

“A Caring School Community Dedicated To Excellence”

**REGIONAL SCHOOL UNIT NO. 38
BOARD OF DIRECTORS
Readfield Elementary School
September 17, 2014, 6:30 p.m.
AGENDA**

1. Call to order:
2. Consent Agenda: (5 min.)
 - a. Approval of Minutes of September 3, 2014*
3. Citizens’ Comments: (5 min.)
4. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
5. Action/Discussion/Informational Items: (10 min.)
 - a. Maine School Management Association (MSMA) Fall Conference – October 23, 24, 2014*
 - b. Appointment of Local Delegate to Maine School Boards Association (MSBA) Delegate Assembly*
6. Workshop: (45 min.)
 - a. Report on New England Association of Schools & Colleges (NEASC) High School Accreditation – Principal Conway
 - b. Report on High School Dual Enrollment – Principal Conway
7. Adjournment:

* Attachments

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent’s Office, in writing, ten days prior to the Board’s next scheduled meeting.

A Caring School Community Dedicated To Excellence

Regular Meeting
Regional School Unit No. 38
Board of Directors
Maranacook Community High School
September 3, 2014
Minutes of Meeting

Members present: Chair David Greenham, Vice Chair Melissa O’Neal (left 7:45), Michael Apolito (arrived 6:33), John Blouin (arrived 7:06), Gary Carr, Russell Evans, Steve Hayes, Ray Renner, Bonnie Simcock, Richard Spencer, Terri Watson, Cathy Wright

Members absent: Madeline Snow (excused)

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar and Cathy Jacobs, Finance Manager Brigette Williams, Special Education Director Ryan Meserve, Director of Curriculum, Instruction and Assessment Nancy Harriman, Technology Director Diane MacGregor, Adult and Community Education Director Steve Vose

1. Call to order: Superintendent Donna Wolfrom called the meeting to order at 6:30 p.m.
2. Nomination of Officers:
 - a. Nomination of Board Chair
Melissa O’Neal nominated David Greenham for the position of Board Chair. The nomination was seconded by Richard Spencer. No other nominations were brought forward.
Nomination Carried: 10 in favor, 0 opposed.
 - b. Nomination of Board Vice Chair
Bonnie Simcock nominated Melissa O’Neal for the position of Board Vice Chair. The nomination was seconded by Russell Evans. No other nominations were brought forward.
Nomination Carried: 10 in favor, 0 opposed.
3. Consent Agenda:
 - a. Approval of Minutes of August 21, 2014
 - b. Ratification of teachers hired during the summer, in consultation with Board Chair/Vice Chair
Consent agenda items were voted on separately. Michael Apolito arrived.
MOTION by Spencer, second by Watson to accept the minutes of August 21, 2014 as presented.
Motion Carried: 7 in favor, 0 opposed, 4 abstentions (Apolito, Evans, Hayes, Simcock)

MOTION by Evans, second by Spencer to ratify the hiring of teachers hired during the summer in consultation with the Board Chair as presented in the packet.
Motion Carried: 11 in favor, 0 opposed.
4. Citizens: none
5. Additions/Adjustments: none
6. Action/Discussion/Informational Items:
 - a. Board Committee Assignments

Chair Greenham noted that there is a list of committees and committee assignments in the Board folders. If members have any concerns or want to find more information out on any of the committees please contact Donna Wolfrom or Donna Foster.

b. Update on Teacher Evaluation System

Superintendent Wolfrom provided an overview of Chapter 180 and the implementation of the teacher evaluation system. She reviewed the Teacher Effectiveness Pilot Plan and the draft guidelines that will be used this year by staff, noting that it is a work in progress.

Discussion ensued regarding the timeline, methods of feedback, how teachers determine what level the students are at, and how students are taught in a classroom when they are at different levels.

Superintendent Wolfrom will report back to the Board on a regular basis as the staff works through the different milestones. The Board will also receive copies of the minutes of the Teacher Evaluation Committee as part of their board packet.

7. Informational Items:

Questions regarding principals' reports:

Readfield Elementary fourth grade class with 30 students. Superintendent Wolfrom responded that there is a full time educational technician III assigned to the class and the class was moved so that they have the use of two rooms. At this time it seems to be working out well. Update will be provided.

John Blouin arrived at 7:06 p.m.

