles that students in Guatemala face, and feel empowered to help these students.

7. Becca Reynolds offered a report on the Title X Chart Audit that was completed on May 14. The results of the audit were excellent.

8. Sandy Hunter reported on “Your Skin is In” which Maranacook Juniors participated in for the fifth time this year. 71% of the junior class pledged not to use a tanning bed, or tan in the sun for their prom. The Melanoma Foundation awarded the class \$500 toward their Project Graduation. Sandy worked with two students on this; Hazen Searway and Jaycee Greeley.

9. We are looking for a chair or two to help run meetings and head up activities throughout the year. If you are interested, please send a note to Becca.

10. Each of our volunteers were recognized and thanked for their time and service. We all enjoyed cake and the meeting concluded at 7:30.

Meeting dates are set for next year: Tuesdays 6:30-8

Sept. 15

Nov 17

Jan 19

March 22

May 17

Respectfully submitted:

Becca Reynolds

Joan reminded us all to please remember to vote on the School budget on June 9th.

RSU No. 38 Policy Committee
Superintendent's Office
May 18, 2015
6:15 – 7:00 p.m.

Minutes of Meeting

Present: Melissa O'Neal, Pia Holmes, Donna Wolfrom

1. Review minutes of April 13, 2015 – no changes made.
2. Review Tabled Policy – IHBGA, Home Schooling – Participation in School Programs – Committee discussed the comments raised at the first reading of IHBGA. In particular sections XIII B, C, and XIV C. The Committee asked that Superintendent Wolfrom contact MSMA to get their interpretation of these sections. Recommendation from MSMA was that the last sentence of section XIII B could be removed but the language in section XIII (C) is in the statute (exact statement) and should remain. The Committee also felt the language in Section XIV (C) should remain. Policy Committee recommends adoption of Policy IHBGA as revised.
3. Further Review – Policy IJOA, Field Trips & Other Student Travel (removed from 05/06/15 RSU agenda) The First Reading of Policy IJOA was removed from the May 6, 2015 RSU 38 Board agenda due to questions about some of the revisions. The Committee discussed the policy further and agreed the intent was to recommend the MSMA sample policy, keeping the criteria for field trips in the current RSU policy intact. Policy Committee recommends the revised MSMA sample policy IJOA, Field Trips and Other Student Travel for first reading as presented.
4. Review First Reading Policy - IHD – Adult and Community Education Community Education Council Roles and Responsibilities – The Committee took into consideration the comments received at the May 6 board meeting and agreed to further revise the policy removing items 8-10 as they do not pertain to the Council's roles and responsibilities.
5. Other