

*"A Caring School Community Dedicated to Excellence"*

**REGIONAL SCHOOL UNIT NO. 38  
BOARD OF DIRECTORS  
Maranacook Community High School  
January 16, 2019, 6:30 p.m.**

**AGENDA**

1. Call to order:
2. Citizens' Comments:
3. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
4. Action/Discussion/Informational Items: (20 min.)
  - a. Approval of Minutes of January 2, 2019\*
  - b. Consideration of out-of-state field trip All-Eastern Choir, Pittsburg, PA, April 4-7, 2019\*
  - c. Computation and Declaration of Votes dated January 8, 2019\*
5. Budget Workshop\*: (90 min.)
  - a. Elementary Schools
  - b. Middle School
  - c. High School
  - d. Board questions
  - e. Citizens comments regarding budget
  - f. Board discussion
6. Adjournment:

\* Attachments

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent's Office, in writing, ten days prior to the Board's next scheduled meeting.

**REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS**  
**Maranacook Community High School**  
**January 2, 2019**  
**Minutes of Meeting**

Members Present: Chair Gary Carr, Vice Chair Wendy Brotherlin, Patty Gordon, Betty Morrell, Kaleb Pushard, Crystal Sullivan, Melissa Tobin, Adam Woodford, Alexander Wright  
 Member Absent: Cathy Jacobs, Scott Lyons, Shawn Roderick, David Twitchell  
 Student Reps: Esm'e Jamison, Malachi Vazquez-Carr, Ella Stevens  
 Administrators: Superintendent James Charette, Principals Dwayne Conway, Janet Delmar, Abbie Hartford, and Kristen Levesque, Assistant Principal Tina Brackley, Director of Curriculum, Assessment & Instruction Nancy Harriman, Technology Director Diane MacGregor, Special Education Director Ryan Meserve, Finance Manager Brigitte Williams

1. Call to order: Chair Carr called the meeting to order at 6:30 p.m.
2. Student Representatives' Reports:
  - Middle School student representatives Esm'e Jamison and Malachi Vazquez-Carr reported on the MS team projects, as well as other activities at the middle school.
  - High School student representative Ella Stevens reported that the work has started on the upcoming play, "She Kills Monsters", as well as other high school activities.
3. Citizens' comments: none
4. Additions/Adjustments to the Agenda by Board and/or Superintendent: none
5. Action/Discussion/Informational Items:
  - a. Approval of Minutes of December 19, 2018  
**MOTION** by Brotherlin, second by Wright to accept the minutes of December 19, 2018 as presented. **Motion Carried:** 8 in favor, 0 opposed, 1 abstained (Sullivan)
  - b. Appointment of Student Services Director – Brant Remington  
**MOTION** by Brotherlin, second by Wright to approve the appointment of Brant Remington as Student Services Director as recommended by the Superintendent.  
 Discussion followed.  
**Motion Carried:** unanimous
  - c. Acceptance of donations  
**MOTION** by Brotherlin, second by Morrell to accept the donations as presented.  
**Motion Carried:** unanimous
  - d. Review of response letter to Winthrop School Board Chairperson  
 The Board reviewed the draft letter to be sent to the Community Advertiser in response to Winthrop School Board Chairperson Geyer's recent letter published December 15, 2018. Request was made to add a sentence to the third paragraph stating that at no time did RSU #38 say no to consider consolidation.
  - e. Policy First Readings: BCA, Board Member Code of Ethics; BEA, Board Use of Electronic Mail; GBIA, Staff Participation in Political Activities and School Board Election Campaigns (new policy); IHBAC, Child Find; IJND, School System Web Site/Web Pages  
 Superintendent Charette reported that all of these policies are recommended for first reading from the Policy Committee. BCA, BEA, IHBAC and IJND are revised policies. GBIA is a new

policy for Board consideration. Question was asked about the new policy GBIA – what is the background of why it was created? The policy was brought forward by Alex Wright. Mr. Wright explained that this policy keeps neutral grounds, the policy states that during school hours our employees shouldn't campaign one way or the other, it lists items to avoid; it doesn't inhibit any political teaching or instruction; it says that we take a firm stance in not being politically biased.

f. Fiscal Year 19 Budget Review/Goals

Superintendent Charette shared the budget goals for the last 4 years. The last 2 years the Board has kept the same goal, "Promoting student success in all areas, as we strive for academic excellence while maintaining fiscal responsibility." The Board agreed to continue with this goal while preparing for the FY20 school year.

