

A Caring School Community Dedicated To Excellence

**ANNUAL MEETING OF THE
REGIONAL SCHOOL UNIT NO. 38
Maranacook Community High School
May 13, 2015
Minutes of Meeting**

Members Present: Chairperson David Greenham, Vice Chair Melissa O'Neal, Michael Apolito, John Blouin, Gary Carr, Stephen Hayes, Pia Holmes, Trish Jackson, Shawn Roderick, Terri Watson
Member Excused: Bonnie Simcock
Administrators: Superintendent Donna Wolfrom, Finance Manager Brigette Williams, Principals Dwayne Conway, Janet Delmar, and Cathy Jacobs, Literacy Specialist Barbara Bourgoine, Math Specialist Sarah Caban, Technology Director Diane MacGregor, Special Education Director Ryan Meserve, Adult & Community Education Director Steve Vose

Call To Order: Chair Greenham called the meeting to order at 7:05 p.m.
Chair Greenham and Superintendent Wolfrom provided an overview of the budget process to date.
Town Clerk Robin Lint called the Annual Meeting to order at 7:15 p.m., noting that she would entertain a motion to nominate a moderator to preside at the meeting.

Article 1 To choose a moderator to preside at the said meeting.
MOTION and Second to nominate Richard A. Spencer to preside at the said meeting.
No other nominations were brought forward.
Richard A. Spencer was appointed to preside at the said meeting.

Moderator Richard A. Spencer was sworn in to preside at the meeting.
Ballot Clerks were sworn in.

Moderator Richard Spencer asked for a motion to allow the following non-residents to speak: Superintendent Donna Wolfrom, Adult and Community Education Director Steven Vose and Director of Curriculum Instruction and Assessment Nancy Harriman.
MOTION and Second to allow the above non-residents to speak.
Motion Carried.

Article 2 To see what sum the School Unit will be authorized to expend for Regular Education, Alternative Education, ELLs (English Language Learners) Instruction, and Gifted & Talented Education. School Board Recommends: \$6,766,831.00.
MOTION and Second to approve Article 2 as recommended.

This article includes negotiated salaries and benefits for employees in the above mentioned departments, supplies, professional development, contracted services, copier maintenance costs.
Article 2 Approved.

Article 3 To see what sum the School Unit will be authorized to expend for Special Education. School Board Recommends: \$2,031,153.00.
MOTION and Second to approve Article 3 as recommended.

This article includes negotiated salary and benefits for special education administration and instructional staff, special education legal costs, tuition costs for out of district placements. Special Education provides services as required by law.

Article 3 Approved.

Article 4 To see what sum the School Unit will be authorized to expend for Career and Technical Education, Coop/Pathways Program and Capital Area Technical Center (CATC) Tuition. School Board Recommends: \$0.

MOTION and Second to approve Article 4 as recommended.

The State of Maine has changed funding and expense for CATC, so we no longer need to budget this tuition.

Article 4 Approved.

Article 5 To see what sum the School Unit will be authorized to expend for Other Instruction (co-curricular, extra-curricular, and regular education summer instruction). School Board Recommends: \$418,234.00.

MOTION and Second to approve Article 5 as recommended.

This article includes activities in the middle school and high school such as sports, plays, math team, speech and debate, student senate. The expenses in this article are for coaching salaries, officials' services, supplies, equipment, dues & fees. This article also includes salaries and benefits for summer regular education instructional programs.

Article 5 Approved.

Article 6 To see what sum the School Unit will be authorized to expend for Student Support (guidance, health, technology) and Staff Support (improvement of instruction and staff training, curricular, library, assessment). School Board Recommends: \$1,574,832.00

MOTION and Second to approve Article 6 as recommended.

This article includes negotiated salary and benefits for staff and directors in the above mentioned departments, district wide professional development, NWEA and other assessment testing, and supplies.

Article 6 Approved.

Article 7 To see what sum the School Unit will be authorized to expend for System Administration (School Board and Superintendent's Office). School Board Recommends: \$539,058.00.

MOTION and Second to approve Article 7 as recommended.

