

“A Caring School Community Dedicated to Excellence”

**REGIONAL SCHOOL UNIT NO. 38
BOARD OF DIRECTORS
Maranacook Community High School
November 19, 2014, 6:30 p.m.**

AGENDA

1. Call to order:
2. Recognition of Boys’ High School Soccer Team and KVAC Player of the Year (10 min.)
3. Consent Agenda: (5 min.)
 - a. Approval of Minutes of October 15, 2014*
 - b. Approval of Out-of-State Travel – Boston, MA, December 3, 2014*
 - c. Acceptance of MS Teacher resignation effective 11/28/14 – Sally Beaulieu
4. Citizens’ Comments: (5 min.)
5. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
6. Action/Discussion/Informational Items: (20 min.)
 - a. Policy Second Reading: JJIAA, Private School Students – Access to Public School Co-Curricular, Interscholastic and Extra-Curricular Activities*
 - b. Policy First Readings*: GBEBB, Staff Standards of Conduct With Students; AEB, Recognition By School Board Guidelines; BCB, Conflict of Interest; BGC, Policy Errors and Inconsistencies
7. Board Workshop: (45 min.)
 - a. Proficiency Based Education (B. Bourgoine, S. Caban, N. Harriman)
8. Executive Session to consider labor contract discussions between RSU #38 Board of Directors and the Maranacook Area Support Staff Association pursuant to 1 M.R.S.A. § 405(6)(D)
9. Action following Executive Session
10. Adjournment:

* Attachments

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent’s Office, in writing, ten days prior to the Board’s next scheduled meeting.

A Caring School Community Dedicated To Excellence

Regular Meeting
Regional School Unit No. 38
Board of Directors
Maranacook Community High School
October 15, 2014

Minutes of Meeting

Members present: Chair David Greenham, Vice Chair Melissa O’Neal, Michael Apolito, John Blouin, Gary Carr, Russell Evans, Steve Hayes, Bonnie Simcock, Terri Watson
Members absent: Ray Renner, Richard Spencer (excused), Madeline Snow, Cathy Wright
Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar and Cathy Jacobs, Special Education Director Ryan Meserve, Director of Curriculum, Instruction and Assessment Nancy Harriman, Finance Manager Brigitte Williams

1. Call to Order: Chair Greenham called the meeting to order at 6:30 p.m.
2. Consent agenda: (Items voted on separately)
 - a. Approval of Minutes of October 1, 2014
MOTION by Carr, second by Watson to approve the Minutes of October 1, 2014 as presented.
Motion Carried: 6 in favor, 0 opposed, 2 abstained (Apolito, Evans)
S.Hayes arrived.
 - b. Acceptance of Donation
MOTION by Carr, second by Evans to accept the donation.
Motion Carried: Unanimous
3. Citizens Comments: none
4. Additions/Adjustments:
 - a. Walking Trail Dedication
Chair Greenham reported that there will be a dedication ceremony for the new Walking Trail on Saturday, October 25, 9:00 a.m. at the Superintendent’s Office.
5. Action/Discussion/Informational Items:
 - a. Approval of two (2) municipal lease/purchase agreements – Androscoggin Bank
Superintendent Wolfrom reported that the two municipal lease purchase agreements were included in the FY 15 budget for the purchase of two new buses. She recommends accepting the Finance Manager’s recommendation of the lease purchase agreements with Androscoggin Bank as outlined in the board packet.
MOTION by Watson, second by Evans to approve the two (2) municipal lease purchase agreements with Androscoggin Bank as presented.
Motion Carried: 8 in favor, 0 opposed, 1 abstained (Simcock)
 - b. Approval of Comprehensive Emergency Management Plan
Superintendent Wolfrom reported the school district Emergency Team has met with representatives of area fire and emergency teams as well as with the Kennebec Emergency Management Agency to develop this new comprehensive Emergency Management Plan and are

now bring the plan forward for the Board's approval. Members are welcome to look through the plan, but due to the confidential nature of the information contained in the plan copies are not being provided. Copies will be shared with all emergency agencies involved (State Policy, Kennebec County Sheriff's Office, Fire Departments in the four towns, Winthrop Ambulance Service, Kennebec Emergency Management Agency).

MOTION by Hayes, second by Evans to approve the RSU 38 Comprehensive Emergency Management Plan.