6. Informational Items:

In additional to the reports included in the board packets, the principals and Director of Special Education highlighted items in their departments.

Superintendent Charette noted that Principals Conway and Levesque and Assistant Principal Brackley stepped up in covering athletic events in the absence of the Student Services Director.

Discussion was held regarding the proposal for including a SRO in next year's budget. Principal Levesque reported that the middle school staff voted to support making this a campus effort. Discussion was held regarding truancy throughout the district and what role the SRO would have in this area. Question was asked if having a SRO at the High School would redefine the role of the advisors. Principal Conway responded it would not redefine the advisors role, but it would support the advisors.

Discussion was held regarding a facilities issue at Manchester Elementary School which resulted in Mutual Aid being called. It was a faulty steam valve that caused the temperature in one of the classrooms to exceed 100 degrees. Curt Williams was able to make a modification to correct the problem until Siemen's could come in on Monday to do the repair.

Request was made to consider adjusting the draft budget workshop schedule so that the evening the Facilities and Maintenance budget is presented, there will not be so many other reports on the same night. Question was also asked when the SRO discussion will take place.

It was noted that the next Strategic Plan Advisory meeting will be January 24 at 4:00 p.m., not January 31 as noted on the agenda.

Question was asked about the progress on the alternative plan for snow days that Diane MacGregor reported on in December. D.MacGregor reported that she is working to schedule a meeting for January. She also reported about a "Maine Call" broadcast on this topic. She will share the link with the Board.

Chair Carr asked for someone to look into the insurance costs if high school students are allowed to take the CDL license course as reported in Steve Vose's report.

7. Adjournment: **MOTION** and second to adjourn at 7:18 p.m.

Respectfully submitted,  
James Charette, Superintendent/Secretary  
D. Foster, Recorder

**RSU #38**  
**Maranacook Area Schools – Field Trip Request Form**  
Please submit request to office at least 3 weeks prior to field trip

4b.

**Out-of-State and/or Overnight Trips must be sent directly to the Superintendent for Board approval**

Select One: (for full definitions, please refer to Policy IJOA)

Field Trip – takes place during the school day and is organized and conducted by one or more RSU 38 employees as a means of accomplishing particular curricular objectives.

Competition Trip – related to an academic, artistic, athletic, or other student competition or performance that involves individual students or teams.

Other School-sponsored Trip – organized and conducted by one or more employees as a supplement to the curriculum, as a class social activity, or as an activity planned by a student club or organization.

Non-school-sponsored Travel – organized by employees, parents or others that is not an extension of the instructional program or school-sponsored activities and has not been approved as a school-sponsored trip.

School: MCHS Date of trip: 4/4 - 4/7 Destination: Pittsburg, PA

Departure time (from school): 4/4 Return time (to school): 4/7

Bag lunches will be needed (please confirm with Food Service 1 week before trip)

Teacher: Drew Albert Grade level(s): 11-12

Number of students: 2 Number of chaperones: 1 Cost of activity: \_\_\_\_\_ Paid by student activities account

Cost of transportation\*: n/a Transportation paid by: partents of the participating students  
(if not paid by school, please include billing information including mailing address)

Paid By: \_\_\_\_\_  
(School, Parent Association, specific student activity account, other)

Educational objectives: (Include description of activities, pre-trip activities, correlation with curriculum, concepts/skills learned, follow-up lessons.)  
(Use back side or attach sheet for objectives if needed.)

