New Program / Position / Purchase Request

Program Title:	**School/Grade/Department:**
Adult and Community Education - Additional Office Support	Adult

Brief Program Description:

Adult and Community Education provides adults in our surrounding communities with the educational and enrichment opportunities needed to succeed in their roles as workers, family and community members.

Program Objectives:

Adults will be provided with toutors and educational support services that provide high school diploma and college transition opportunities. Additionally, adults are provided with enrichment programming organized to provide access to health and wellness activities, vocational skills, arts and crafts and career training.

Projected Number of Students to be Served:

8 high school diploma
20 Senior Café Members
900 enrichment students
50 Vocational (Welding/CDL Truck)

Program Costs:

Due to added state level data requirement (MaineStars), the expansion of our CDL program and the additional time requirements of running the Senior Café, I am requesting that one my administrative staff positions be raised from 15 to 20 hours. This will increase program costs by $7,500.