Motion Carried: unanimous

6. Workshop:

a. Discussion of MSBA Proposed Resolutions:

Chair Greenham reported the proposed resolutions that will be considered at the MSBA Delegate Assembly next week were included in the Board packet so the Board can review and vote on how they want the RSU 38 Delegate to vote. Richard Spencer was appointed as delegate, and Gary Carr was appointed as the alternate delegate, should Mr. Spencer be unable to attend. Each resolution will be discussed and voted on separately.

Resolution #1, Support for Common Core

MOTION by Hayes, second by Watson to support the resolution for Common Core.

Discussion followed. Members expressed concern with the rationale statement noting that it was emotionally laden. Concern was also raised with the second sentence of the resolution.

Amendment to Motion to support the first sentence of the resolution and instruct our delegate to offer an amendment at the meeting striking the second sentence. Amendment was seconded by Carr.

Further discussion ensued.

Amendment Failed: 1 in favor, 8 opposed (Greenham, O'Neal, Apolito, Blouin, Evans, Hayes, Simcock, Watson)

Original Motion Carried: 7 in favor, 2 opposed (Carr, Evans)

MOTION by Simcock that the board delegate voice the board's concern over the rationale statement, second by Evans.

Motion Carried: unanimous

Resolution #2, Local Control of Student Transfers

MOTION by Hayes that the Board oppose the resolution as currently drafted. Second by Simcock.

Discussion followed. Concern was raised about removing the appeal process. Everyone should have access to an appeal process.

Motion Carried: 7 in favor, 2 opposed (O'Neal, Simcock)

Resolution #3, Charter School Funding

MOTION by Hayes to support the resolution with some reservation with their proposed cure. Second by Carr.

Discussion followed in regards to the proposed cure for funding charter schools, and the concern that the resolution does not address how charter schools are not under the same mandate to adopt efficiency based diplomas as public schools.

Motion Failed: 4 in favor, 5 opposed (Apolito, Carr, Evans, Greenham, Simcock)

b. Update on Strategic Plan

Superintendent Wolfrom provided history on the adoption of the Strategic Plan. The Plan is based on four main goals that are explained starting on page 2 of the document. Each Administrative Team member has selected a portion of the plan to report out on.

Jeff Boston, Principal of Readfield and Wayne, and Janet Delmar, Principal of Manchester and Mt. Vernon highlighted Goal 1, Action Step 5a, Analyzing assessment data and grades to determine if students are performing successfully, and Action Step 5e, Creating a Response to Intervention System.

Barbara Bourgoine, Literacy Specialist reported on Goal 2 Rigorous Instructional Program, Outcome 2, increase percentage of students meeting grade level benchmarks in Developmental Reading Assessment (DRA).

Cathy Jacobs, Middle School Principal reported on Goal 2 Rigorous Instructional Program, Outcome 3, increase percentage of disadvantaged students who are Proficient and Proficient With Distinction on Maine Assessment, and Outcome 9, provide support services for general education students not meeting grade-level benchmarks.

Ryan Meserve, Special Education Director reported on Goal 2 Rigorous Instructional Program, Outcome 4, increase percentage of students with disabilities who are Proficient and Proficient With Distinction on Maine Assessment.

Nancy Harriman, Director of Curriculum, Instruction and Assessment, and Sarah Caban, Mathematics Specialist reported on Goal 2, Outcome 7, development and implementation of a clear and consistent curriculum along with a strong instructional program that will promote student achievement.

Dwayne Conway, High School Principal reported on Goal 2, Outcome 5a, explore credit recovery opportunities, and 5c, explore multiple pathways to a Maranacook diploma.

Diane MacGregor, Technology Director reported on Goal 3, schools as welcoming community centers.

Kate Taylor Human Resources Director reported on Goal 3, Outcome 2, a volunteer system that produces an increased number of trained volunteers.

Steve Vose, Adult Education Director reported on Goal 3, Outcome 4, provide quality educational and social opportunities for all ages.

Board members interested in reviewing the PowerPoint presentation on the RtI program presented by Jeff Boston should contact the superintendent's office.

Terri Watson talked about resurrecting the Chalkboard publication for next year. Bonnie Simcock will send the proposal she worked on to the board for review.

7. Adjournment: **MOTION** and second to adjourn at 8:50 p.m.

Respectfully submitted,

Donna H. Wolfrom, Superintendent/Secretary
Recorded by: D.Foster

RSU #38

Field Trip Request Form

3b.