Students were selected to be apart of the All-Eastern choir. They were selected by the merits of their musicanship and participation in the Maine All-State choir

Planned Stop(s): \_\_\_\_\_

Sites(s) have been notified: \_\_\_ Yes \_\_\_ No (Including food establishments)

Notification of transportation needs made to Transportation Director: (Date) \_\_\_\_\_  
(Final approval of transportation arrangements dependent upon availability of bus & driver)

Other Transportation arrangements have been made - please specify: \_\_\_\_\_

Storm Date: \_\_\_\_\_

Dwayne Conway  
Principal's Signature

Recommended  Not Recommended \_\_\_\_\_

1/2/19  
Date

\*Cost of transportation based upon cost per mile as determined through budget process (driver, bus, gas, depreciation)

**Copies: send electronically ONLY**

- 1 copy to Transportation Director
- 1 copy to Food Service Director (if during lunch)



Jay Charette <jay\_charette@maranacook.com>

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## Questions about Overnight trip

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**Drew Albert** <Drew\_Albert@maranacook.com>

Tue, Jan 8, 2019 at 1:45 PM

To: Jay Charette <jay\_charette@maranacook.com>

Hi Drew,

1) Who are the 2 students? Who is the chaperone?

**Dana Reynolds (11th) and Gabriel Jones (12th). I will travel with them and act as a chaperone once in Pittsburgh. The PA Music Educators Association is the organization in charge of event.**

2) What are the travel arrangements?(Hotel, Travel, etc.)

**Students stay in a hotel. All accommodations are paid for by Performing Arts student activities account. Transportation to Pittsburg will be paid for by the parents.**

3) What is the cost of this trip? (registration, travel, and meals)

**Students fee is \$595 which covers lodging, food and registration. Travel will depend on our final travel plans. Currently airline tickers are around \$175.**

4) What is the funding? You list paid by students (How much?) and activities (again how much)? Whose student activities budget is this?

**Funding is from the Theater which we use for Performing Arts needs.**

5) Can you please tell me the educational objectives not how they were selected - although that is helpful.

**Gabriel and Dana will be working with the world renown choral director/music educator/composer Dr. Rollo Dilworth of Temple University. They will learn and gain new insight into music literacy, performance, and technique as well as a once in a lifetime opportunity to work with one of the top educators in the music field, a field in which they both want to study in their post secondary plans.**

**Let me know if I can answer any other questions for you or be more thorough. I have been working very hard for many years to get our students to this point where they can sing in the national spotlight.**

If I can get these answered by Thursday morning that would be helpful interms of getting information out around the board vote.

Thank you!

[Quoted text hidden]

REGIONAL SCHOOL UNIT NO. 38  
VOTES TO BE ADOPTED BY THE SCHOOL BOARD

VOTED: That the Computation and Declaration of Votes dated January 8, 2019 and attached hereto be approved.

FURTHER VOTED: That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 38.

FURTHER VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the RSU.

REGIONAL SCHOOL UNIT NO. 38  
COMPUTATION AND DECLARATION OF VOTES

The total number of votes cast in all of the municipalities within Regional School Unit No. 38 (the "RSU") in the affirmative on Article 1 of the Warrant and Notice of Election of the RSU Referendum held January 8, 2019, relating to the issuance of bonds or notes of the RSU for minor capital project purposes is 427, and the total number of votes cast in all of the municipalities in the RSU in the negative on said Article is 317, said votes being computed as follows:

|                       | AFFIRMATIVE | NEGATIVE |
|-----------------------|-------------|----------|
| Town of Manchester:   | 125         | 58       |
| Town of Mount Vernon: | 46          | 54       |
| Town of Readfield:    | 161         | 154      |
| Town of Wayne:        | 95          | 51       |
| TOTAL:                | 427         | 317      |

The School Board hereby declares that there were MORE / LESS votes cast in the affirmative than in the negative on said Article and finds that said Article has PASSED / FAILED.  
*(circle one)* *(circle one)*

Dated: January 16, 2019

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

A majority of the School Board of Regional School Unit No. 38

A true copy, attest: \_\_\_\_\_  
James Charette, Secretary

5a.

