

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Maranacook Community High School
February 6, 2019, 6:30 p.m.
Minutes of Meeting

Members Present: Chair Gary Carr, Vice Chair Wendy Brotherlin, Patty Gordon, Cathy Jacobs, Betty Morrell, Jeremy Pare, Kaleb Pushard, Shawn Roderick, Crystal Sullivan, Melissa Tobin, David Twitchell, Adam Woodford (arrived 7:08), Alexander Wright

Student Reps: Esm'e Jamison, Malachi Vazquez-Carr, Ella Stevens

Administrators: Superintendent James Charette, Principals Dwayne Conway, Janet Delmar, Abbie Hartford, and Kristen Levesque, Assistant Principal Tina Brackley, Director of Curriculum, Assessment & Instruction Nancy Harriman, Technology Director Diane MacGregor, Special Education Director Ryan Meserve, Finance Manager Brigitte Williams, Adult and Community Education Director Steve Vose

1. Call to order: Chair Carr called the meeting to order at 6:30 p.m.
Chair Carr reported that, in response to a Letter to the Editor in the February 3, 2019 Kennebec Journal, there was some inaccurate information. Specifically, the total projects included in the Oak Point report total \$43.3 million; the bond amount of \$5.8 million should be deducted from the total amount of remaining projects; recent enrollment statistics show a gain of 20 students not a decrease; and the athletic fields improvements noted in the article are projects that are being proposed by the Awesome Bear Society (ABS), not included in the current or proposed budget of the district.
2. Student Representatives' Reports
Middle School representatives Malachi Vazquez-Carr and Esm'e Jamison reported on team projects as well as school-wide activities such as Healthy Decisions Day, Theme Days, and No Name Calling week. Also, the spring play is underway with tentative performance dates of March 8 and 9.
High School representative Ella Stevens reported that both the Alpine and Nordic ski teams are at KVAC today; the high school play is underway, and class sign-ups for next year have begun, which include incoming 8th graders.
3. Budget Workshop:
 - a. Technology
Technology Director Diane MacGregor reported on the requests for the technology budget for FY20. The request addresses the needs for networking equipment throughout the district. Mrs. MacGregor reviewed the budget request sheet that outlines the specific equipment requested and noted that under the Federal E-Rate program 60% of the costs will be reimbursable. After the reimbursement, the budget request totals \$4,840.00.
Question was asked about the office computers that were requested at the January 16 meeting under the Principals' requests. Finance Manager Williams responded that the Technology Director's budget covers instructional technology. Office computers cannot be part of the instructional budget, therefore, they are part of the Principals' Office budgets.
 - b. Special Education
Special Education Director Ryan Meserve provided an overview of what special education services look like for RSU 38. The request included in the FY20 draft budget is to create an extension of the K-5 Readiness Skills program and the Grades 6-8 ABA Based Life Skills program at the high school level. Mr. Meserve reviewed the program costs to develop a High School

Behavioral Support Program, with a projected cost of \$175,000 to \$195,000 (item 3b). The alternative of not creating this program would be to place students in out-of-district placements, which could cost \$187,050 for one year (\$44,850 tuition per student and \$17,500 per student for transportation).

Mr. Meserve responded to questions about the possibility of additional funds from the State for this specific program. He responded that the funds would run through the regular subsidy formula for special needs students. There is a line for high in-district costs, but this is a fixed number. There has been some talk at the state level to credit those districts that aim to service students in their home schools.

Question was asked about whether the district is looking at possibly bringing additional students from other districts to this program. Mr. Meserve responded we currently work with Fayette, but we would need to look at that based on if we have room in our program.

c. ELL

Superintendent Charette reported that the English Language Learners (ELLs) program is being proposed to remain as is; there are no new requests and staffing will remain the same.

d. Gifted & Talented

Director of Curriculum, Instruction, and Assessment Nancy Harriman provided an overview of the Gifted & Talented program. No new additions are being requested for the FY20 budget. Any increases will be due to negotiated agreement increases.

e. Board questions – asked during presentations

f. Board discussion

David Twitchell asked whether the questions at previous meetings regarding reorganizing the district might help to utilize the elementary schools more effectively. He would like the Board to have this discussion. Superintendent Charette responded the discussion is planned for the February 27th meeting.

Chair Carr asked about the total FY 20 budget. Superintendent Charette replied that the Board will be given the complete breakdown of the draft budget at the March 6th meeting, along with the last round of presentations, and then the Board can go into deliberations from there.

4. Citizens' Comments (items not on the budget): none

5. Additions/Adjustments to the Agenda by Board and/or Superintendent:

Adjustment – 6d will move down to 8.

Superintendent Charette welcomed new Board member, Jeremy Pare, from Manchester.

6. Action/Discussion/Informational Items:

a. Approval of Minutes of January 16, 2019

MOTION by Brotherlin, second by Wright to approve the Minutes of January 16, 2019 as presented. **Motion Carried:** 11 in favor, 0 opposed, 1 abstained (Pare)

b. Acceptance of donations

MOTION by Brotherlin, second by Jacobs to accept the donations as presented.