Please submit request to office at least 3 weeks prior to field trip

Out-of-State Field Trips must be sent directly to the Superintendent for School Board approval.

School: MCHS Date of trip: 12/3/14

Destination: Boston: Suffolk + Boston University

Departure time (from school): 5¹⁵ AM Return time (to school): 5:30 PM
(Kristen Levesque / Sara Chisholm) (Bus must be back to school no later than this time)

Teacher: High School Guidance Grade level(s): 11th

Number of students: ~35 Number of chaperones: 4

Cost of activity: 399.60 (for lunch) Cost of transportation: _____ *

Paid By: MELMAC Grant
(School, Parent Association, Other)

Educational objectives: (Include description of activities, pre-trip activities, correlation with curriculum, concepts/skills learned, follow-up lessons.)

Tour 2 colleges in Boston & eat lunch on one campus - to promote college exploration and aspirations

Planned Stop(s): Suffolk University & Boston University

Sites(s) have been notified: Yes No (Including food establishments)

Notification of transportation needs made to Transportation Director: (Date) _____
(Final approval of transportation arrangements dependent upon availability of bus & driver)

Other Transportation arrangements have been made - please specify:

Northeast Charter, 47 passenger coach

Storm Date: _____

Dwayne Conway
Principal's Signature

Recommended Not Recommended

10/7/14
Date

- 2 copies to Transportation Director
- 1 copy to Food Service Director
- 1 copy to Principal and Teacher
- 1 copy to Accounts Payable

* Based upon cost per mile as determined through budget process (driver, bus, gas, depreciation)

Bus Transportation Office Use		
Bus Driver	Departure Date	
Return Time	Driver down time	Total mileage
Approved Schedule followed <input type="checkbox"/> Yes <input type="checkbox"/> No		

DJK

Policy: JJIAA

REGIONAL SCHOOL UNIT NO. 38
PRIVATE SCHOOL STUDENTS—ACCESS TO PUBLIC SCHOOL
CO-CURRICULAR, INTERSCHOLASTIC AND EXTRA-CURRICULAR ACTIVITIES

The Board recognizes that Maine law sets standards for access to or eligibility for public school co-curricular, interscholastic and extra-curricular activities by students enrolled in equivalent instruction programs in private schools.

For the purpose of this policy, “student enrolled in equivalent instruction program” means a student otherwise eligible to attend school in that school administrative unit, including a student who resides in the unorganized territory, when the student is enrolled in an equivalent instruction program in a private school that is recognized as an equivalent instruction alternative under 20-A MRSA § 5001-A(3)(1)(b).

PARTICIPATION IN CO-CURRICULAR ACTIVITIES

“Co-curricular activities,” for the purpose of this policy, are activities that are sponsored by the school, are directly related to the curriculum and support achievement of the learning standards established by law, Board policy and or administrative action. Examples of such activities include the math club, science fairs and foreign language clubs.

A student enrolled in an equivalent instruction program as defined in this policy is eligible to participate in co-curricular activities sponsored by RSU No. 38 provided that:

- A. The student or his/her parent/guardian applies in writing to and receives written approval from the school principal/designee.
- B. The student currently meets, and agrees to meet in the future, established behavioral, disciplinary, attendance and other rules applicable to all students.
- C. The private school the student attends does not provide the same co-curricular activity.
- D. The student is responsible for paying the appropriate activity fee.

The principal/designee may withhold approval only if the school does not have the capacity to provide the student with the opportunity to participate in the co-curricular activity or if the activity is already filled. If approval is withheld, the principal/designee will provide a written explanation to the student or student’s parent/guardian stating the reason for the decision to withhold approval.

PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES

“Extra-curricular activities,” for the purpose of this policy, are school-sponsored activities for which participants are selected by staff supervising the activities, including those teams, both athletic and academic, that participate in interscholastic competition.

A student enrolled in an equivalent instruction program as defined in this policy is eligible to try out for extra-curricular and interscholastic activities sponsored by RSU No. 38 provided that the following requirements are met/satisfied:

- A. The student applies for and receives written approval from the principal/designee.
- B. The student agrees to abide by equivalent rules of participation as are applicable to regularly enrolled students participating in the activity and provides evidence that the rules of participation are being met.
- C. The student complies with the same physical examination, immunization, insurance, age, and semester eligibility requirements as regularly enrolled students participating in the activity. All required documentation must be made available upon request by the school unit.
- D. The student meets equivalent academic standards as those established for regularly enrolled students participating in the activity and provides evidence that the academic standards are being met.
- E. The student abides by the same transportation policy as regularly enrolled students participating in the activity.
- F. The private school the student attends does not provide the same extra-curricular or interscholastic activity.
- G. The student is responsible for paying the appropriate activity fee.