**Program Title:**

Staffing - 5th Gr. Teacher

**School/Grade Levels:**

RES Gr. 5

**Brief Program Description/Purpose:**

Our current 4th grade (25 students), has been combined as one class for the past three years. The needs of the students in this class are significant (students receiving special ed. - 4, Title I - 2, math intervention support - 15 as well as social/emotional support - 7). As a result, there is a significant educational gap. As this class moves to 5th grade, we are requesting an additional teacher to instruct at the 5th grade level to create a smaller learning environment and academic support for these students.

**Program Objectives:**

- 1) To create smaller learning environments for our incoming 5th grade students by obtaining an additional teacher and splitting the class into two groups.
- 2) To allow for more individual attention and support for students' academic needs.
- 3) To maintain the continuation of the grade level curriculum and RtI as needed.

**Projected Number of Students to be served:**

Projected 25 students in Grade 5 will be impacted for the 19-20 SY based on November 2018 enrollment.

**Current Number of Staff:** 1**Other Individuals/Groups Impacted by Programming:****Program Costs:** Classroom teacher = \$50,000**Evaluation of Outcomes (data available):****Recommendations:**

**Program Title:**  
Staffing (Ed. Tech II - First Grade)

**School/Grade Levels:**  
RES 1st Grade

**Brief Program Description:** To maintain a teaching assistant (Ed. Tech II), to assist both First Grade teachers with 40 students with varied academic and social/emotional needs.

**Program Objectives:**

- 1) Provide students with individual attention and assist those with special needs (Rtl).
- 2) Allow for small group activities to take place.
- 3) Allow for the classroom teacher to observe the students and provide consistent guided instruction (literacy/writing/math development).
- 4) Assist with classroom management to ensure on task behavior.

**Projected Number of Students to be served:**

Projected 40 students in kindergarten will be impacted for the 19-20 SY based on November 2018 enrollment.

**Current Number of Staff:** 2

**Other Individuals/Groups Impacted by Programming:**

**Program Costs:** FTE Ed. Tech II \$35,150

**Evaluation of Outcomes (data available):**

**Recommendations:**

**Program Title:**  
Staffing (Guidance Counselor)

**School/Grade Levels:**  
RES PreK-5

**Brief Program Description:** Currently, RES has a part-time guidance counselor, two and a half days a week, to service 225 students PreK-5. With the social/emotional needs of our student population and limited guidance programming, we are requesting a full-time guidance counselor.

**Program Objectives:**

- 1) School counselors teach students how to process problems and identify solutions and/or positive coping skills.
- 2) School counselors help with ANYTHING related to students' social, emotional, behavioral, and academic development. Conducting a needs assessment by surveying students, staff, and parents, school counselors can allocate their time and resources effectively by addressing the identified needs through programming such as classroom guidance lessons and small group interventions.
- 3) When school counselors take the time to foster relationships (with students, parents, and staff) they increase the likelihood that students report issues that affect them and their classmates.
- 4) Creating and maintaining a process for student referrals is an essential part of a school counselor's day.
- 5) School counselors call on professions outside the school system when additional support is needed.

**Projected Number of Students to be served:**

Projected 225 students in Grades PreK-5 will be impacted for the 19-20 SY based on November 2018 enrollment.

**Current Number of Staff:** 12

**Program Costs: FTE Guidance Counselor (increase of 50%) = \$23,072.78**

**Evaluation of Outcomes (data available):**

**Recommendations:**

**Program Title:**  
Classroom Equipment/Furniture

**School/Grade Levels:**  
RES K-5

**Brief Program Description:**

Need to replace, and in some cases, acquire classroom equipment which spans from easels to tables to bookcases.

**Program Purpose:**

To improve our classrooms with needed equipment to service our students.

**Program Objectives:**

- 1) To acquire equipment to service our students.
- 2) Currently, there is a need to replace obsolete equipment.
- 3) To improve the school and classroom environment.

