

**REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS**  
**Maranacook Community High School**  
**April 10, 2018**  
**Minutes of Meeting**

Members Present: Chair Betty Morrell, Vice Chair Gary Carr, Wendy Brotherlin, Cathy Jacobs, Jeremy Payne, Kaleb Pushard, Shawn Roderick, Lucas Rumler, Thomas Sneed, Adam Woodford, Alexander Wright

Member Excused: David Twitchell, one vacant position (Manchester)

Administrators: Superintendent Donna Wolfrom, Principals Jeff Boston, Janet Delmar, Special Education Director Ryan Meserve, Technology Director Diane MacGregor, Director of Curriculum, Instruction and Assessment Nancy Harriman, Finance Manager Brigette Williams, Literacy Coach Barbara Bourgoine, Adult and Community Education Director Steve Vose

1. Call to order: Chair Morrell called the meeting to order at 6:00 p.m.
2. Citizens' Comments: None
3. Additions/Adjustments to the Agenda by Board and/or Superintendent: None
4. Action/Discussion/Informational Items:
  - a. Approval of Minutes of April 4, 2018  
**MOTION** by Carr, second by Jacobs to approve the Minutes of April 4, 2018 as presented.  
**Motion Carried:** unanimous
  - b. Acceptance of resignation effective July 31, 2018 – Barbara Bourgoine, Literacy Coach  
**MOTION** by Carr, second by Wright to accept the resignation of Barbara Bourgoine effective July 31, 2018 with regret. **Motion Carried:** unanimous
  - c. Acceptance of donations – Hannaford Helps to MES, \$435.00  
**MOTION** by Carr, second by Jacobs to accept the donation from Hannaford Helps to Manchester Elementary School as presented. **Motion Carried:** unanimous
  - d. Consideration of overnight trip – Project Graduation, June 9, 10, 2018  
**MOTION** by Carr, second by Rumler to approve the overnight trip for Project Graduation as presented. **Motion Carried:** unanimous
  - e. Consideration of overnight trip – Baxter State Park, Middle School Grade 8, June 14 – 16, 2018  
**MOTION** by Carr, second by Jacobs to approve the overnight trip to Baxter State Park as presented.  
Concern was raised about transportation being provided by parents instead of by bus.  
**Motion Carried:** unanimous
  - f. Consideration of out-of-state trip – High School Interact Club to New Hampshire, May 5, 2018  
**MOTION** by Carr, second by Jacobs to approve the out-of-state trip to New Hampshire for the High School Interact Club as presented. **Motion Carried:** unanimous
5. Budget Workshop
  - a. Updates  
Superintendent Wolfrom reported that with the Board's vote to purchase the truck and mule through a lease/purchase agreement, spreading the cost over 3 years, this reduces the proposed draft FY19 budget by \$32,000.00. The Board also asked the Administrative Team to review the proposed budget further and in doing so they reluctantly cut the high school ed tech position, reducing the proposed budget by another \$33,500.00. These two items reduced the proposed draft FY19 budget by a total of \$65,500.00. The increase over the FY18 budget is 4.11%, as presented in the Version 5 Summary Budget. The following revised sheets (Version 5) were provided: General Fund Summary

Budget, Revenue Areas, Local Dollar Calculation, Summary of Budget Changes, and Budget Progression.

b. Deliberations, follow-up and decision making

Question was asked about the bond and where we are in the process. Finance Manager Williams responded that when the Facilities Committee met with the architect, we informed them we were looking at a \$5-\$6 million bond project. Items were tagged at that meeting for consideration for the bond as well as items that may qualify for State funds through the Revolving Renovations Program and the Efficiency Maine Program. The architect was asked to come back with total costs for those projects as well as more information on which projects may qualify for the other funding.

Chair Morrell added that she and Superintendent Wolfrom spoke with Mr. Barter and will invite the architects to come and talk with the Board at the May 2<sup>nd</sup> meeting.