The principal/designee will be responsible for approving or withholding approval of applications to try out for an extra-curricular activity. The principal/designee may withhold approval only if the school does not have the capacity to provide the student with the opportunity to participate in the co-curricular activity or if the activity is already filled.

If approval is withheld, the principal/designee will provide a written explanation to the student or the student's parent/guardian stating the reason for the decision. The criteria for selection of participants shall be determined by the staff members (coaches, advisors and their supervisors) responsible for the activities. Tryouts are by nature competitive. Eligibility to try out does not guarantee participation.

Decisions resulting in non-selection of individual students shall not be subject to appeal or reconsideration unless they are in violation of law or Board policy.

VERIFICATION OF ELIGIBILITY

To permit verification that the student has met eligibility requirements under this policy, the student's parent (or the student, if 18 years old) must authorize the private school to provide to the principal all information necessary to determine whether the student meets the requirements.

DELEGATION OF AUTHORITY

In order to maintain an efficient and orderly method for processing applications for participation, the Board authorizes the Superintendent/designee to develop procedures, as appropriate, for the principal/designee's use in determining whether students have met eligibility requirements and for granting or withholding approval of participation.

RSU No. 38 has no obligation to notify or provide information concerning eligibility for participation in school-sponsored co-curricular, interscholastic or extra-curricular activities to students enrolled in equivalent instruction in private schools.

APPEALS

Except as otherwise provided in this policy, appeals from administration and application of the Board policy are heard by the Board, whose decision is final and binding. Appeals that question the Board's policy compliance with legal requirements must be made to the Commissioner, whose decision is final and binding.

Legal Reference: 20-A MRSA §§ 2901, 5001-A, 5021-A(3)

Cross Reference: KE – Public Concerns and Complaints

Adopted: January 4, 2012

Policy No: GBEBB

REGIONAL SCHOOL UNIT NO. 38
STAFF STANDARDS OF CONDUCT WITH STUDENTS

The Board expects all staff members, including teachers, coaches, counselors, administrators and others to maintain the highest professional, moral, and ethical standards in their conduct with students.

The intent of this policy is to ensure that the interactions and relationships between staff members and students should be based upon mutual respect, trust; that staff members understand the importance of maintaining appropriate boundaries between adults and students in an educational setting; and that staff members conduct themselves in a manner consistent with the educational mission of the school. The educational setting, for the purpose of this policy, includes approved curricular and co-curricular activities and the transportation of students participating in these activities.

It is understood that staff members and their children may interact with and have friendships with the families of students outside the school. This policy is not intended to prohibit such interactions and friendships, provided that professional boundaries are maintained at all times.

Before engaging in the following activities, staff members are expected to review the activity with their building principal or supervisor, as appropriate:

- Driving students home or to other locations for school related activities (with parent permission);
- Inviting or allowing students to visit the staff member's home (unless the student's parents/guardians approves of the activity, such as when a student babysits or performs chores for a staff member);
- Visiting a student at home or in another location, unless on official school business known to the parent/guardian;

Staff members are expected to be sensitive to the appearance of impropriety in their conduct with students. Staff shall discuss with their building administrator or supervisor whenever they are not certain that particular conduct would be considered a violation of this policy.

Reporting Violations

Students and/or their parents/guardians are strongly encouraged to notify the Principal or Superintendent if they believe a teacher or other staff member may be engaging in conduct that may violate this policy.

Staff shall promptly notify the appropriate building administrator or the Superintendent if they become aware of a situation that may constitute a violation of this policy.

Disciplinary Action

Staff violations of this policy shall result in disciplinary action up to and including dismissal. Violations involving sexual or other abuse will also result in referral to the Department of Health and Human Services, the District Attorney and/or law enforcement.

Notice

This policy shall be included in all staff and student handbooks.