**Projected Number of Students to be served:** 225 students

**Current Number of Staff:** 12

**Other Individuals/Groups Impacted by Programming:**

**Program Costs:**  $(\$5,089.78 \times .20 \text{ shipping costs} = \$1,017.96) = \$6,107.74$

- Symphonic music stand (4- \$34.95 each) = \$139.80
- Tract phone w/ prepaid minutes = \$125
- Conference table = \$520
- Conference table chairs = (6 -\$150 each) = \$900
- Podium w/ w/ wired microphone = \$1,385
- Classroom Table (Gr. 1 Lewis - 5/ Gr. 1 Dumais - 2/ Gr. 2 Tarrío - 1) \$200 each x 8 tables = \$1,600
- 8 Chairs (\$40 each) (Gr. 2 - Dunphy & Gr. 1 - Dumais) = \$320
- 2 Bookshelves (Gr. 2 -Tarrío) = \$49.99 each x 2 = \$99.98

**Evaluation of Outcomes (data available)**

**Recommendations:**

### New Program / Position / Purchase Request

|  |   |
|--|---|
| <b>Program Title:</b><br>Replace iMac for Administrative Assistant   | <b>School/Grade/Department:</b><br>Principal's Office RES |
| <b>Brief Program Description:</b><br><br>Replacement for current computer for the front office at RES                              |   |
| <b>Program Objectives:</b><br><br>Computer needs to be replaced to meet the needs of the administrative assistant position at RES. |   |
| <b>Projected Number of Students to be Served:</b><br>Whole school support  |   |
| <b>Program Costs:</b><br><b>iMac Computer \$1,699.</b><br><b>AppleCare \$119.</b><br><b>Total cost \$1,818.</b>                    |   |

### New Program / Position / Purchase Request

|   |  |
|---|--|
| <b>Program Title:</b><br>Elementary Guidance Counselor  | <b>School/Grade/Department:</b><br>MtVES/WES |
| <b>Brief Program Description:</b><br><br>The position is currently an 80% position, and shared between the two schools. I am requesting to increase the position to 100%. |  |
| <b>Program Objectives:</b><br><br>In order to meet the needs of our students this position needs to increase to 100%.   |  |
| <b>Projected Number of Students to be Served:</b><br>Approximately 164 students from Mt. Vernon and Wayne Elementary Schools.   |  |
| <b>Program Costs:</b><br><b>Increase of 20% in the position</b><br><b>Cost increase with the current person in the position is \$11,500.</b>                              |  |

### New Program / Position / Purchase Request

|   |   |
|---|---|
| <b>Program Title: Music</b><br>General Music Teacher  | <b>School/Grade/Department:</b><br>Mt. Vernon Elem. |
| <b>Brief Program Description:</b><br><br>Increase the current position by 10%, from 50% to 60%  |   |
| <b>Program Objectives:</b><br><br>Increase music teacher position by 10% at Mt. Vernon Elem. in order to provide music instruction to both morning and afternoon Pre-K classes. Currently MtVES Pre-K students do not have access to music. RES and MES Pre-K programs offer general music instruction for RES/WES and MES Pre-K classes. |   |
| <b>Projected Number of Students to be Served:</b><br><br><div style="text-align: center;">20</div>  |   |
| <b>Program Costs:</b><br><br><div style="text-align: center;">\$ 3,900</div>  |   |

### New Program / Position / Purchase Request

|  |   |
|--|---|
| <b>Program Title:</b><br>Replace iMac for Administrative Assistant   | <b>School/Grade/Department:</b><br>Principal's Office MtVES |
| <b>Brief Program Description:</b><br><br>Replacement for current computer for the front office at MtVES.                             |   |
| <b>Program Objectives:</b><br><br>Computer needs to be replaced to meet the needs of the administrative assistant position at MtVES. |   |
| <b>Projected Number of Students to be Served:</b><br>Whole school support  |   |
| <b>Program Costs:</b><br><b>iMac Computer \$1,699.</b><br><b>AppleCare \$119.</b><br><b>Total cost \$1,818.</b>                      |   |

