

*“A Caring School Community Dedicated To Excellence”*

**REGIONAL SCHOOL UNIT NO. 38  
BOARD OF DIRECTORS  
Maranacook Community High School  
Student Center  
September 18, 2013, 6:30 p.m.  
AGENDA**

1. Call to order:
2. Consent Agenda: (5 min.)
  - a. Approval of Minutes of September 4, 2013\*
  - b. Ratification of teacher hired during the summer – Gifted/Talented Teacher MS/HS – Michelle DeBlois\*
  - c. Appointment of Computer Science Teacher, HS – Sean Wasson\*
3. Citizens’ Comments: (5 min.)
4. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
5. Action/Discussion/Informational Items:
6. Workshop: Board Retreat (90 min.)
  - a. Presentation by Attorney Bruce Smith
  - b. Discussion regarding workshop schedule for 2013-14\*
7. Adjournment:

\* Attachments

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent’s Office, in writing, ten days prior to the Board’s next scheduled meeting.

**Regular Meeting**  
**Regional School Unit No. 38**  
**Board of Directors**  
**Maranacook Community High School**  
**September 4, 2013**

**Minutes of Meeting**

Members present: Interim Chair David Greenham, Vice Chair Lynette Johnson, Michael Apolito, David Guillemette, Lisa Montagna, Melissa O’Neal, William Shardlow, Bonnie Simcock

Member absent: Russell Evans, Stephen Hayes, Marie Rodriguez, (2 vacant positions)

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Pia Holmes, and Cathy Jacobs, Finance Manager Brigitte Williams, Technology Director Jan Kolenda, Director of Curriculum, Assessment & Instruction Nancy Harriman, Adult Education Director Steve Vose

1. Call to order: Interim Chairperson Greenham called the meeting to order at 6:30 p.m.
2. Nomination of Officers:
  - a. Nomination of Board Chairperson  
**MOTION** by David Guillemette to nominate David Greenham as Chairperson, second by Melissa O’Neal. No other nominations were brought forward.  
**Motion Carried:** 7 in favor, 0 opposed, 1 abstention (Greenham)
  - b. Nomination of Board Vice Chairperson  
**MOTION** by David Guillemette to nominate Lynette Johnson as Vice Chairperson, second by Melissa O’Neal. No other nominations were brought forward.  
**Motion Carried:** 7 in favor, 0 opposed, 1 abstention (Johnson)

Chair Greenham noted that there are currently 2 open positions on the RSU #38 Board – one from Mt. Vernon and one from Readfield. Also, Bill Shardlow has submitted his resignation to the Board effective September 30<sup>th</sup>, creating a third opening. He thanked Mr. Shardlow for his many years of service to the Board.

3. Consent Agenda:
  - a. Approval of Minutes of June 12, 2013
  - b. Approval of Minutes of July 10, 2013
  - c. Ratification of resignations accepted during the summer
  - d. Ratification of administrator hired during the summer, in consultation with Board Chair/Vice Chair – High School Principal Dwayne Conway
  - e. Ratification of teachers hired during the summer, in consultation with Board Chair/Vice Chair
  - f. Acceptance of donation – Awesome Bear Society \$3,500 (baseball/soccer scoreboard)  
**MOTION** by Johnson, second by Shardlow to accept the consent agenda as presented.  
**Motion Carried:** 8 in favor, 0 opposed.

4. Introduction of newly hired teachers

Superintendent Wolfrom introduced Dwayne Conway, Principal at Maranacook Community High School and the teachers hired during the summer.

5. Citizens' Comments: none

6. Additions/Adjustments to the Agenda by Board and/or Superintendent: none

7. Action/Discussion/Informational Items:

a. Board Committees

Chair Greenham noted that the board packet included a listing of the various committees Board members can sign up for. He asked that members review the list and indicate two committees they would be interested in serving on and send the choices back to the Superintendent's office as soon as possible. He is hoping appointments to the committees can be made by the next meeting.

b. Approval of Lease/Purchase Agreement to upgrade the monitoring system at the Middle School

**MOTION** by Shardlow, second by Johnson to award the Lease/Purchase Agreement to upgrade the monitoring system at the Middle School to Androscoggin Bank as presented.

