

**REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS**  
**Maranacook Community High School**  
**December 20, 2017**  
**Minutes of Meeting**

Members Present: Chair Betty Morrell, Vice Chair, Gary Carr, Wendy Brotherlin, Cathy Jacobs, Kaleb Pushard, Shawn Roderick, David Twitchell, Adam Woodford, Alexander Wright

Member Absent: Jon Caron (excused), Melissa O'Neal (excused), Lucas Rumler, Thomas Sneed

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Dwayne Conway, Janet Delmar, and Rick Hogan, Assistant Principal Kristen Levesque, Special Education Director Ryan Meserve, Technology Director Diane MacGregor, Finance Manager Brigette Williams, Director of Curriculum, Instruction & Assessment Nancy Harriman

1. Call to order: Chair Morrell called the meeting to order at 6:50.  
Chair Morrell opened the meeting by thanking the Maranacook High School staff for the tour and she read the current list of College acceptances thus far for Maranacook Seniors.
2. Presentations:
  - a. Mentor Program Update  
Assistant Principal Kristen Levesque distributed information about the new Community Mentor Program that is open for high school and middle school students. She reported that the program kicked off in November.
  - b. Gifted/Talented Program  
Curriculum Director Nancy Harriman and Gifted/Talented Teachers Selene Frohberg and Victoria Scott presented on the Gifted/Talented program at RSU 38 (handout) and outlined changes that are being made for the second semester to ensure services are provided to the identified students.
3. Citizens' Comments: none
4. Additions/Adjustments to the Agenda by Board and/or Superintendent: none
5. Action/Discussion/Informational Items:
  - a. Approval of Minutes of December 6, 2017  
**MOTION** by Carr, second by Twitchell to approve the minutes of December 6, 2017 as presented. **Motion Carried:** 8 in favor, 0 opposed, 1 abstained (Roderick)
  - b. Appointment of First Probationary Contract Teacher, Melissa Sewall, Grade 2, Mt. Vernon Elementary School  
**MOTION** by Carr, second by Brotherlin to appoint Melissa Sewall a first probationary teacher contract.  
Superintendent Wolfrom reported that Ms. Sewall is replacing Deb Dubord as Grade 2 teacher at Mt. Vernon Elementary School. Ms. Sewall has been working with Ms. Dubord this week and will start on her own after the holiday.  
**Motion Carried:** unanimous

c. Discussion/Decision regarding process for updating Strategic Plan

Chair Morrell recapped the discussion from two meetings ago when the Board was provided with a list of possible options for updating the Strategic Plan, as well as a couple of articles to read, and a copy of the newly adopted RSU #21 Strategic Plan. She reported that RSU #21's process took 10 months, they had an 18 member team, hold community forums and solicited a lot of community input.

Three members commented that they liked option 5. (Roderick, Twitchell, Brotherlin)

**MOTION** by Roderick to proceed with option 5, to include students. Second by Pushard.

Discussion followed. Ideas shared – whether to consider a board sub-committee to develop a draft or have the whole board work on developing the plan; the importance to look at the goals we have been working on to include any that have not been met; SWOT; consider including surveys from students and community members, to include a great amount of input in the process. Superintendent Wolfrom has talked with Judy Enright who has offered to work with the Board as a facilitator in the process.

**Motion Carried:** unanimous

d. Acceptance of Superintendent Wolfrom's resignation

**MOTION** by Carr, second by Twitchell to accept the resignation of Superintendent Donna Wolfrom with great regret. **Motion Carried:** unanimous

Chair Morrell reported that on January 3<sup>rd</sup>, Steven Bailey, Executive Director at MSMA will do a 30 minute presentation to the Board regarding the process of Superintendent searches.

6. Executive Session for the purpose of Evaluating Superintendent Donna Wolfrom pursuant to 1 M.R.S.A. § 405(6)(A)

**MOTION** by Carr, second by Brotherlin to enter Executive Session for the purpose of Evaluating Superintendent Donna Wolfrom pursuant to 1 M.R.S.A. § 405(6)(A)

**Motion Carried:** unanimous

The Board entered Executive Session at 7:30 and returned to public session at 7:50.

7. Action following Executive Session: none

8. Adjournment: **MOTION** and second to adjourn the meeting at 7:55 p.m.

Respectfully submitted,  
Donna H. Wolfrom, Superintendent/Secretary  
D. Foster, Recorder