### New Program / Position / Purchase Request

|  |   |                             |          |
|--|---|-----------------------------|----------|
| <b>Program Title:</b><br>Regular Classroom Teacher   | <b>School/Grade/Department:</b><br>Manchester - Grade 3 |                             |          |
| <b>Brief Program Description:</b><br>This is an additional classroom teacher to cover the numbers of students in each grade. Current Grades 3 & 5 are single classrooms. Grade 5 will move to the Middle School and MES will need double classrooms for all grades except current Grade 3 (next year's Grade 4). |   |                             |          |
| <b>Program Objectives:</b><br>To maintain reasonable student numbers to teacher, especially in instructionally formative years (K/1).  |   |                             |          |
| <b>Projected Number of Students to be Served:</b><br>2019-2020 Grade 3 Total Students is currently 37. Splitting the class will put class sizes at 18 & 19.  |   |                             |          |
| <b>Program Costs:</b><br><table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Estimated Salary &amp; Benefits</td> <td style="text-align: right; vertical-align: top;">\$58,000</td> </tr> </table>   |   | Estimated Salary & Benefits | \$58,000 |
| Estimated Salary & Benefits  | \$58,000  |                             |          |

### New Program / Position / Purchase Request

|  |   |
|--|---|
| <b>Program Title:</b><br>Replace iMac for Administrative Assistant   | <b>School/Grade/Department:</b><br>Principal's Office MES |
| <b>Brief Program Description:</b><br><br>Replacement for current computer for the front office at MES                              |   |
| <b>Program Objectives:</b><br><br>Computer needs to be replaced to meet the needs of the administrative assistant position at MES. |   |
| <b>Projected Number of Students to be Served:</b><br>Whole school support  |   |
| <b>Program Costs:</b><br><b>iMac Computer \$1,699.</b><br><b>AppleCare \$119.</b><br><b>Total cost \$1,818.</b>                    |   |

5b.

### New Program / Position / Purchase Request

|  |   |
|--|---|
| <b>Program Title:</b><br>50% Dean/ 50% Teacher   | <b>School/Grade/Department:</b><br>MCMS |
| <b>Brief Program Description:</b><br>This position would replace a 50% teacher position and add a 50% administrator (one person would be part time dean/part time administrator- replacing the position title of Full Time Dean of students with distinction of 50% admin. 50% teacher. The dean of students position used to be at the middle school but was changed to "behavioral teacher" then "behavioral interventionist." The work currently conducted by the behavioral interventionist is more accurately described as 50% behavioral interventionist and 50% dean of students. |   |
| <b>Program Objectives:</b><br><br>The dean of students position would hold the following objectives: build relationships with students; investigate and follow through on student behavioral incidents (including suspensions, in collaboration with principal); investigate and complete bullying paperwork; run behavioral, social and executive functioning groups; teach a hands-on class for identified most at-risk students; and participate on team leaders, the shared leadership system at the middle school.  |   |
| <b>Projected Number of Students to be Served:</b><br><br><div style="text-align: center;">290</div>  |   |
| <b>Program Costs:</b><br>\$5000 (administrative position with 10 days added for the summer)<br>(Also 50% teacher reduction cost would shift to administration)   |   |

### New Program / Position / Purchase Request

|  |   |
|--|---|
| <b>Program Title:</b><br>Wellness Center Administrative Assistant<br><i>12.5 hours to 16 hours/ week</i>   | <b>School/Grade/Department:</b><br>MCMS |
| <b>Brief Program Description:</b><br><br><p>The current administrative assistant in the MS wellness center works 12.5 hours a week. She is responsible for scheduling appointments for: KBH appointments, guidance appointments, integrative health appointments (including PT), and nursing appointments. This person is also the triage person for all Wellness Center needs. The program supports the needs of approximately 40 people per day.</p>   |   |
| <b>Program Objectives:</b><br><br><p>This person is the "triage person." There are 5 rooms in wellness and the assistant is in charge of coordinating and running the manageability for all aspects of the Wellness Program. In addition, common student daily needs the secretary assists in are: assessing the need for non-med. prescription meds; giving and getting ice for musculoskeletal issues; emotional support; taking students to the boutique for clothes and the food pantry; giving out items for a number of student needs (wax for braces, hair ties, mouthwash, safety pins, band aides, feminine hygiene products, etc). She also writes out and delivers passes for students, keeps the wellness calendar, making needed parent phone calls and logging information into PowerSchool, finding students who are missing an appointment, changing sheets, putting away necessary laundry, etc.) This person also does all the data entry for health and medical information for the appx. 290 students at MCMS.</p> |   |
| <b>Projected Number of Students to be Served:</b><br><br><div style="text-align: center; margin-left: 200px;">290</div>  |   |
| <b>Program Costs:</b> <div style="text-align: right; margin-right: 50px;">\$2,660</div>  |   |