B. Williams added that best case scenario for the referendum vote on the bond would be November. If the bond is approved by the voters, the first payment would probably not be due until the FY20 budget year. By then, the District will have some obligations due to be paid off, including the Siemen's Energy project in 2019, the middle school and the athletic fields in 2020, Phase II of the Siemen's Energy Project in 2021 and the high school renovations bond in 2022.

A. Wright asked about proposing ideas to be considered for the next budget season. He suggested inviting the town Select Boards to attend earlier in the budget process so they can share their expectations. He also asked that the following items be included for consideration for FY20 – a full time guidance counselor at Mt. Vernon Elementary School, class dues at the high school (explained this is not part of the general fund budget), and sports participation fees.

c. Vote on 2018-2019 RSU 38 Budget

**MOTION** by Carr, second by Payne to approve the FY19 budget for a total amount of \$17,920,250.00. C. Jacobs thanked the Administrative Team for all the work they put into this budget.

**Motion Carried:** 11 in favor, 1 opposed (Woodford)

d. Vote on 2018-2019 RSU 38 Adult Education Budget

**MOTION** by Carr, second by Rumler to approve the Adult and Community Education budget in the amount of \$193,400.00. **Motion Carried:** unanimous

e. Vote to Call and Approve the Warrants for the Budget Meeting and the Validation Referendum and to Authorize the Notice of Amounts Adopted

**MOTION** by Carr: I move that the Vote entitled, "Vote to Call and Approve the Warrants for the Budget Meeting and the Validation Referendum and to Authorize the Notice of Amounts Adopted," be approved in form presented to this meeting and that a copy of said Vote be included with the minutes of this meeting (Attachment A). Second by Rumler.

**Motion Carried:** unanimous

6. Executive Session to discuss employment of officials/appointees/employees, pursuant to 1 M.R.S.A. § 405(6)(A)

**MOTION** by Carr, second by Woodford to enter Executive Session to discuss employment of officials/appointees/employees, pursuant to 1 M.R.S.A. § 405(6)(A)

**Motion Carried:** unanimous

The Board entered Executive Session at 6:27 p.m. and returned to Public Session at 9:03 p.m.

7. Action following Executive Session

**MOTION** by Carr, second by Rumler to authorize the Board Chair to negotiate a contract with this candidate, as discussed in Executive Session. **Motion Carried:** unanimous

8. Adjournment: **MOTION** and second to adjourn at 9:05 p.m.

Respectfully submitted,  
Donna H. Wolfrom, Superintendent/Secretary  
D. Foster, Recorder

April 10, 2018

**Motion:** I move that the Vote entitled, “Vote to Call and Approve the Warrants for the Budget Meeting and the Validation Referendum and to Authorize the Notice of Amounts Adopted,” be approved in form presented to this meeting and that a copy of said Vote be included with the minutes of this meeting.

VOTE TO CALL AND APPROVE THE WARRANTS FOR THE BUDGET MEETING AND THE VALIDATION REFERENDUM AND TO AUTHORIZE THE NOTICE OF AMOUNTS ADOPTED

**VOTED:** That the warrant for the Regional School Unit Budget Meeting presented to the meeting be and is hereby approved and that the Regional School Unit budget meeting be and is hereby called for May 16, 2018 for the purpose of voting on the annual budget for the Regional School Unit for the 2018-2019 fiscal year;

That the Warrant and Notice of Election for the Regional School Unit Budget Validation Referendum presented to the meeting be and is hereby approved, and that the Regional School Unit budget validation referendum be and is hereby called for June 12, 2018 for the purpose of approving the budget adopted at the Regional School Unit budget meeting for the 2018-2019 fiscal year; and

That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the Regional School Unit is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the Regional School Unit budget meeting on May 16, 2018, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the Regional School Unit for posting at the polling places for the June 12, 2018 Regional School Unit budget validation referendum.

Approved by RSU #38 Board of Directors: April 10, 2018