Science scores for Mt. Vernon Elementary when typically their scores are higher. Superintendent Wolfrom reported the principal and teachers are reviewing these outcomes to determine the cause of the drop in the scores.

Lack of middle school sports coaches. Principal Jacobs noted that at this time they are still looking for coaches for girls' soccer, field hockey and math team. Al MacGregor and Jeff Bridges will be coaching girls' soccer for the time being.

New initiatives at the High School:

- Habits of Work rating system for students. Superintendent Wolfrom responded that part of what students have to do is meet the guiding principles as well as the academic standards for earning their diploma. Discussion ensued.
- New lunch period schedule at the high school and process of being "tagged" and whether students will have a lunch period. Principal Conway explained the process, noting that all students will have a lunch period.
- Request for more specific information on the relationship with Thomas College and Kennebec Valley Technical Center for students earning college credits while attending high school. Superintendent Wolfrom reported that these are not watered down or tutorial classes, they are real courses. Our teachers have to be certified to offer these courses.

8. Executive Session to discuss labor contract proposal between RSU #38 Board of Directors and Maranacook Area Staff Association pursuant to 1 M.R.S.A. §405(6) (D)

MOTION by O'Neal to enter Executive Session to discuss labor contract proposal between RSU #38 Board of Directors and Maranacook Area Staff Association pursuant to 1 M.R.S.A. §405(6) (D).

The motion was seconded by Evans.

Motion Carried: 12 in favor, 0 opposed.

The Board entered Executive Session at 7:30 and returned to Public Session at 8:04. Melissa O'Neal left during Executive Session.

9. Executive Session to discuss negotiations between public employer and public employees pursuant to 1 M.R.S.A. §405(6) (D)

MOTION by Evans to enter Executive Session to discuss negotiations between public employer and public employees pursuant to 1 M.R.S.A. §405(6) (D). The motion was seconded by Simcock.

Motion Carried: 11 in favor, 0 opposed.

The Board entered Executive Session at 8:05 and returned to Public Session at 8:30.

10. Action following Executive Session:

MOTION by Hayes to accept the Maranacook Area Schools Support Staff Negotiated Agreement as presented. The motion was seconded by Evans.

Motion Carried: 11 in favor, 0 opposed.

11. Adjournment: **MOTION** and second to adjourn at 8:32.

Respectfully submitted,

Donna H. Wolfrom, Superintendent/Secretary

Recorded by: D.Foster

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**REGISTER
NOW**

41st ANNUAL MSMA FALL CONFERENCE

TO: Superintendents, Vocational Region Directors, and MCSBA Attorneys
FROM: Maine School Management Association
DATE: September 8, 2014
RE: 41st ANNUAL MSMA FALL CONFERENCE—OCTOBER 23 & 24, 2014

Attached is registration and hotel information as well as a preliminary list of clinic offerings for the 41st Annual MSMA Fall Conference to be held at the Augusta Civic Center on Thursday and Friday, October 23 and 24, 2014.

“Public Education for ME”, the theme of this year’s Conference, affirms that public schools educate all children. The two days being planned will be informative and inspiring.

NEW!

- Three national speakers – Ken Kay, founder of EdLeader21, Arnold Shober, Associate Professor of Government, Lawrence University and Michael Hartney, researcher, University of Notre Dame
- More than 50 clinics will be presented over two days. Topics will include: legal issues, school board operation, budget development, proficiency based education, and community engagement. A preliminary list is enclosed. A final schedule will be mailed to Superintendents a week prior to the conference.

NEW!

- A new location for the Thursday evening reception, complimentary hors d’oeuvres, a cash bar and door prizes

NEW!

- Regional meetings Thursday morning – meet your MSBA Board Director and fellow Board members

NEW!

- Full luncheon buffet Thursday and Friday – a chance to network with board members from across the state

***Registration for the Fall Conference should be made through the superintendent’s office.**

The MSMA staff is looking forward to seeing you at the Augusta Civic Center on October 23 and 24.