Cross Reference: ACAA – Harassment and Sexual Harassment of Students Policy
 ACAB – Harassment and Sexual Harassment of School Employees Policy

Adopted by RSU No. 38 Board of Directors: April 27, 2009

CURRENT POLICY

Policy No: GBEBB
Effective Dates: MCS 05/03/01
Manchester 04/25/01
Mt. Vernon 04/12/01
Readfield 04/09/01
Wayne 03/09/04

**REGIONAL SCHOOL UNIT NO. 38
STAFF STANDARDS OF CONDUCT WITH STUDENTS**

The Board of Directors is committed to the highest standards of behavior concerning the relationships between staff and students. All staff members, including all employees, volunteers, independent contractors and agents, are expected to maintain the highest professional and moral standards of behavior in their conduct with students.

Interactions and relationships between staff and students should be based upon mutual respect, trust and an understanding of the appropriate boundaries between adults and students in an educational setting. The educational setting, for the purpose of this policy, includes approved curricular and co-curricular activities and the transportation of students participating in these activities. This policy should not be construed to prohibit appropriate interactions or relationships between staff and students outside of the educational setting such as those arising in the course of family or community social functions or activities that include parental supervision or consent. Examples of such activities include, but are not limited to, scouting, church sponsored religious activities, athletic or cultural activities not sponsored by the school, and family or neighborhood social functions.

Examples of Prohibited Conduct

Examples of unacceptable conduct between staff and students that is expressly prohibited include, but are not limited to, the following:

- Any type of sexual or inappropriate physical contact with students or any other conduct that violates the School Board's Harassment and Sexual Harassment of Students Policy (ACAA) or Harassment and Sexual Harassment of School Employees Policy (ACAB).
- Meeting with a student outside the school grounds without prior notice to the Principal and the student's parents or guardians except for school sponsored activities or as noted above in the second paragraph of this Policy.
- Singling out a particular student or students for inappropriate personal attention and friendship beyond the usual staff/student relationship.

- Encouraging students to confide their personal problems and/or relationships outside of the staff member's school responsibilities.
- Confiding in a student the staff member's personal, family, or work issues beyond the usual staff-student relationship.
- Sexual banter, allusions or innuendo with students.

Staff members are expected to be sensitive to the appearance of impropriety in their conduct with students. Staff shall discuss with their building administrator or supervisor whenever they are not certain that particular conduct would be considered a violation of this policy.

Reporting Violations

Students and/or their parents/guardians are strongly encouraged to notify the Principal or Superintendent if they believe a staff member may have engaged or is engaging in conduct that may violate this policy

Staff shall promptly notify the appropriate building administrator or the Superintendent if they become aware of a situation that may constitute a violation of this policy.

Disciplinary Action

Staff violations of this policy shall result in disciplinary action up to and including dismissal.

Notice

This policy shall be included in all staff and student handbooks.

Cross Reference: ACAA – Harassment and Sexual Harassment of Students Policy
 ACAB – Harassment and Sexual Harassment of School Employees Policy

Adopted by RSU No. 38 Board of Directors: April 27, 2009

Policy No: BGC

REGIONAL SCHOOL UNIT NO. 38
POLICY ERRORS AND INCONSISTENCIES

The following errors or inconsistencies in Board policies may be corrected by the Superintendent/designee at any time without the need for Policy Committee or Board approval.

1. Misspellings. Misspelled words may be corrected.
2. Cross-References. Cross-references in policies may be changed to agree with new, amended, renumbered, reallocated, or corrected statutes, rules or policies.
3. Capitalization. Improper capitalization may be corrected.
4. Punctuation. Punctuation, including hyphenation, may be corrected.
5. Errors. Obvious clerical, typographical or grammatical errors may be corrected.

The Superintendent/designee will advise the Board of such changes, in writing, within 30 days.

Re-coding or re-numbering of adopted policies shall require the consent of the Policy Committee but shall not require the approval of the Board. The Policy Committee will report such changes at the Board's next regular business meeting.

Addition, deletion or modification of language for the purpose of clarifying the intent of an adopted policy shall require the approval of the Board.

Board members who perceive errors or inconsistencies in Board policies, or who believe the intent of a policy needs clarification, should notify the Policy Committee.

The Superintendent/designee will be responsible for updating the Board's online Policy Manual as soon as practicable to reflect changes made in accordance with this policy.