**Motion Carried:** 7 in favor, 0 opposed, 1 abstention (Simcock)

c. MaineCare Update

Finance Manager Williams reported that they continue to work with Drummond Woodsum along with other school districts. At the suggestion of legal counsel we requested and were granted an extension through the end of August. The District's evidence has been submitted. At this point it is a waiting game. It is anticipated this will be a long process and are hopeful everything will work out in the end.

B. Simcock asked why our amount is so much more than the other districts that were reported on in the Kennebec Journal? Superintendent Wolfrom responded she isn't sure why our numbers are so high but suspect it is due to the services provided in the Wayne Regional Autism Program (WRAP).

d. Discussion regarding additional State Subsidy

Superintendent Wolfrom reported that as a result of legislative action the District was appropriated more state monies than anticipated, in the amount of \$204,000. Even though we were appropriated more money it does not give us the authority to expend it.

Finance Manager Williams reported that although we were appropriated additional revenue the bottom line is still the same. The monies can be carried forward which would require no action on the part of the Board. If we receive another curtailment of revenue it could fill that hole. Some districts have voted on a resolution stating it would not be used this year but legal counsel has cautioned us against that. Her recommendation is to let it sit for next year.

Discussion followed. M O'Neal asked, if needed, could the amount be used to offset the MaineCare issue? B. Williams responded \$350,000 in revenue from MaineCare billing was built into the budget and are hoping to begin billing once we get clarification from the State. But if any of our revenues come in short the additional subsidy could help fill the gap.

Superintendent Wolfrom added that they are looking for a general idea from the Board on which direction they want to go – not necessarily a vote.

The general consensus of the Board members present was not to do anything until needed, and at that time to be very clear to the communities what is being done.

e. Strategic Plan and Goals

Superintendent Wolfrom provided an overview of the Goals and Strategic Plan by reviewing the four overarching goals for the district. The Administrative Team will be reviewing these documents often. She asked the board to look these documents over now that she has provided an overview and to let her know if there are any questions. She requested the Board approve these documents at the next meeting.

Discussion followed. L. Johnson commended the administrators for all the work they have done and asked that they let board members know how they can be involved and supportive.

f. Ratification of administrator hired during the summer, in consultation with Board Chair/Vice Chair – Nancy Harriman, Director of Curriculum, Assessment and Instruction

Superintendent Wolfrom introduced Nancy Harriman and asked that the Board ratify the appointment of Ms. Harriman as the Director of Curriculum, Assessment and Instruction.

**MOTION** by O’Neal, second by Shardlow to ratify the appointment of Nancy Harriman as Director of Curriculum, Assessment and Instruction.

**Motion Carried:** Unanimous.

g. Acceptance of teacher resignation, Computer Science Teacher – Cynthia Streznewski\*

**MOTION** by Montagna, second by Shardlow to accept the resignation of Cynthia Streznewski, with regret.

**Motion Carried:** Unanimous.

8. Informational Items: no additional questions or comments to the reports.

9. Executive Session to discuss investigation of charges against a person pursuant to 1 M.R.S.A. § 405(6)(A) (15 min.)

**MOTION** by O’Neal, second by Johnson to go into executive Session to discuss investigation of charges against a person pursuant to 1 M.R.S.A. § 405(6)(A)

**Motion Carried:** Unanimous.

M.Apolito excused himself from the Executive Session due to a potential conflict of interest. The Board entered Executive Session at 7:26 and returned to public session at 7:50 p.m.

