

Approved 10/16/13

**Regular Meeting
Regional School Unit No. 38
Board of Directors
Maranacook Community High School
October 2, 2013**

Minutes of Meeting

Members present: Chair David Greenham, Vice Chair Lynette Johnson, Russell Evans, David Guillemette, Stephen Hayes, Lisa Montagna, Jason Morgan, Bonnie Simcock, Madeline Snow

Members absent: Michael Apolito (excused), Melissa O'Neal (excused), Marie Rodriguez, (1 Wayne vacant position)

Student Reps: Carrington Brennan, Benjamin Tyler, Taylor Cray, Colleen Wright

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Pia Holmes, and Cathy Jacobs, Finance Manager Brigette Williams, Technology Director Jan Kolenda, Director of Curriculum, Assessment & Instruction Nancy Harriman, Special Education Director Ryan Meserve, Adult Education Director Steve Vose

1. Call to order: Chair Greenham called the meeting to order at 6:30 p.m.
2. Presentation: German American Partnership Program (GAPP):

Chair Greenham welcomed two new board members - Madeline Snow from Mt. Vernon and Jason Morgan from Readfield were appointed by their Select Boards to fill positions on the RSU 38 Board.

3. Consent Agenda:
 - a. Approval of Minutes of September 8, 2013
 - b. Approval of increase of full cost school lunch at elementary and middle schools
 - c. Acceptance of donation of lumber for IA Dept. from By The Board Lumber - \$3,000
MOTION by Johnson, second by Evans to accept the consent agenda as presented.
Motion Carried: unanimous.

4. Student Representatives Reports:

Superintendent Wolfrom introduced the student representatives: Carrington Brennan and Benjamin Tyler for the middle school and Taylor Cray and Colleen Wright for the high school.

Carrington Brennan and Benjamin Tyler reported on the work of the teams at the middle school as well as some of the activities that are being planned for the advisee day.

Taylor Cray and Colleen Wright reported on work of the student government, homecoming, and spirit night, as well as Tyler Lang's recent trip to Washington D.C. to attend a school health conference, and the Outreach Committee's recent book drive for students in Gambia.

Approved 10/16/13

5. Citizens' Comments: none

6. Additions/Adjustments to the Agenda by Board and/or Superintendent: none

7. Action/Discussion/Informational Items:

a. Appointment of MSBA Delegate

Superintendent Wolfrom reported that the MSMA Fall Conference is scheduled for October 24 and 25. The Board is being asked to appoint a representative and alternate to the MSBA Delegate Assembly. Provided in the Board folders is a copy of the proposed MSBA Resolutions packet. These resolutions will be voted on by the MSBA Delegate Assembly on October 24th at the Conference. David Greenham added the Board will consider the proposed resolutions at the next meeting.

MOTION by Evans, second by Guillemette to appoint Lynette Johnson as the RSU #38 representative to the MSBA Delegate Assembly and Jason Morgan as the alternate.

Motion Carried: unanimous.

b. Review of RSU 38 Board Committee Assignments

The Board reviewed the draft committee assignments. One change was made, removing Steve Hayes from the Evaluation Committee due to the time of day the meetings are held.

c. Approval of Transfer of Funds from Contingency Accounts

Superintendent Wolfrom reported this is a request to transfer monies built into the 2013-14 budget for the State proposed change to have local school districts make a 2.65% MePERS retirement payment previously paid by the State of Maine. At the time the budget was finalized the State had not finalized their budget and we were unsure whether it would be approved by the legislature. She recommends the Board approve the transfer of monies from the contingency accounts to the MePERS employer tax accounts as noted in Item 7c.

MOTION by Hayes, second by Evans, to approve the transfer of funds as requested.

Motion Carried: unanimous

d. Acceptance of bank bid for school bus

Superintendent Wolfrom reported the receipt of two bids for the school bus lease/purchase. The lowest bid was from Androscoggin Bank and therefore recommends awarding the bid to Androscoggin Bank.

MOTION by Evans, second by Morgan, to award the school bus lease/purchase bid to Androscoggin Bank as noted in Item 7d.

Motion Carried: 8 in favor, 0 opposed, 1 abstention (Simcock)

e. Approval of RSU 38 Goals and Strategic Plan

Superintendent Wolfrom reported that Policy ADA states the Board will develop goals based on input solicited from a variety of sources and the administration shall develop and the Board shall approve appropriate outcomes designed to achieve the stated priorities. The RSU 38 Goals and Strategic Plan are the culmination of the work that has taken place since April 2010. At the September 4 meeting, Superintendent Wolfrom provided an overview of the goals and strategic plan asking that the Board review the two documents with plans to accept them at this meeting.

MOTION by Morgan, second by Evans, to accept the RSU 38 Goals and Strategic Plan.

Discussion ensued regarding the data used to determine the data points in working towards meeting the state standards, setting goals of 100% for students being involved in extra curricular activities in the middle and high schools, as well as 85% of students completing algebra 2 when the proficiency rate in math is expected to be 65%. The Board also discussed some of the terminology used in the Strategic Plan, such as "coaches" instead of "teachers", and

Approved 10/16/13

making sure that parents have an understanding of the philosophy for the plan and goals. Also discussed was a plan for achieving accountability for all.

Chair Greenham suggested the concerns discussed be shared with the evaluation committee and the communications committee so that they can help address the questions and help administrators come up with a plan to educate and notify the parents and community about the Strategic Plan and Goals. He emphasized that this document will have to be revisited regularly and adjusted as new information is made available.

Motion Carried: 6 in favor, 1 opposed (Evans), 1 abstention (Snow)

f. Approval of RSU 38 Organizational Chart

Superintendent Wolfrom reported that Policy CC states that the Board is to approve major changes to the organizational chart. Therefore she is presenting the revised organizational chart for Board approval.

MOTION by Evans, second by Johnson, to approve the RSU #38 organizational chart as presented.

Motion Carried: unanimous

8. Informational Items:

In addition to the informational items included in the Board packet, Superintendent Wolfrom reported that she is in the process of scheduling times to meet with the individual Select Boards in the month of October. A schedule is included in Board folders. She requested that Board members attend the meeting in their individual towns if possible. She also reported that a letter has gone out to the Select Boards inviting them to a joint meeting with the RSU 38 Board on March 5th (letter included in folders). This meeting was scheduled in response to a request from the Readfield Select Board.

Chair Greenham added that he often hears from people about the need to communicate better and get people here and involved, with the suggestion that we are not doing enough. He asked that if Board members have suggestions on ways to improve communications and increase community involvement to share their ideas with the Communications Committee.

R. Evans reported on the CATC Advisory Board meet, providing an update on the courses offered to students. He expressed his concern that CATC staff continue to provide remedial reading education to the students who are attending the programs instead of focusing their time on the trades. Mr. Evans and Superintendent Wolfrom will investigate this concern to see what can be done.

9. Executive Session to consider information in confidential records pursuant to 1 M.R.S.A. § 405(6)(F)

MOTION by Snow, second by Simcock, to go into executive Session to consider information in confidential records pursuant to 1 M.R.S.A. § 405(6)(F)

Motion Carried: Unanimous.

The Board entered Executive Session at 7:53 and returned to public session at 8:07 p.m.

10. Adjournment: Motion and second to adjourn at 8:07 p.m.

Respectfully submitted,

Donna H. Wolfrom, Superintendent/Secretary
D. Foster, Recorder