41st ANNUAL MSMA FALL CONFERENCE PRELIMINARY CLINIC TITLES

Basic Bargaining
New Developments at the Bargaining Table
Interest Based Learning Opportunities: Seminars
The Learning Commons – for learning everywhere!
90% Proficiency Goal for your K-2 Schools
Boards and Superintendents: What the Past Can Teach us about our Responsibilities and Relationships
Investigating and Responding to Employee Criminal Behavior
Transgender Students, Service Animals and Allergies: What's a Board to Do?
Teacher Tenure Laws Are Constitutional, Right?
MSMA Search.com – Overview of New Contracts Database Website
School Attendance Matters: Moving from Awareness to Action
The Domino Effect: Managing Grief & Loss
Juvenile Justice System and Effective School Interactions and Law Enforcement
Recovery Assistance for Educators
The DNA of a Successful Online Program
2014 School Law Year in Review
Virtual Reality: The Implications of Social Media in School Administration
Board's Role as Employer – How Much is Too Much
Protecting Students: Board Responsibilities
Avoiding the Shoals: Board as Employers
Raising the BARR
Personalized Learning Changes Everything!
Understanding and Supporting Children of War in the School Setting
New Educator Evaluation Systems: The School Board's Role
Developing Shared Leadership on Our Proficiency Based Learning Journey
Hot Topics in Health Insurance
RSU and AOS Withdrawals: Life Before and After
The Restructuring of Maine School Systems
Standards Based Education and the World of Special Education: Collision Course?
Proficiency for ALL students-KJS Early Literacy Initiative
"Understanding the Dance" – Using Analytical Tools to Uncover What is Really Happening at the Bargaining Table and to Start Taking the Lead
Maine's Migrant Education Program: Educating ALL Maine's students
Securing Stakeholder Support for Transformative Change in Educational Planning & Improvement of Facilities
Regional Organization Meetings

TO: School Board Chairs, Superintendents of Schools, and Vocational Directors

5b

FROM: Cornelia L. Brown, Ph.D., Executive Director

DATE: September 8, 2014

RE: Local Delegate to MSBA Annual Delegate Assembly

The Constitution of the Maine School Boards Association provides that each Active Regular Member Board of MSBA and each Vocational Region Associate Member Board is entitled to elect a voting delegate to participate in the Association's Annual Delegate Assembly. Attached is a copy of the Purpose of the MSBA Delegate Assembly. Since the Delegate Assembly is responsible for proposed Constitution and Bylaws changes, reviews dues set by the MSBA Board of Directors, and considers resolutions of the Association, your election of a local delegate is strongly encouraged. This year's Delegate Assembly is scheduled for 2:00 p.m., (preview at 1:05 p.m.) Thursday, October 23, the first day of the MSMA Annual Fall Conference.

Please elect your delegate as well as an alternate should your Board's delegate be unable to be present. **Return the attached form listing the delegate and alternate to MSMA by October 10, 2014. Submission of your delegate's name does not automatically register him/her for the Fall Conference. Therefore, please be sure to register your delegate for the Fall Conference through your superintendent's office on the appropriate form.**

Confirmation of registered delegates will be emailed to Superintendents and Delegates by October 17, 2014.

Superintendents with more than one school board are asked to reproduce the attached form for each of their boards. Thank you!

Attachments

Purpose of the MSBA Delegate Assembly

Governance and policy decisions affecting MSBA are dealt with at the Delegate Assembly. The importance of each School Board being represented at the Delegate Assembly cannot be overstated. The following information about the Delegate Assembly is to inform your School Board of the importance of electing a delegate.

According to Article VIII of the Constitution, the Delegate Assembly is the policy making body of the Association. The Delegate Assembly has four specific powers.

1. It adopts resolutions that express the beliefs and purposes of the Association.
2. It transacts such other business as presented to it prior to the opening of the Delegate Assembly by any delegation or the Executive Board of Directors.
3. It elects the Officers and Executive Board of Directors.
4. It may adopt amendments to the Constitution.

According to Article V of the Constitution, the Association is governed by the Executive Board of Directors. The Board is comprised of Regional Directors and At-Large Directors.

The Delegate Assembly consists of one voting delegate for each member district. In order to be an official delegate the member School Board must report the name of the elected delegate and alternate prior to the Assembly. (See Delegate Form for actual date.)

The resolutions adopted at the Delegate Assembly are an expression of the Assembly's views regarding various issues. The body of resolutions adopted by the Assembly defines the Association's position on various legislative proposals.

As the Officers and Board of Directors approach any legislative session, it is crucial that they represent the Association's members. Make your local Board's voice heard and send a delegate to the MSBA Delegate Assembly held during the MSMA Annual Fall Conference on October 23, 2014.