Motion Carried: 12 in favor, 0 opposed.

c. Appointment of one semester first probationary contract teacher, Sabine Lubuhn, HS German

MOTION by Brotherlin, second by Wright to appoint Sabine Lubuhn, to a one semester first probationary teacher contract, as recommended. **Motion Carried:** 12 in favor, 0 opposed.

d. Consideration of request for leave of absence, Jane McLaughlin – this item is moved to the end of the agenda as item 8.

e. Consideration of Lease Purchase Agreement for School Bus

MOTION by Brotherlin, second by Wright to award the School Bus Lease to Gorham Leasing Group as recommended. **Motion Carried:** 12 in favor, 0 opposed.

f. Consideration of out-of-state travel, Model UN, Boston, MA, May 16, 2019

MOTION by Brotherlin, second by Wright to approve the out-of-state travel request for high school students to travel to Boston, MA for the Model UN competition on May 16, 2019 as presented. **Motion Carried:** 12 in favor, 0 opposed.

g. Consideration of out-of-state travel, College/Business Tours, NH, March 21, 2019

MOTION by Brotherlin, second by Wright to approve the out-of-state travel request for college tour and tour of Portsmouth Naval Shipyard in New Hampshire on March 21, 2019 as presented. **Motion Carried:** 12 in favor, 0 opposed.

h. Policy First Readings: JLC, School Health; JLCB, Immunization of Students

Superintendent Charette reported that there are 2 policies for first reading: JLC, School Health, and JLCB, Immunization of Students. Both policies were reviewed by the school nurses prior to the Policy Committee review. Please direct any questions or comments about these policies to Jay Charette. The Policy Committee will review any questions/comments at their next meeting before presenting them for second reading.

i. Policy Second Readings

Superintendent Charette reported that the following policies are being presented to the School Board for second reading (approval).

Policy BCA, Board Member Code of Ethics is a revised policy.

MOTION by Brotherlin, second by Wright to approve Policy BCA, Board Member Code of Ethics as presented. **Motion Carried:** 11 in favor, 0 opposed, 1 abstained (Gordon).

Policy BEA, Board Use of Electronic Mail was revised based on recommendations from Technology Director Diane MacGregor.

MOTION by Brotherlin, second by Morrell to approve Policy BEA, Board Use of Electronic Mail as presented. **Motion Carried:** 12 in favor, 0 opposed.

Adam Woodford arrived.

Policy GBIA, Staff Participation in Political Activities is a new policy that was proposed by a board member.

MOTION by Brotherlin, second by Morrell to accept Policy GBIA as presented.

Discussion followed. Patty Gordon commented that she would like to see paragraph six stricken. There is already a code of ethics for staff that covers this paragraph.

MOTION by Gordon to amend the motion to accept Policy GBIA, by deleting paragraph 6, second by Twitchell.

Amendment to Motion Carried: 6 in favor, 5 opposed (Pare, Morrell, Carr, Brotherlin, Wright), 2 abstained (Tobin, Twitchell).

Vote on Motion to Approve Policy GBIA as revised Carried: unanimous

IHBAC, Child Find was revised based on recommendations from Special Education Director Ryan Meserve. One revision was made following the first reading, removing a paragraph that does not pertain to RSU 38.

MOTION by Brotherlin, second by Morrell to approve Policy IHBAC, Child Find as revised.

Motion Carried: unanimous

IJND, School System Web Site/Web Pages was revised based on recommendations from Technology Director Diane MacGregor.

MOTION by Brotherlin, second by Wright to approve Policy IJND, School System Web Site/Web Pages as presented. **Motion Carried:** unanimous

7. Informational Items:

Administrators responded to questions from Board members on the reports included in the board packet.

8. Consideration of request for leave of absence, Jane McLaughlin - Moved from item 6d above.

MOTION by Morrell, second by Wright to enter Executive Session to discuss a request for leave of absence, pursuant to 1 M.R.S.A. §405(6)(F). **Motion Carried:** unanimous

The Board entered Executive Session at 7:35 and returned to Public Session at 7:47.

MOTION by Morrell, second by Wright to approve the request for a leave of absence as presented. **MOTION Failed:** 0 in favor, 12 opposed.

9. Executive Session to discuss resignation of employee, pursuant to 1 M.R.S.A. §405(6)(A)

MOTION by Morrell, second by Wright to enter Executive Session to discuss a teacher resignation, pursuant to 1 M.R.S.A. §405(6)(A). **Motion Carried:** unanimous

The Board entered Executive Session at 7:48 and returned to Public Session at 7:57.

10. Action following Executive Session

MOTION by Morrell, second by Jacobs to accept the resignation of Julie Eva as presented. **MOTION Carried:** unanimous.

11. Executive Session to discuss labor contract negotiations between RSU #38 Board of Directors and the Maranacook Area Staff Association professional staff, pursuant to 1 M.R.S.A. §405(6)(D)

MOTION by Morrell, second by Jacobs to enter Executive Session to discuss labor contract negotiations between RSU #38 Board of Directors and the Maranacook Area Staff Association professional staff, pursuant to 1 M.R.S.A. §405(6)(D). **Motion Carried:** unanimous

The Board entered Executive Session at 7:58 and returned to Public Session at 8:49.

12. Adjournment: **MOTION** and second to adjourn at 8:50 p.m.

Respectfully submitted,
James Charette, Superintendent/Secretary
D. Foster, Recorder