Adopted: _____

CURRENT POLICY

Policy No: BGC
Effective Dates: MCS 11/06/97
Manchester 10/15/97
Mt. Vernon 10/16/97
Readfield 11/03/97
Wayne 11/04/97

REGIONAL SCHOOL UNIT NO. 38 POLICY ERRORS AND INCONSISTENCIES

The Policy Committee of the Board may make the following changes and corrections to policies, when the changes or corrections do not alter the sense or meaning of the policies:

1. Misspellings. Misspelled words may be corrected.
2. Cross-References. Cross-references in policies may be changed to agree with new, amended, renumbered, reallocated, or corrected statutes, rules or policies.
3. Capitalization. Improper capitalization may be corrected.
4. Renumbering. The numbering or lettering of policies may be corrected or properly arranged.
5. Punctuation. Punctuation, including hyphenation, may be corrected.
6. Errors. Obvious clerical, typographical or grammatical errors may be corrected.
7. Language. Additions or deletions may be made to clarify the intent of the policy.

Changes or corrections made by the Policy Committee shall not alter the substantive meaning of any policy. In the event the Policy Committee is in doubt whether a specific change or correction is authorized by this policy, it will not make the change or correction but shall incorporate the proposed change or correction into the policy amendment submitted to the Board for consideration.

Within thirty (30) days of making a change or correction hereunder, the Policy Committee shall submit a written report to the Board containing a description of the changes and corrections. The Board may reject any of the changes or corrections. Those changes and corrections not rejected by the Board shall take effect on the date of the Board meeting at which such changes and corrections were reviewed or at such other times as the Board may designate.

Adopted by RSU No. 38 Board of Directors: April 27, 2009

REGIONAL SCHOOL UNIT NO. 38 CONFLICT OF INTEREST

Board service is a matter of public trust. In making decisions that affect the Regional School Unit No. 38 schools, Board members have the duty to act in the interest of the common good and for the benefit of the people they represent.

A conflict of interest may arise when there is an incompatibility between a Board member's personal interest and his/her responsibilities as an elected official in a matter proposed or pending before the Board. Board members have a legal and ethical responsibility to avoid not only conflict of interest, but the appearance of conflict of interest as well.

Financial Interest

A Board member has a financial interest in a question or contract under consideration when he/she or a member of his/her immediate family may derive some financial or other material benefit or loss as a result of the Board action. The vote of the Board is voidable if a Board member has a financial interest and votes on that question or is involved in the discussion, negotiation, or award of a contract or other action in which he/she has a financial interest.

In order to prevent the vote on a question or contract from being voidable, a Board member who has a financial interest must:

- A. Make full disclosure of his/her interest before any action is taken; and
- B. Abstain from voting, from the negotiation or award of the contract and from otherwise attempting to influence the decision.

The Secretary of the Board shall record in the minutes of the meeting the member's disclosure and abstention from taking part in the decision in which he/she has an interest.

It is not the intent of this policy to prevent a Board member from voting or the school unit from contracting with a business because a Board member is an employee of that business or has another, indirect interest but is designed to prevent the placing of Board members in a position where their interest in the schools and their interest in their places of employment may conflict and to avoid appearances of conflict of interest.

Appearance of Conflict of Interest

A Board member should do nothing to give the impression that his/her position or vote on an issue is influenced by anything other than a fair consideration of all sides of a question.

Board members shall attempt to avoid the appearance of conflict of interest by disclosure and/or by abstention.

Appointment to Office and Other Employment

A Board member may not, during the time the member serves on the Board and for one year after the member ceases to serve on the Board, be appointed to any civil office of profit or employment position which has been created or the compensation of which has been increased by action of the Board during the time the member served on the Board.

Employment

A member of the Board or spouse of a member may not be an employee in a public school within the jurisdiction of the Board to which the member is elected or in a contract high school or academy located within a supervisory union in which the member is a representative on the union committee.

Board Members as Volunteers

A member of the Board, or spouse of a member, may not serve as a volunteer when that volunteer has primary responsibility for a curricular, co-curricular or extracurricular program or activity and reports directly to the Superintendent, principal, athletic director or other school administrator in a public school within the jurisdiction of the Board to which the member is elected, or in a contract high school or academy located within a supervisory union in which the member is a representative on the school committee.

Volunteer activities of a member of the Board or member's spouse other than in roles that are prohibited by this section may be prescribed by policies developed and approved by the Board.

Definitions

For the purposes of this policy, the following statutory definitions apply:

- A. "Employee" means a person who receives monetary payment or benefits, no matter the amount paid or hours worked, for personal services performed for a school administrative unit.
- B. "Volunteer" means a person who performs personal services for a school administrative unit without monetary payments or benefits of any kind or amount.