This article includes negotiated salary and benefits for central office staff, school board stipends, contracted services for legal and audit, legal liability insurance, supplies for school board and central office.

Article 7 Approved.

Article 8 To see what sum the School Unit will be authorized to expend for School Administration (principals' offices). School Board Recommends: \$907,044.00.

MOTION and Second to approve Article 8 as recommended.

This article includes negotiated salary and benefits for principals and secretaries, principal professional development, NEASC costs, supplies, dues, and fees.

Article 8 Approved.

Article 9 To see what sum the School Unit will be authorized to expend for Transportation and Buses. School Board Recommends: \$982,687.00.
MOTION and Second to approve Article 9 as recommended.

This article includes negotiated salary and benefits for transportation administration, mechanic and bus drivers, mandated physicals and drug testing, repairs, vehicle insurance, fuel, supplies, and lease purchase payments.

Article 9 Approved.

Article 10 To see what sum the School Unit will be authorized to expend for Facilities Maintenance. School Board Recommends: \$1,941,732.00.
MOTION and Second to approve Article 10 as recommended.

This article includes negotiated salary and benefits for maintenance administration and custodians, utilities (electricity, oil/propane, telephone), contracted services for snowplowing, heating systems and roof monitoring, building repairs and projects, painting, and lease purchase payments of energy retrofit projects.

Article 10 Approved.

Article 11 To see what sum the School Unit will be authorized to expend for Debt Service and Other Commitments. School Board Recommends: \$699,676.00.
MOTION and Second to approve Article 11 as recommended.

This article includes bond payments on the middle school construction, high school renovations, and additional athletic fields that were approved by referendum.

Article 11 Approved.

Article 12 To see what sum the School Unit will be authorized to expend for All Other Expenditures (Food Services, Reimbursable Transportation). School Board Recommends: \$107,063.00.
MOTION and Second to approve Article 12 as recommended.

This article includes local dollar support of the food service program and reimbursable transportation provided for RSU #38 towns and recreation programs.

Article 12 Approved.

Article 13 – 17 are recorded votes, with Article 16 requiring a written ballot.

Article 13 To see what sum the School Unit will appropriate for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the School Unit will raise and assess as each municipality’s contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688. School Board Recommends: amounts set forth below.

MOTION and Second to suspend reading of Article 13.

Motion Carried.

<i>Total appropriated (by municipality)</i>		<i>Total raised (School Unit assessments by municipality)</i>	
<i>Manchester</i>	<i>\$3,663,254.00</i>	<i>Manchester</i>	<i>\$2,556,861.00</i>
<i>Mount Vernon</i>	<i>\$2,422,247.00</i>	<i>Mount Vernon</i>	<i>\$2,071,240.00</i>
<i>Readfield</i>	<i>\$4,286,687.00</i>	<i>Readfield</i>	<i>\$2,259,920.00</i>
<i>Wayne</i>	<i>\$1,346,475.00</i>	<i>Wayne</i>	<i>\$1,346,475.00</i>

School Unit Total Appropriated \$11,718,663.00 School Unit Total Raised \$8,234,496.00

MOTION and Second to approve Article 13 as recommended.

This article gives the amount that each town will pay based on the ED 279 (state subsidy report). This amount funds pre-kindergarten to grade 12 and describes the minimum amount that RSU #38 must raise and assess in order to receive the full amount of state dollars.

Article 13 Approved by Recorded Vote: 91 yes, 1 no.

Article 14 To see what sum the School Unit will raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the School Unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12. School Board Recommends: \$224,685.00.

MOTION and Second to approve Article 14 as recommended.

This article describes debt service that is not funded by the state and is needed for the annual payments on RSU #38's long term debt for major capital school construction projects such as a portion of the Middle School construction, High School renovations and athletic fields. The bonding of this long-term debt was previously approved by the voters.

Article 14 Approved by Unanimous Recorded Vote.

Article 15 To see what sum the School Unit will raise and to appropriate the sum of (Recommend \$100,000.00) in additional local dollars in support of the food service program. School Board Recommends: \$100,000.00.

MOTION and Second to approve Article 15 as recommended.

This money helps fund the schools' food service program.