### New Program / Position / Purchase Request

|   |   |
|---|---|
| <b>Program Title:</b><br>1 Team Leader Position   | <b>School/Grade/Department:</b><br>MCMS |
| <b>Brief Program Description:</b><br>Currently, the Unified Arts program includes the World Language teachers. This makes this team double the size of other teams. In addition, given the work on a new schedule (and need to variance for team planning time), as well as the increased collaboration with the high school world language teachers, a team leader from the world language department would be beneficial. |   |
| <b>Program Objectives:</b><br>Team leaders are the shared leadership establishment within the school. Team leaders meet weekly to cover school-wide items with a whole school lens while also sharing input from the team which they represent.   |   |
| <b>Projected Number of Students to be Served:</b><br>290  |   |
| <b>Program Costs:</b><br>\$1,100  |   |

### New Program / Position / Purchase Request

|   |   |
|---|---|
| <b>Program Title:</b><br>MS Front office computer   | <b>School/Grade/Department:</b><br>MCMS |
| <b>Brief Program Description:</b><br>The front office administrative assistant's computer can no longer be updated. This position needs a                               |   |
| <b>Program Objectives:</b><br>Computer to: manage PowerSchool (attendance, scheduling, printing report cards), Google Drive, website management, purchase requisitions. |   |
| <b>Projected Number of Students to be Served:</b><br><div style="text-align: right; margin-right: 100px;">290</div>   |   |
| <b>Program Costs:</b> <span style="float: right;">\$1,900</span>  |   |

### New Program / Position / Purchase Request

|  |   |
|--|---|
| <b>Program Title:</b><br>Student Resource Officer  | <b>School/Grade/Department:</b><br>MCMS portion (campus initiative) |
| <b>Brief Program Description:</b><br><br>A School Resource Officer is a police officer who works with students, teachers and administration to build a healthy and safe school.  |   |
| <b>Program Objectives:</b><br><br>Work with At Risk students who are already part of the legal system. To participate in campus activities, student organizations and athletic events when invited and feasible. To answer questions that students may have about criminal or juvenile law. Work with students to build healthy relationships. Attend home visits with administration, guidance and health center staff. Deliver truancy letters to homes as needed, and help administration with the truancy process. Attend student staffings as needed. Attend 504 meetings when appropriate. Advocate for and support all students in building healthy relationships. Participate on the school's crisis team. |   |
| <b>Projected Number of Students to be Served:</b><br><br><div style="text-align: center; margin-left: 150px;">290</div>  |   |
| <b>Program Costs:</b> <div style="text-align: right; margin-right: 50px;">\$14,000 20% of Position Costs</div>   |   |

### New Program / Position / Purchase Request

|   |   |
|---|---|
| <b>Program Title:</b><br>Supplies/Furniture   | <b>School/Grade/Department:</b><br>MCMS |
| <b>Brief Program Description:</b><br><br>Furniture line. To promote a safe, productive and collaborative learning environment for students.   |   |
| <b>Program Objectives:</b><br><br>This line was taken out of the budget this school year. Some supplies were bought in the 2017-18 school year, but teachers still need additional furniture that better promotes student learning (tables for collaborative work, moving whiteboards, stools for fidgety students, etc). This will allow for us to get a school-wide membership to the ShareCenter, which could save us \$1000's in furniture, as we can take furniture at no additional costs from their warehouse. All their furniture is reused, and from companies who supply to the ShareCenter, for schools. This membership is \$600. The additional \$1000 would be used for more unique equipment such as stools for fidgety students, etc. |   |
| <b>Projected Number of Students to be Served:</b><br><br><div style="text-align: right; margin-right: 100px;">290</div>   |   |
| <b>Program Costs:</b> <span style="float: right;">\$1,600</span>  |   |



**New Program / Position / Purchase Request**

5c.