Legal Reference: 20-A M.R.S.A. § 1002-1004
 20-A M.R.S.A. § 1315 (SADS's)
 30-A M.R.S.A. § 2604-2606

Cross Reference: BCA-Board Member Code of Ethics

Adopted: _____

CURRENT POLICY

Policy No: BCB
Effective Dates: MCS 01/05/95
Manchester 01/11/95
Mt. Vernon 02/09/95
Readfield 01/09/95
Wayne 01/10/95
Reviewed 04/29/04

**REGIONAL SCHOOL UNIT NO. 38
BOARD MEMBER CONFLICT OF INTEREST**

A Board member shall not have any direct or indirect pecuniary interest (as defined by law) in a contract with the school unit, nor shall he/she furnish directly for pay any labor, equipment, or supplies to the unit.

In the event that a Board member is employed by a corporation or business, or has a secondary interest in a corporation or business which furnishes goods or services to the schools, the Board member shall declare his/her secondary interest and refrain from debating or voting upon the question of contracting with the company.

It is not the intent of this policy to prevent the school unit from contracting with corporations or businesses because a Board member is an employee of the firm. The policy is designed to prevent the placing of Board members in a position where their interest in public schools and their interest in their places of employment (or other indirect interest) might conflict, and to avoid appearances of conflict of interest even though such conflict may not exist.

A Board member may not, during the time the member serves on the Board and for one year after the member ceases to serve on the Board, be appointed to any employment position which has been created or the compensation of which has been increased by the action of the Board during the time the member serves on the Board.

A Board member may not be, at any time, in conflict with the Board's policy on nepotism.

Adopted by RSU No. 38 Board of Directors: April 27, 2009

Recognition by School Board Guidelines

The Regional School Unit No. 38 Board understands the importance of recognizing individuals who perform at a level that exceeds expectations. These individuals may have received recognition for a superior performance in an event or activity, academic or cultural activity, or have provided services to the school or district.

The Board may give recognition, awards or tokens of appreciation to retiring teachers or administrators or to school unit employees to acknowledge many years of service to the District.

The Board may also give recognition or awards to students of staff for outstanding accomplishments, and to community members for their volunteer services or gifts/donations to the schools.

~~It shall be a responsibility of this School Board to recognize students, staff, and/or community members for these exceptional performances or services to the school system. This recognition may take place at the start of any regular or special School Board meeting.~~

~~A certificate or other tangible item recognizing this service or performance may be presented to this individual.~~

Adopted by RSU No. 38 Board of Directors: April 27, 2009

Notes from Unofficial RSU 38 Board Meeting (no quorum)
November 5, 2014

FYI

Members present: Chair David Greenham, John Blouin, Gary Carr, Bonnie Simcock, Terri Watson

Members absent: Vice Chair Melissa O’Neal (excused), Michael Apolito, Russell Evans, Steve Hayes, Richard Spencer (excused), Madeline Snow

Student Rep: Molly Whittington

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, and Cathy Jacobs, Special Education Director Ryan Meserve, Director of Curriculum, Instruction and Assessment Nancy Harriman, Technology Director Diane MacGregor, Finance Manager Brigitte Williams

Principal Jacobs introduced 8th grader Molly Whittington, the new middle school representative for the Board this year. Molly provided an update on projects currently underway by the middle school students.

Principal Conway reported on the work of the Fifth Grade Research Committee work. Members of the committee will be visiting the Gray/New Gloucester Middle School tomorrow. The next meeting is scheduled for November 10, 6:00 p.m. at the middle school media center. The Committee is working towards having a recommendation to the School Board by January with educational advantage to the students the priority.

Superintendent Wolfrom reported on the work of the Pre-K Committee. Their charge is to evaluation the issue of equity in the district. Meanwhile a proposed rule for Pre-K standards has come out from a committee. The proposed rule will be presented to the legislature on November 17, 10:00 – 12:00 in Room 103 at the State Office Building. Written statements will be accepted until December 4. The rule as written is extremely specific. David Greenham encouraged the district Pre-K committee to submit written comments. Request was also made to share the proposed rule with the Board.

Gary Carr requested that a member of the Pre-K committee visit Pooh Bear, a private child care facility in Wayne.

Report on Maine School Management Association Conference – Gary Carr reported on the votes of the Delegate Authority of the Maine School Boards Association. All three resolutions passed. Mr. Carr also reported on the sessions he attended at the Conference. Superintendent Wolfrom also reported on the sessions she attended.

Recorder: D. Foster