Article 15 Approved by Unanimous Recorded Vote; 1 Abstention.

WRITTEN BALLOT REQUIRED

Article 16 To see what sum the School Unit will raise and appropriate (Recommend \$3,026,462.00) in additional local funds, which exceeds the State's Essential Programs and Services allocation model by (Recommend \$2,753,652.00), as required to fund the budget recommended by the School Board.

MOTION and Second to suspend reading of Article 16.

Motion Carried.

The School Board recommends \$3,026,462.00 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$2,753,652.00.

The \$2,753,652.00 that exceeds the 100% EPS funding level is needed to continue programs and services presently offered by the School Unit which are not covered, or not fully covered, by EPS such as: contingency - \$71,000.00, co-curricular program (athletics, theater, math team, debate, etc.) - \$260,000.00, operations and maintenance - \$540,000.00, transportation - \$170,000.00, special education - \$740,000.00, system administration - \$250,000.00, regular education instruction - \$720,000.00.

MOTION and Second to approve Article 16 as recommended.

The funding from the state (\$3,484,167.00) is 29.73% of the total Essential Programs and Services (EPS) allocation. This allocation covers only a portion of the above noted programs. This article describes the additional funds that the school district needs to raise to achieve the RSU #38 school district budget.

Article 16 Approved by Written Ballot: 98 yes, 7 nay.

Article 17 To see what sum the School Unit will authorize the School Board to expend for the fiscal year beginning July 1, 2015 and ending June 30, 2016 from the School Unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools. School Board Recommends: \$15,968,310.00.

MOTION and Second to approve Article 17 as recommended.

This article authorizes the School Board to spend the recommended budget in Fiscal Year 2016. The School Board cannot spend an amount above the authorized budget.

Article 17 Approved by Unanimous Recorded Vote.

Article 18 Shall the School Board be authorized to enter into a lease purchase agreement not to exceed a period of four years in the name of the School Unit for the purpose of purchasing security cameras and LED parking lot lights in an amount not to exceed \$55,000.00 and appropriate the same. School Board Recommends: OUGHT TO PASS.

MOTION and Second to approve Article 18 as recommended.

To promote safety, security cameras will be placed in hallways of the middle school and high school, and at the back entrance of Maranacook Community High School. LED parking lot lights will replace lights at the Maranacook campus.

Article 18 Approved.

Article 19 Shall the School Board be authorized to enter into two lease purchase agreements not to exceed a period of four years each in the name of the School Unit for the purpose of purchasing two school buses in an amount not to exceed \$180,000.00 and appropriate the same. School Board Recommends: OUGHT TO PASS.

MOTION and Second to approve Article 19 as recommended.

The purchase of one bus is a state approved school bus purchase that will be reimbursed through the subsidy formula beginning in Fiscal Year 2017.

Article 19 Approved.

Article 20 To see if the School Unit will appropriate (Recommend \$170,000.00) for Adult Education and raise (Recommend \$63,000.00) as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well being of the adult education program. School Board Recommends: OUGHT TO PASS.

MOTION and Second to approve Article 20 as recommended.

This article covers academic as well as enrichment programs offered through the adult education program.

Article 20 Approved.

Article 21 To authorize the School Board to expend other revenue from State, Federal, local and private sources for the support of the schools. School Board Recommends: OUGHT TO PASS.

MOTION and Second to approve Article 21 as recommended.

This article allows the School Board to pursue and use funds that may be received through unexpected grants or donations, and applications that are made by members of the Regional School Unit staff or community. We do not include a specific amount due to the unpredictability of the receipt of the funds and because most are dedicated to a specific project or purpose. Examples of some of the funding we received in 2014-2015 are: Health Center \$36,000.00; Title IA \$197,000.00; Title IIA \$55,000.00; Local Entitlement \$378,000.00; Rural Low Income \$23,000, Gear Up \$50,000; and other miscellaneous grants \$10,000.00. The estimated income for the upcoming year is \$749,000.00.

Article 21 Approved.

MOTION and Second to adjourn the meeting at 8:00 p.m.

Respectfully submitted,
Donna H. Wolfrom, Superintendent/Secretary
D. Foster, Recorder