

**Regular Meeting  
Regional School Unit No. 38  
Board of Directors  
Maranacook Community High School  
September 3, 2014  
Minutes of Meeting**

Members present: Chair David Greenham, Vice Chair Melissa O’Neal (left 7:45), Michael Apolito (arrived 6:33), John Blouin (arrived 7:06), Gary Carr, Russell Evans, Steve Hayes, Ray Renner, Bonnie Simcock, Richard Spencer, Terri Watson, Cathy Wright

Members absent: Madeline Snow (excused)

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar and Cathy Jacobs, Finance Manager Brigette Williams, Special Education Director Ryan Meserve, Director of Curriculum, Instruction and Assessment Nancy Harriman, Technology Director Diane MacGregor, Adult and Community Education Director Steve Vose

1. Call to order: Superintendent Donna Wolfrom called the meeting to order at 6:30 p.m.
2. Nomination of Officers:
  - a. Nomination of Board Chair  
Melissa O’Neal nominated David Greenham for the position of Board Chair. The nomination was seconded by Richard Spencer. No other nominations were brought forward.  
**Nomination Carried:** 10 in favor, 0 opposed.
  - b. Nomination of Board Vice Chair  
Bonnie Simcock nominated Melissa O’Neal for the position of Board Vice Chair. The nomination was seconded by Russell Evans. No other nominations were brought forward.  
**Nomination Carried:** 10 in favor, 0 opposed.
3. Consent Agenda:
  - a. Approval of Minutes of August 21, 2014
  - b. Ratification of teachers hired during the summer, in consultation with Board Chair/Vice Chair  
Consent agenda items were voted on separately. Michael Apolito arrived.  
**MOTION** by Spencer, second by Watson to accept the minutes of August 21, 2014 as presented.  
**Motion Carried:** 7 in favor, 0 opposed, 4 abstentions (Apolito, Evans, Hayes, Simcock)  
  
**MOTION** by Evans, second by Spencer to ratify the hiring of teachers hired during the summer in consultation with the Board Chair as presented in the packet.  
**Motion Carried:** 11 in favor, 0 opposed.
4. Citizens: none
5. Additions/Adjustments: none
6. Action/Discussion/Informational Items:
  - a. Board Committee Assignments

Chair Greenham noted that there is a list of committees and committee assignments in the Board folders. If members have any concerns or want to find more information out on any of the committees please contact Donna Wolfrom or Donna Foster.

b. Update on Teacher Evaluation System

Superintendent Wolfrom provided an overview of Chapter 180 and the implementation of the teacher evaluation system. She reviewed the Teacher Effectiveness Pilot Plan and the draft guidelines that will be used this year by staff, noting that it is a work in progress.

Discussion ensued regarding the timeline, methods of feedback, how teachers determine what level the students are at, and how students are taught in a classroom when they are at different levels.

Superintendent Wolfrom will report back to the Board on a regular basis as the staff works through the different milestones. The Board will also receive copies of the minutes of the Teacher Evaluation Committee as part of their board packet.

7. Informational Items:

Questions regarding principals' reports:

Readfield Elementary fourth grade class with 30 students. Superintendent Wolfrom responded that there is a full time educational technician III assigned to the class and the class was moved so that they have the use of two rooms. At this time it seems to be working out well. Update will be provided.

John Blouin arrived at 7:06 p.m.

Science scores for Mt. Vernon Elementary when typically their scores are higher. Superintendent Wolfrom reported the principal and teachers are reviewing these outcomes to determine the cause of the drop in the scores.

Lack of middle school sports coaches. Principal Jacobs noted that at this time they are still looking for coaches for girls' soccer, field hockey and math team. Al MacGregor and Jeff Bridges will be coaching girls' soccer for the time being.

New initiatives at the High School:

- Habits of Work rating system for students. Superintendent Wolfrom responded that part of what students have to do is meet the guiding principles as well as the academic standards for earning their diploma. Discussion ensued.
- New lunch period schedule at the high school and process of being "tagged" and whether students will have a lunch period. Principal Conway explained the process, noting that all students will have a lunch period.
- Request for more specific information on the relationship with Thomas College and Kennebec Valley Technical Center for students earning college credits while attending high school. Superintendent Wolfrom reported that these are not watered down or tutorial classes, they are real courses. Our teachers have to be certified to offer these courses.

8. Executive Session to discuss labor contract proposal between RSU #38 Board of Directors and Maranacook Area Staff Association pursuant to 1 M.R.S.A. §405(6) (D)

**MOTION** by O'Neal to enter Executive Session to discuss labor contract proposal between RSU #38 Board of Directors and Maranacook Area Staff Association pursuant to 1 M.R.S.A. §405(6) (D).

The motion was seconded by Evans.

**Motion Carried:** 12 in favor, 0 opposed.

The Board entered Executive Session at 7:30 and returned to Public Session at 8:04. Melissa O'Neal left during Executive Session.

9. Executive Session to discuss negotiations between public employer and public employees pursuant to 1 M.R.S.A. §405(6) (D)

**MOTION** by Evans to enter Executive Session to discuss negotiations between public employer and public employees pursuant to 1 M.R.S.A. §405(6) (D). The motion was seconded by Simcock.

**Motion Carried:** 11 in favor, 0 opposed.

The Board entered Executive Session at 8:05 and returned to Public Session at 8:30.

10. Action following Executive Session:

**MOTION** by Hayes to accept the Maranacook Area Schools Support Staff Negotiated Agreement as presented. The motion was seconded by Evans.

**Motion Carried:** 11 in favor, 0 opposed.

11. Adjournment: **MOTION** and second to adjourn at 8:32.

Respectfully submitted,

Donna H. Wolfrom, Superintendent/Secretary

Recorded by: D.Foster