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|--|---|
| <b>Program Title: Books for AP US History</b>  | <b>School/Grade/Department:</b><br>MCHS 10-12 |
| <p><b>Brief Program Description:</b></p> <p>AP courses are rigorous, college-level classes in a variety of subjects that give students an opportunity to gain the skills and experience colleges recognize.</p>  |   |
| <p><b>Program Objectives:</b></p> <p>We currently have 3 sections of AP US History taught by Mr. Gower. Our books are outdated and no longer match current topics in US History and we no longer have access to online resources from college board to support the class. AP US History classes provide students with the reasoning skills and enduring understandings necessary to deal critically with the main issues and documents of U.S. history</p> |   |
| <p><b>Projected Number of Students to be Served: 40</b></p>  |   |
| <p><b>Program Costs: \$5,000</b></p>   |   |

### New Program / Position / Purchase Request

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| <b>Program Title: School Resource Officer</b>  | <b>School/Grade/Department:</b><br>MCHS 9-12 |
| <b>Brief Program Description:</b>  |  |
| A School Resource Officer is a police officer who works with students, teachers and administration to build a healthy and safe school.   |  |
| <b>Program Objectives:</b>   |  |
| Work with At Risk students who are already part of the legal system. To participate in campus activities, student organizations and athletic events when invited and feasible. To answer questions that students may have about criminal or juvenile law. Work with students to build healthy relationships. Attend home visits with administration, guidance and health center staff. Attend Freshmen visits. Attend student staffings as needed. Attend 504 meetings when appropriate. Advocate for and support all students in building healthy relationships. Work with administration to help students who are truant to attend school. Participate in duties to support school safety. |  |
| <b>Projected Number of Students to be Served: 365</b>  |  |
| <b>Program Costs: \$55,000 (80%)</b>   |  |

**New Program / Position / Purchase Request**

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| <b>Program Title: Equipment for Industrial Arts</b>  | <b>School/Grade/Department:</b><br>MCHS 9-12 |
| <p><b>Brief Program Description:</b></p> <p>There are several pieces of equipment that are 43 years old and have reached the end of their service life. Parts are no longer available and the safety of the equipment is a concern.</p>  |  |
| <p><b>Program Objectives:</b></p> <p>Industrial Arts classes serve 85 Maranacook students a semester as well as supporting the play and musical for set production. Classes impacted by this equipment include wood design, wood design honors, intro to industrial arts, boat building, and independent studies. The equipment that needs to be replaced include a forge body-\$4,000, 2 wood lathes at \$3,000 each, and two drill presses at \$2,000 each along with various handtools \$1,000.</p> |  |
| <p><b>Projected Number of Students to be Served: 85</b></p>  |  |
| <p><b>Program Costs: \$15,000</b></p>  |  |

### New Program / Position / Purchase Request

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| <b>Program Title: JMG coach</b>  | <b>School/Grade/Department:</b><br>MCHS 9-12 |
| <p><b>Brief Program Description:</b></p> <p>The primary objective of JMG is to keep students fully engaged in high school through graduation, leading to enrollment in post secondary education, a continued educational credential or training program, or a quality job with a career pathway. All students receive a minimum of 12 months of follow-up support.</p>   |  |
| <p><b>Program Objectives:</b></p> <p>JMG coaches work with students to discover their individual talents, develop skills and seize opportunities to achieve their personal potential. A JMG coach is an advocate, mentor, teacher, career coach, confidant, life coach, and role model for students. According to a Maine Department of Labor study, six years after high school graduation, JMG students are earning 14% more than all other students of the same age. JMG's four year graduation rate is consistently 2 percentage points higher than the state average. One year after high school graduation, 85% of JMG students are engaged in continued education, working, the military, or a combination thereof. JMG's curriculum incorporates job skills, communication and team building skills, leadership, time management, financial literacy and more.</p> |  |
| <p><b>Projected Number of Students to be Served: 365</b></p>   |  |
| <p><b>Program Costs: \$18,000</b></p>  |  |