10. Adjournment: Motion and second to adjourn at 7:50 p.m.

Respectfully submitted,

Donna H. Wolfrom, Superintendent/Secretary  
D. Foster, Recorder

<b>POSITION</b>	G/T Middle & High School		
<b>CANDIDATE</b>	Michelle DeBlois		
<b>EDUCATIONAL PREPARATION</b>	M.S. Ed., Literacy Education	USM	Aug-09
	C.A.S. in Educational Leadership, Currently Enrolled		
	B.A., Environmental Science	UMF	Dec. 1994
	B.S., Elementary Education	UMF	Dec. 1994
	A.S., Architectural Engineering	Boston, MA	Spring 1991
<b>RELATED EXPERIENCE</b>	G/T Teacher	RSU#36/RSU#73	Jay & Livermore 2011-2013
	G/T Teacher/Coordinator	RSU #36	Livermore Falls/Livermore 2005-2011
	Classroom Teacher	RSU #36	Livermore Falls/Livermore 2006-2009
	Ed Tech III	RSU #36	Livermore Falls/Livermore 2005-2006
	Ed Tech III	Greene Central School	2004-2005
	Field Technician	LWRMA	Lewiston, ME 2004-present
<b>REFERENCES</b>	<p>Ted Finn, Principal Lake Region HS</p> <p>Robert Kahler, Principal Livermore Elementary School</p> <p>Janet Ventrella, Grade 5 Teacher, Livermore Elementary School</p>		
<b>CERTIFICATION</b>	Professional K-12 690 Gifted and Talented		7/1/2014
	Professional K-8 020 General Elementary		7/1/2014
	CHRC approval K-12		7/1/2014
<b>SALARY</b>	\$38,325	Degree: MA	Step: 7*
<b>BOARD HIRED DATE</b>			
<b>REPLACING</b>	Pat Godin		

\*based on the 12-13 contract

<b>POSITION</b>	HS Computer Science Teacher			
<b>CANDIDATE</b>	Sean Wasson			
<b>EDUCATIONAL PREPARATION</b>	U Maine	CAS	Educational Leadership	May-07
	U Maine	Master	Instructional Technology	Sep-00
	U Maine	B.A.	Political Science Major	Dec. 1989
<b>RELATED EXPERIENCE</b>	Social Studies Teacher      Old Town HS			2002 to present
	Work Experience Coordinator, Upward Bound UMO			Summer 2012
	Technology Instructor, Eastern Maine Community College			1999-Dec. 2003
	Technology/Business Teacher, Penquis Valley HS, Milo, ME			2001-2002
	Technology/Business Teacher, Hermon HS, Hermon, ME			1999-2001
<b>REFERENCES</b>	Scott Gordon, Principal RSU 34			
	Amy Ketch, Assistant Principal RSU 34			
	Marty Clark, Teacher RSU 34			
	David Walker, Superintendent RSU 34			
<b>CERTIFICATION</b>	Professional 040 K-12 Administrator			7/1/2018
	Professional 680 K-12 Computer Technology			7/1/2017
	Professional 200 7-12 Social Studies			7/1/2017
	CHRC Approval K-12			7/1/2016
<b>SALARY</b>	\$38,783	(\$43,302.52 pro-rated)	Degree: CAS	Step: 10 on 12-13 scale
<b>BOARD HIRED DATE</b>	18-Sep-13			
<b>REPLACING</b>	Cynthia Streznewski			

<b>RSU #38 Board of Directors</b>	
<b>Workshop Meetings Schedule</b>	
<b>2013-2014</b>	
September 18	Attorney Bruce Smith
October 16	Lucy Calkins Writing Curriculum, K-5; Elementary School Goals
November 20	Middle School NEASC; Middle/High School Goals
December 18	
January 22	Technology Update, Budget Workshop
February 26	Budget Workshop
March 19	Budget Workshop
March 26	Budget Workshop
April 9	Budget Workshop
June 11	
Please be thinking about topics you would like more information on for the Board workshop meetings and share them with Donna Wolfrom.	